

**46<sup>th</sup> SGATAR ANNUAL MEETING**  
**Wellington, New Zealand**  
**Monday 21 November to Wednesday 23 November 2016**

**Day 1 – Monday 21 November 2016**

| TIME        | PROGRAMME FOR HEADS OF DELEGATIONS                                                                                   | PROGRAMME FOR DELEGATES    |                         |                         |
|-------------|----------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------|-------------------------|
| 08:00       | Assemble on Mezzanine Floor, Intercontinental Hotel                                                                  |                            |                         |                         |
| 08:15-08:45 | Pōwhiri Welcome<br>Lambton Room, Intercontinental Hotel                                                              |                            |                         |                         |
| 08:45-09:15 | <i>MORNING TEA</i><br>Mezzanine Floor, Intercontinental Hotel                                                        |                            |                         |                         |
| 09:15-09:30 | <i>Bus to Grand Hall, Parliament</i>                                                                                 |                            |                         |                         |
| 09:30-10:00 | <i>Process through Parliament security</i>                                                                           |                            |                         |                         |
| 10:00-11:00 | Minister to speak & photo session                                                                                    |                            |                         |                         |
| 11:00-11:15 | <i>Bus to Intercontinental Hotel</i>                                                                                 |                            |                         |                         |
| 11:15-12:00 | Heads of Delegations Forum – First Session                                                                           | <i>FREE TIME</i>           |                         |                         |
| 12:00-12:45 | Preliminary Session and Opening Ceremony<br>Lambton Room, Intercontinental Hotel                                     |                            |                         |                         |
| 12:45-14:00 | <i>LUNCH</i><br><i>HoDs: Whitebait</i><br><i>Delegates: Chameleon</i>                                                |                            |                         |                         |
| 14:00-15:00 | Social Programme for HODs                                                                                            | Working Group 1 session    | Working Group 2 session | Working Group 3 session |
| 15:00-15:30 | <i>AFTERNOON TEA/COFFEE BREAK</i>                                                                                    |                            |                         |                         |
| 15:30-16:30 |                                                                                                                      | Working Group 1 session    | Working Group 2 session | Working Group 3 session |
| 16:30-17:00 |                                                                                                                      | Drafting Committee session |                         | <i>FREE TIME</i>        |
| 17:00-17:30 | <i>FREE TIME</i>                                                                                                     |                            |                         |                         |
| 17:30-17:45 | <i>Meet in Ground Floor Foyer, Intercontinental Hotel for transport by Bus</i>                                       |                            |                         |                         |
| 18:15       | Welcome Dinner hosted by Naomi Ferguson, Commissioner, New Zealand Inland Revenue<br>Ohariu Farm dinner & activities |                            |                         |                         |

**Day 2 – Tuesday 22 November 2016**

| <b>TIME</b> | <b>PROGRAMME FOR HEADS OF DELEGATION</b>                                       |
|-------------|--------------------------------------------------------------------------------|
| 09:00-10:30 | Heads of Delegations Forum                                                     |
| 10:30-11:00 | <i>MORNING TEA</i>                                                             |
| 11:00-12:30 | Heads of Delegations Forum                                                     |
| 12:30-14:30 | <i>LUNCH</i><br><i>HoD: Hippopotamus</i>                                       |
| 14:30-15:15 | Heads of Delegations Forum                                                     |
| 15:15-15:30 | <i>AFTERNOON TEA/COFFEE BREAK</i>                                              |
| 15:30-17:00 | Bilateral Meetings                                                             |
| 17:00-18:30 | <i>FREE TIME</i>                                                               |
| 18:30-18:45 | <i>Meet in Ground Floor Foyer, Intercontinental Hotel for transport by Bus</i> |
| 19:00       | Museum of New Zealand Te Papa Tongarewa dinner and entertainment               |

**Day 2 – Tuesday 22 November 2016**

| <b>TIME</b> | <b>PROGRAMME FOR DELEGATES</b>                                                 |                         |                         |
|-------------|--------------------------------------------------------------------------------|-------------------------|-------------------------|
| 09:00-10:30 | Working Group 1 session                                                        | Working Group 2 session | Working Group 3 session |
| 10:30-11:00 | <i>MORNING TEA</i>                                                             |                         |                         |
| 11:00-13:00 | Working Group 1 session                                                        | Working Group 2 session | Working Group 3 session |
| 13:00-14:30 | <i>LUNCH</i><br><i>Delegates: Chameleon</i>                                    |                         |                         |
| 14:30-15:30 | Working Group 1 session                                                        | Working Group 2 session | Working Group 3 session |
| 15:30-16:00 | <i>AFTERNOON TEA/COFFEE BREAK</i>                                              |                         |                         |
| 16:00-17:00 | Drafting Committee session                                                     | <i>FREE TIME</i>        |                         |
| 17:00-18:30 | <i>FREE TIME</i>                                                               |                         |                         |
| 18:30-18:45 | <i>Meet in Ground Floor Foyer, Intercontinental Hotel for transport by Bus</i> |                         |                         |
| 19:00       | Museum of New Zealand Te Papa Tongarewa dinner and entertainment               |                         |                         |

**Day 3 – Wednesday 23 November 2016**

| TIME        | PROGRAMME FOR HEADS OF DELEGATION                                        |                  | PROGRAMME FOR DELEGATES                   |                                           |                                           |
|-------------|--------------------------------------------------------------------------|------------------|-------------------------------------------|-------------------------------------------|-------------------------------------------|
| 09:00-10:00 | Bilateral Meetings                                                       | <i>FREE TIME</i> | Working Group 1 session and gift exchange | Working Group 2 session and gift exchange | Working Group 3 session and gift exchange |
| 10:00-10:30 |                                                                          |                  | Drafting Committee session                |                                           | <i>FREE TIME</i>                          |
| 10:30-11:00 | <i>MORNING TEA</i>                                                       |                  |                                           |                                           |                                           |
| 11:00-11:30 | Heads of Delegation Forum and gift exchange                              |                  | <i>FREE TIME</i>                          |                                           |                                           |
| 11:30-13:00 |                                                                          |                  |                                           |                                           |                                           |
| 13:00-14:30 | <i>LUNCH</i><br><i>HoD: Shed5</i><br><i>Delegates: Chameleon</i>         |                  |                                           |                                           |                                           |
| 14:30-15:30 | Plenary Session                                                          |                  |                                           |                                           |                                           |
| 15:30-16:00 | <i>AFTERNOON TEA/COFFEE BREAK</i>                                        |                  |                                           |                                           |                                           |
| 16:00-17:00 | Closing Ceremony and Poroporoaki<br>Lambton Room, Intercontinental Hotel |                  |                                           |                                           |                                           |
| 17:00-18:00 | <i>FREE TIME</i>                                                         |                  |                                           |                                           |                                           |
| 18:00       | SGATAR Night<br>Lambton Room, Intercontinental Hotel                     |                  |                                           |                                           |                                           |