

55th Workshop Meeting of Heads of NPOs
21–23 October 2014, Colombo, Sri Lanka

Tentative Daily Itinerary

DAY 1:

Tuesday, 21 October 2014:

09:00–09:30 Registration

09:30–10:00 **Inaugural Session (Ballroom)**

1. Welcome Remarks by APO Director for Sri Lanka
2. Inaugural Address by Guest of Honor
3. Self-Introduction of NPO and Agriculture Delegates

10:00–10:30 *Group Photo and Coffee Break at Pre Function Area*

10:30–12:00 **Plenary Session 1 (Ballroom)**

4. Election of Chair and Vice Chair
5. Adoption of Agenda
6. Statement by the APO Secretary-General
7. Adoption of Evaluation of 2013 Projects and Presentation on Impact Evaluation of 2012/2013 Projects
8. Presentations by the Secretariat
- 8-1. Report on COE
- 8-2. Report of the Strategic Planning Workshop for APO Liaison Officers
- 8-3. Updates on Category-C Projects
- 8-4. Proposed Pilot Individual Country Program
- 8-5. Proposed Roadmap 2020

12:00–13:30 *Lunch Break*

13:30–15:20 **Strategic Planning Session 1 (Ballroom)**

9. Country Presentation by NPOs
-5 minutes allocated for each country

15:20–15:40 *Coffee Break*

15:40–15:50 10. Parallel Breakout Sessions for Delegates
Theme: “Proposed Roadmap 2020”

10-1. Briefing on the Breakout Sessions by the APO Secretariat

15:50–18:00 10-2. Parallel Breakout Sessions for Delegates
- Group 1 Industry / Manufacturing Sectors (Room #1)
- Group 2 Service / Public Sectors (Room #2)
- Group 3 Agriculture & Food Sector (Room #3)

19:00–21:00 Welcome Dinner hosted by Chair

DAY 2:**Wednesday, 22 October 2014:**

09:00–10:30 Parallel Breakout Sessions for Delegates (Continued)
Finalize Summary of group discussions
- Group 1 Industry / Manufacturing Sectors (Room #1)
- Group 2 Service / Public Sectors (Room #2)
- Group 3 Agriculture & Food Sector (Room #3)

10:30–10:45 *Coffee Break*

Strategic Planning Session 2 (Ballroom)

10:45–12:00 11. Summary of Breakout Sessions
Presentations by 3 Groups

12:00–13:30 *Lunch Break*

Strategic Planning Session 3

13:30–15:30 12. Reconfirmation of the APO Program Plan for the 2015–2016
Biennium
- Industry & Service Sector (Ballroom)
- Agriculture Sector (Room #3)

15:30–15:45 *Coffee Break*

15:45–17:00 Reconfirmation of the APO Program Plan for the 2015–2016
Biennium (continued)
- Industry & Service Sector (Ballroom)
- Agriculture Sector (Room #3)

19:00–21:00 Dinner hosted by the APO Secretary-General

DAY 3:**Thursday, 23 October 2014:**

07:45–12:30 13. Site Visits

12:30–14:00 *Lunch Break*

14:00–14:30 Plenary Session 2 (Ballroom)

14. Adoption of Reports of the Strategic Planning Sessions
15. Presentation and Adoption of Report of the 55th WSM to the 57th Session of the APO Governing Body and Summary Record of Proceedings

14:30–15:00 Closing Session (Ballroom)

16. Any Other Business
17. Closing Statements
 - Vote of Thanks
 - Closing Remarks by the Secretary-General
 - Closing Statement by Chair