

2015/SOM3/ACT/003

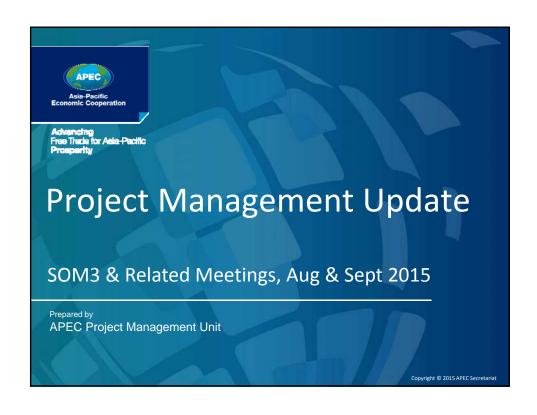
Agenda Item: 3

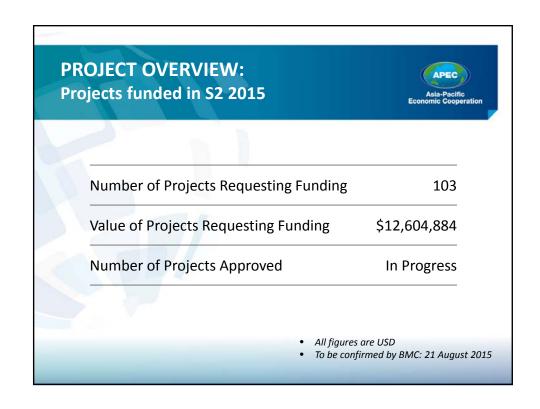
### **Project Management Update**

Purpose: Information Submitted by: APEC Secretariat



21st Anti-Corruption and Transparency Experts'
Working Group Meeting
Cebu, Philippines
22 August 2015





### **PROJECT OVERVIEW:** Session 2, 2015: Funds Available



Project Fund		Session 2, 2015 (US \$)	To Note:
General Project Account (GPA)		\$1,038,057	• Figures are <b>estimated</b> as of 26 May 2015
Trade & Investment Liberalization Account (TILF)	ion and	\$761,844	Updated estimates fluctuate based on contributions received, funds
APEC Support Fund (ASF) Gen	eral Fund	\$833,632	
ASF Sub-funds			dispersed and monies
(i) Human Security		\$220,305	returned • Figures and availability for 2015 are available on the APEC website
(ii) Health & Emergency Prepa	redness	\$136,727	
(iii) Energy Efficiency		\$3,195,001	
(iv) ANSSR		\$524,189	
(v) Supply Chain Connectivity		\$1,215,615	
(vi) Mining		\$469,000	<ul> <li>All Figures are in USD</li> </ul>
Total GPA+TILF+ASF		\$8,394,370	

### **IMPORTANT RECENT INFORMATION:**



### Important information since BMC 1, 2015 includes:

#### **Criteria for Accessing New Sub-Funds**

- The Mining Taskforce has established procedures for accessing the new ASF Mining sub-fund.
- For details, refer to: <a href="http://www.apec.org/Projects/Funding-Sources.aspx">http://www.apec.org/Projects/Funding-Sources.aspx</a>

### **Exhaustion of TFAP II and Technology sub-funds:**

Both sub-funds are now fully exhausted.

### Additional sub-funds:

- Three new sub-funds will be established by China. These will focus on:
  - FTAAP and GVCs
  - Innovative Development, Economic Reform and Growth (IERG)
  - Connectivity

## APPROVAL PROCESS: 2015 – Dates and Deadlines



### Session 2: Concept Notes were due July 17.

Deadlines expired <u>midnight</u>, <u>Singapore time</u>

For approved Concept Notes, Session 2 Proposals will be due:

- Sept 14 for Oct 6 approval; or
- Oct 5 for Oct 30 approval; or
- Oct 26 for Nov 19 approval
- · All dates and details subject to change

### Sessions 1 & 2, 2016: Dates will be set in late 2015. Please check:

http://www.apec.org/Projects/Applying-for-Funds.aspx)

# APPROVAL PROCESS: How are projects approved?



Forum discusses, then endorses and scores Concept Note/s using the 2015
Scoring Template



Committees use the 2015 Scoring Template to score CNs overall, for each fund



CNs approved for funding starting with highest score, until available funds are depleted



CNs expanded into full proposals and assessed by PMU



Proposals recommended to BMC (projects >US\$200,000 require SOM approval)

# PROJECT REQUIREMENTS: Monitoring and Completion Reports



### **Monitoring Reports (MRs):**

Monitoring reports are due every 6 months on 1 February and 1 August

#### **Completion Reports (CRs):**

Completion reports are due within 2 months of the project's completion

### Requirements:

 Report templates can be found at http://www.apec.org/Projects/Forms-and-Resources.aspx

### Failure to submit MRs or CRs:

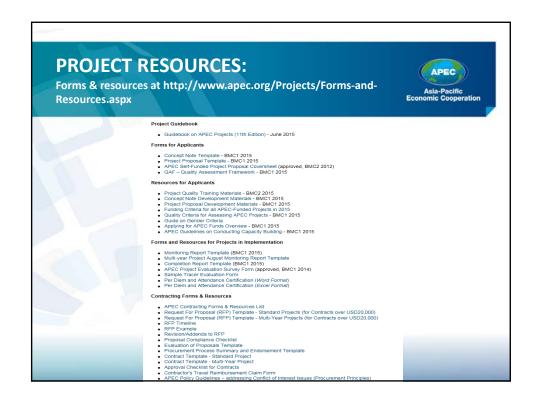
- POs with outstanding MRs are ineligible to submit new Concept Notes or have any proposal approved until all overdue reports are submitted.
- Any APEC forum whose project has not submitted a CR is ineligible to submit new Concept Notes or have any full proposal approved until all overdue reports are submitted.

# CONCEPT NOTES: Key advice



### > Follow all guidelines:

- Meet the submission deadline
- 3-page maximum
- At least 2 co-sponsoring economies (6 for HRD)
- Link project to 2015 APEC Funding Criteria
- Ensure project end date is by December of the following year
- Use most current form, found on APEC website, project link
- Follow all guidelines in Guidebook
- Ensure your economy participates in the scoring of Concept Notes



### PROJECT RESOURCES: Further assistance



### Further assistance on projects can be found:

- Through the APEC Secretariat, via your Program Director or the Project Management Unit:
  - Program Directors: <a href="http://www.apec.org/ContactUs.aspx?t=Secretariat">http://www.apec.org/ContactUs.aspx?t=Secretariat</a>
  - PMU Program Director, Andrew R Lloyd: arl14@apec.org
- In the Guidebook on APEC Projects and Proposal Development Materials:
  - <a href="http://www.apec.org/Projects/Forms-and-Resources.aspx">http://www.apec.org/Projects/Forms-and-Resources.aspx</a>
- On the AIMP Project Database site:
  - <a href="http://member.aimp.apec.org/pdb\_sites/default.aspx">http://member.aimp.apec.org/pdb\_sites/default.aspx</a>
- Through your BMC or fora delegate