

出國報告（出國類別：其他）

出席太平洋認證合作組織暨亞太實驗
室認證聯盟聯合年會會議報告

服務機關：經濟部標準檢驗局

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派赴國家：墨西哥 瓜達拉哈拉

出國期間：中華民國 103 年 6 月 19 日至 7 月 1 日

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摘要

「太平洋認證合作組織 (Pacific Accreditation Cooperation, 簡稱 PAC)」及「亞太實驗室認證聯盟 (Asia Pacific Laboratory Accreditation Cooperation, 簡稱 APLAC)」, 均為亞太區域之認證組織, 惟認證專業領域不同, PAC 專業領域為管理系統之認證, APLAC 之專業領域為實驗室與檢驗機構之認證, 同為「亞太經濟合作會議」(APEC) 5 個專家區域團體 (Specialist Regional Bodies, 簡稱 SRB) 之一。

本次聯合年會我國在認證專業領域之重要進展為全國認證基金會簽署 APLAC 能力試驗執行機構(PTP) 之 MRA, 以及 PAC 溫室氣體(GHG)確證及查證機構、資訊安全管理系統(ISMS) 驗證機構, 及食品安全管理系統(FSMS) 驗證機構之 MLA, 以上專業領域均為二亞太認證組織之首次簽署, 使我國在 APLAC 相互承認協議簽署部分, 包括前已簽署之校正、測試、檢驗、醫學、參考物質供應商及本次簽署之能力試驗執行機構共 6 領域, 在 PAC 多邊相互承認協議簽署部分, 包括前已簽署之品質、環境、產品驗證機構及本次簽署之溫室氣體確證及查證機構、資訊安全管理系統驗證機構, 及食品安全管理系統驗證機構共 6 領域, 這是我國重要的認證專業能力的展現。

本次為 APLAC 與 PAC 首次舉行聯合年會, 是亞太認證組織間重要年度活動, 代表二個組織間具有調和相關作法、相互交流與共同發展之共識, 除各自循往例於年會中召開相關委員會會議及會員大會外, 本次增加召開聯合會議, 與會代表達成重要共識之一是希望政府權責單位 (regulator) 能多參與及瞭解此等認證組織間之活動, 期藉由 PAC 與 APLAC 認證組織與所屬認證機構間相互承

認之努力，促進解決國際間技術性貿易障礙協定（Agreement on Technical Barriers to Trade，簡稱 TBT），並提供可行之協助，特別是期望能對亞太地區目前積極進行之「跨太平洋夥伴協定」（Trans-Pacific Partnership，簡稱 TPP）及「區域全面經濟夥伴協定」（Regional Comprehensive Economic Partnership，簡稱 RCEP）可作出貢獻。

為積極任事，各國權責主管機關加強瞭解認證標準與認證組織之運作，並掌握國際間相關領域專家學者關切議題之重要發展，具有主動掌握國際認證動態之重要意義。

目 次

	頁次
摘要.....	1
壹、前言.....	4
貳、目的	6
參、過程	7
一、會議概述	7
二、會議重點摘要	11
肆、心得及建議	27
伍、APLAC 會議相關照片.....	30
陸、附件	31

壹、前言

「太平洋認證合作組織 (Pacific Accreditation Cooperation, 簡稱 PAC)」及「亞太實驗室認證聯盟 (Asia Pacific Laboratory Accreditation Cooperation, 簡稱 APLAC)」均屬「亞太經濟合作會議」(APEC) 5 個專家區域團體 (Specialist Regional Bodies, 簡稱 SRB) 之一, 也都是亞太區域之認證組織, 惟認證專業領域不同, 謹先簡介二認證國際組織之專業領域與發展背景。

太平洋認證合作組織 (PAC) 成立於 1994 年, 其宗旨為促進亞太地區貿易與商業活動, 透過會員建立符合性評鑑之全球化制度, 以提供各國政府和認證機構一個可信賴的認證系統。每年召開 1 次會員大會, 該大會為最高權力機構, 提供認證機構交換意見, 以及調和各國認證機構認證作法之機會。

PAC 專業領域為管理系統之認證, 屬全球性認證組織「國際認證論壇」(International Accreditation Forum, 簡稱 IAF) 之區域會員之一, PAC 會員於簽署 PAC 之多邊相互承認協議 (Multilateral Recognition Arrangement, 簡稱 MLA) 後, 該認證機構亦會取得國際認證論壇 (IAF) 之承認, 成為 IAF MLA 簽署會員之一; PAC 目前有 31 個正會員, 4 個副會員, 3 個觀察會員, 會員通過專業領域之同行評估 (Peer Evaluation), 簽署 MLA。

