



ASIA-PACIFIC  
LEGAL METROLOGY FORUM

**Asia-Pacific Legal Metrology Forum (APLMF)**

**Working Group Meeting and 22<sup>nd</sup> Forum Meeting Programme**

27-30 October 2015 at Moana Surfrider Hotel, Honolulu, Oahu Island, Hawaii, USA

<b>Oct. 27</b> <i>Tuesday</i>	13:00–16:00	Board Room	<i>Registration</i>
	14:00–16:00	Board Room	<b>EC Meeting</b>
<b>Oct. 28</b> <i>Wednesday</i>	07:30–08:00	The Ballroom	<i>Registration</i>
	08:00–08:10		<b>Welcome Address</b>
	08:10–09:45		<b>Working Group Meetings I</b>
	09:45–10:15		<i>Morning Coffee/Tea Break</i>
	10:15–12:00		<b>Working Group Meetings II</b>
	12:00–13:00	<i>Beach House Restaurant</i>	<i>Lunch Break</i>
	13:00–14:15	The Ballroom	<b>Working Group Meetings III</b>
	14:15–14:45		<i>Afternoon Coffee/Tea Break</i>
	14:45–16:00		<b>Working Group Meetings IV</b>
	17:30–20:30	<i>Tiki's Grill and Bar (Coconut Club at the Aston Hotel)</i>	<i>Welcome Dinner (hosted by the US Scale Manufacturers Association (SMA)) 2570 Kalakaua Avenue (5-block walk toward Diamond Head) 1715 group walk to Tiki's 1750 pupu start (1758 sunset) 1830 dinner starts</i>
<b>Oct. 29</b> <i>Thursday</i>	07:30–08:00	The Ballroom	<i>Registration</i>
	08:00–09:30		<b>Welcome Address from the Host Economy Opening Address from the APLMF President Forum Meeting Start</b>
	09:30–09:45		<i>Group Photographing</i>
	09:45–10:15		<i>Morning Coffee/Tea Break</i>
	10:15–12:00		<b>Forum Meeting</b>
	12:00–13:15	<i>Parlor</i>	<i>Lunch Break (hosted by IDEX - Liquid Controls)</i>
	13:30–14:30	The Ballroom	<b>Forum Meeting</b>
	14:30–15:00		<i>Afternoon Coffee/Tea Break</i>
	15:00–16:00		<b>Forum Meeting</b>
<b>Oct. 30</b> <i>Friday</i>	08:00–09:40	The Ballroom	<b>Full Member Session (full members only)</b>
	09:40–10:00		<i>Morning Coffee/Tea Break</i>
	10:00–11:30		<b>Forum Meeting APLMF Presidency Transfer Ceremony Closing Remarks from the Honorary Chairman Closing Remarks from the APLMF President</b>
	12:00–23:00	<i>Island of Oahu</i>	<i>Cultural Outing – meet at the front of the hotel at noon – bus tour (box lunch provided)</i>
			<i>Farewell Dinner – Luau and Show</i>



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**Working Group Meeting - Agenda**

