



Asia-Pacific Network for Sustainable Forest Management and Rehabilitation

APFNet/Council/ENG/2015/08

Procedures for the Development of APFNet Membership

(draft)

The establishment of the Board of Directors and the Council in 2015 completes the permanent governance structure of APFNet which is envisioned in the Operational Framework. Given this development, it is appropriate that the interim transitional Procedures for the Development of APFNet Membership, also found in the Operational Framework, be formalized. The text proposed below reflects current events and will need Council approval after it considers any input the Board may submit.

I Membership scope and categories

APFNet is open to APEC economies and other interested and relevant partners outside APEC in the Asia-Pacific region. Members of APFNet should be comprised of entities in the following categories:

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| Category A | (a) APEC economies; |
| | (b) non-APEC economies in the Asia-Pacific region; |
| Category B | (c) international organizations and non-governmental organizations operating in the Asia-Pacific region; |
| | (d) forestry-related academic institutions and civil societies in the Asia-Pacific region; and |
| Category C | (e) forests and forestry related enterprises operating in the Asia-Pacific region. |

II Eligibility requirements

An applicant should:

- Fit into one of the categories listed above;
- Accept and support the vision, mission and objectives of APFNet;
- Be committed to the principles of openness, consensus-based decision-making and mutual respect among all APFNet members;
- Undertake significant activities that further sustainable forest management and rehabilitation.

III Rights and responsibilities

Members shall have the right, *inter alia* to,

- participate in meetings of the APFNet Council;

- nominate candidates for the positions of Chair and Vice-Chair of the Council;
- express views on applications for admission as new Membership;
- nominate candidates for vacant seats on the Board of Directors;
- receive APFNet progress reports, annual financial statements, work plans, annual budgets and publications;
- be regularly informed of the activities of APFNet;
- make suggestions on APFNet policies and those of its subsidiary bodies.

Members shall have the obligation *inter alia* to:

- designate a representative to the Council and contact person(s) for regular communication;
- support and facilitate the objectives, activities and operation of APFNet;
- update APFNet on Member activities which support APFNet's objectives.
- maintain respectful relations with the Secretariat and other APFNet members.

IV Membership dues

Membership dues are not required but Members are encouraged to provide financial, in-kind or technical support to APFNet on a voluntary basis, including seconding staff to the Secretariat.

V Application and admission

Economies and international / regional organizations that became Members of APFNet during the transitional period need not to reapply for Membership. New Members will be considered upon submission of a formal request to the Secretariat. They should state their willingness to accept and support the vision, mission and objectives of APFNet, and provisionally designate a Council representative and contact person(s) for regular communication. The Secretariat will circulate any requests among current Members three months before the Council meeting to allow enough time to consider them.

The Council will review new requests for Membership that are submitted sufficiently in advance of its next meeting, at which time it will decide on the eligibility of applicants, according to the criteria contained in this document.

VI Withdrawal

A Member may withdraw from APFNet after giving written notice to the Secretariat three months in advance. After the adoption of these provisions, a Member who does not attend two Council meetings in a row, does not appoint a representative to the Council or does not update the information of Council representative and contact person(s) when needed shall be considered inactive. Inactive Members shall have

their rights suspended until such time as they inform the Secretariat that they wish to resume active Membership, and take the steps required to do so.

DRAFT



亞太地區永續性 森林經營與恢復網絡組織

APFNet/Council/ENG/2015/08

APFNet 成員之開展程序

(草稿)

在西元 2015 年設立之董事會及理事會，完備作業框架 (Operational Framework) 對於 APFNet 所設想之永久治理架構。有鑒於此項發展，將過渡時期之臨時性 APFNet 成員開展程序 (如作業框架所列) 正規化，亦屬適當。以下提議之文字旨在反映現行之活動，待理事會審酌董事會提出之任何建議後，將予以核准。

I 成員範圍與類別

APFNet 係開放予 APEC 經濟體，以及其他對於亞太地區有興趣但非屬 APEC 經濟體之相關合作夥伴。APFNet 之成員應由下列類別之機構組成：

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|-----|----------------------------|
| A 類 | (a) APEC 經濟體； |
| | (b) 位處亞太地區而非屬 APEC 經濟體者； |
| B 類 | (c) 在亞太地區運作之國際組織及非政府組織； |
| | (d) 位處亞太地區與林業有關之學術機構與民間社團； |
| C 類 | (e) 在亞太地區營運之森林與林業相關企業。 |

II 資格規定

申請入會者應：

- 符合上述類別之其中一項；
- 同意並支持 APFNet 之願景、使命與目標；
- 承諾在所有 APFNet 成員間，抱持開放、以共識為基礎決策及互敬之原則；
- 願意投入可促進永續性森林經營與恢復之重要活動。

III 權利與職責

成員具有相關權利，其中特別包括：

- 參與 APFNet 理事會會議；
- 提名理事會主席及副主席人選；
- 就新入會申請之核可案表達意見；
- 就董事會缺額提名人選；
- 收受 APFNet 進度報告、年度財務報表、工作計畫、年度預算及刊物；
- 收受 APFNet 活動之定期通知；
- 就 APFNet 及其附屬機構之政策提出建議。

成員具有相關義務，其中特別包括：

- 向理事會指派代表及連絡人，以利日常聯繫；
- 支持並促成 APFNet 之目標、活動與營運；
- 向 APFNet 更新成員支持 APFNet 目標之活動；
- 與秘書處及其他 APFNet 成員，保持互敬之關係。

IV 會費

成員不需繳納會費，但鼓勵成員主動向 APFNet 提供財務上、實物上或技術上之支持，包括借調工作人員予秘書處。

V 申請與核准

於過渡期間成為 APFNet 成員之經濟體與國際/地區性組織，毋須重新申請入會。新成員將於其向秘書處正式提出入會申請時進行審核。新成員應表明其有意接受並支持 APFNet 之願景、使命及目標，並指派臨時之理事會代表與連絡人，以利日常聯繫。於理事會會議前三個月前，秘書處會將其申請案分發予現行成員，以便成員有充裕時間進行審核。

理事會將於下一次會議時，針對適時提前提出之新入會申請案進行審核；屆時並會按照本程序所列之標準，決議申請人是否符合資格。

VI 退出

成員向秘書處提出三個月之事前書面通知後，即得退出 APFNet。於本程序之規定通過後，任何成員如連續兩次未出席理事會之會議、未向理事會指派代表、或未於必要時更新新的代表或連絡人資訊，應視為停止活動之成員。計算出席人數時，不得計入停止活動之成員，且該等成員應暫時停權，直到其通知秘書處其欲恢復為有效成員，並採取一切必要步驟。