**Wednesday 28 October 2015**

Item	Time	Location	Description
01	08:00-08:10	The Ballroom	Welcome Address (Co-Chair – Stephen O’Brien / Marian Haire)
02	08:10-08:35		WG on Goods Packed by Measure chaired by New Zealand
03	08:35-08:55		WG on Utility Meters chaired by Canada
04	08:55-09:20		WG on Mutual Recognition Arrangements chaired by USA
05	09:20-09:45		WG on Medical Measurements chaired by Chinese Taipei
	9:45- 10:15		Morning Coffee/Tea Break
06	10:15-10:40	The Ballroom	WG on Quality Measurement of Agricultural Products chaired by Japan
07	10:40-11:05		WG on Metrological Control System chaired by P.R.China
08	11:05-11:30		WG on Training Coordination chaired by Australia
09	11:30-11:45		Overview of APLMF Website refresh (Stephen O’Brien)
10	11:45-12:00		Completion of Measuring Instrument survey (Ralph Richter)
	12:00-13:00	Beach house Restaurant	Lunch Break
11	13:00-14:15	The Ballroom	<p>Discussion of Metrology Enabling Developing Economies in Asia (MEDEA) project lead by project Work Package chairs and Project Co-ordinator from PTB (Kristin Kiesow).</p> <p>1. Work Packages:</p> <ul style="list-style-type: none"> <li>• Fundamental and Advanced Courses in Legal Metrology (APLMF1)</li> <li>• Instrument Bank (APMP2)</li> <li>• Technical Training (APMP3)</li> <li>• Metrology in Chemistry (APMP4)</li> <li>• CMC Publication (APMP5)</li> <li>• TC Workshops (APMP6)</li> <li>• Development of National Metrology Infrastructure in Developing Economies (Joint1)</li> <li>• Raise Awareness for Metrology (Joint2)</li> <li>• Expert Group for International Cooperation (Joint3)</li> <li>• Management and Stakeholder Communication Skills (Joint4)</li> </ul> <p>2. Survey on Participation</p> <p>3. Survey on Legal Metrology Systems in Asia-Pacific</p>
	14:15-14:45		Afternoon Coffee/Tea Break
12	14:45-16:00	The Ballroom	Workshop session: break into groups and address questions to inform development of a strategic plan and possible future improvements to APLMF operation and website.
	16:00		Closure of the WGs Meeting



## Outline of Workshop Session

### Background

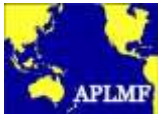
This workshop session is intended to ‘brain storm’ and collect the ideas and views of representatives attending the APLMF meeting in response to a series of questions. These responses will be considered by the APLMF Executive Committee and Secretariat to inform development of a strategic plan and possible future improvements to APLMF operation and website. APLMF is a highly effective organisation but it is useful to take the time to consider as a group how this effectiveness can be improved.

### Activity Outline

Divide into 3 Groups. Facilitator and flip charts to record key points and ideas as they are raised:

- Initial 15 minute sessions on each question, record findings
- Groups move round and review the initial responses to the first questions and add any additional comments or findings in 15 minute session
- Repeat for all questions and consolidate findings. 15 minute sessions.
- Group as a whole to review findings. Presented by facilitator (15-20 minutes total)

	Question / Topic	Facilitator
<b>Question 1</b>	Do you have any ideas on how we can change and potentially improve the way in which APLMF undertakes its: <ul style="list-style-type: none"><li>• Working Group Activities;</li><li>• Annual Working Group and Forum meetings?</li></ul>	Marian Haire
<b>Question 2</b>	Are there any additional features or functionality you would like incorporated into the updated APLMF website?	Alan Johnston
<b>Question 3</b>	What do you consider to be the critical activities that APLMF should be undertaking for the benefit of: <ul style="list-style-type: none"><li>• Member economies with emerging metrology systems;</li><li>• Member Economies with developed metrology systems?</li></ul> <p>(Could involve doing more of what we are doing now or something different)</p>	Stephen O’Brien



**Asia-Pacific Legal Metrology Forum (APLMF)**  
**22<sup>nd</sup> Forum Meeting Agenda**

**Forum Meeting, Oct.29 (Thursday)**

1. Welcome address from National Institute of Standards and Technology, USA  
Opening address from APLMF President
2. Roll call
3. Confirmation of the report of the 21<sup>st</sup> APLMF and WGs meetings
4. Report of the APLMF President by Mr. Pu Changcheng
5. Report of the APLMF Secretariat
6. Presentation from the Host Economy with Discussion
7. Activities and action plan of the working groups
8. Report of APEC SCSC and other specialist regional bodies (SRBs);
9. Report of the Bureau International de M étrologie L égale (BIML)
10. Report of Physikalisch-Technische Bundesanstalt (PTB);

**Forum Meeting, Oct.30 (Friday Morning)**

11. Full member session (full member only)
  - 11.1 Finance
  - 11.2 Work program
12. Reports from member economies
13. Needs of member economies
14. Other business
15. Future meetings – 23<sup>rd</sup> APLMF and WGs Meetings
16. APLMF Presidency transfer
17. Closing remarks by the honorary chairman
18. Closing remarks by the President