「亞太實驗室認證聯盟 (APLAC)」成立於 1992 年, 其宗旨為提供實驗室與檢驗機構之認證機構交換資訊, 以及提昇技術能力之平台, 與 PAC 相同, 每年均召開 1 次會員大會, 該大會為最高權力機構, 以建立並發展區域內認證機構間之相互承認協議 (Mutual Recognition Arrangement, 簡稱 MRA)。

APLAC 之專業領域為實驗室與檢驗機構之認證, 屬全球性認證組織「國際實驗

室認證聯盟」(International Laboratory Accreditation Cooperation, ILAC) 區域會員之一，APLAC 近年來積極發展所屬會員間專業領域 MRA 之簽署，同時，亦不斷加強與國際組織間之合作，會員數逐年增加，APLAC 現有 41 個正會員，9 個副會員，目前會員總數於區域認證團體中居冠。

為整合國內認證資源，本局推動我國前「中華民國實驗室認證體系」(Chinese National Laboratory Accreditation, 簡稱 CNLA)，與前「中華民國認證委員會」(Chinese National Accreditation Board, 簡稱 CNAB) 合併成立非營利性機構「財團法人全國認證基金會」(Taiwan Accreditation Foundation, 簡稱 TAF)，並自 2004 年 1 月 1 日起提供單一窗口認證服務，TAF 承接 CNLA 及 CNAB 已簽署之國際組織 MLA/ MRA，以及國內已通過認證之機構與實驗室，推動認證任務持續發展；TAF 目前為 PAC 及 APLAC 之正會員，已簽署 PAC 品質管理系統、環境管理系統與產品驗證系統之 MLA，以及 APLAC 校正、測試、檢驗、醫學及參考物質供應商共 5 大領域之 MRA，近年來對認證事務之努力已獲得國際間之肯定，我國認證專業在多年努力下，耕耘有成，實屬不易。

貳、目的

為建構符合國際規範及發展趨勢之認證環境，提升認證業務效能，本局依標準法第 14 條訂定「中華民國認證實施辦法」，並依據該辦法第 2 條辦理（一）前瞻技術認證機制研究發展；（二）推動認證體系國際化；（三）提升認證體系品質；（四）架構維持及推廣符合性評鑑知識資料庫；（五）與其他法規主管機關合作，推廣國家認證方案；（六）國際認證合作事務；以建置具前瞻性之認證環境，提升認證業務效能。

為達成前揭任務目標，本局委託財團法人全國認證基金會辦理「認證制度實施與發展計畫」，推動認證體系國際化與密切注意國際發展動態，負有法定監督管理之責任；為瞭解最新國際認證趨勢，本局每年均派員參加 PAC 與 APLAC 會議，藉由參加國際認證組織大會及各委員會會議，建立並維持與各國及各區域認證聯盟之良好關係，獲取國際間認證組織與認證趨勢之最新資訊，掌握國際認證合作與權責機關運用認證成果動態，使我國認證政策方向與認證業務發展同步，並與國際接軌。

國際會議主要目的為提供認證組織會員資訊交流之論壇，促進認證機構間對話，並透過認證相關機構間專業活動交流，提升認證機構會員之認證服務水準，建立並保持會員間的技術能力與相互信任，努力促成相互承認協議與協助國際貿易全球化之最終目標。

我國財團法人全國認證基金會 (TAF) 為 PAC 及 APLAC 之正會員，與亞太地區認證機構互動頻繁，TAF 藉由多方參與或主辦各項訓練課程、執行能力試驗及積極主辦相關國際活動、累積國際人脈，奠定我國認證專業之國際地位。

參、過程

一、會議概述

PAC 與 APLAC 組織之最高決策單位為會員大會 (General Assembly)，二區域認證組織每年均舉辦 1 次會員大會，日常運作由秘書處負責。

PAC 執委會(Executive Committee)是 PAC 組織架構中主要決策核心，下設技術委員會(Technical Committee)、發展計畫委員會(Developing Programs Committee)、宣導行銷委員會 (Communications and Marketing Committee)及多邊相互承認協議小組(MLA Group)，於會員大會時同時召開各委員會會議，

PAC 組織架構圖如下：

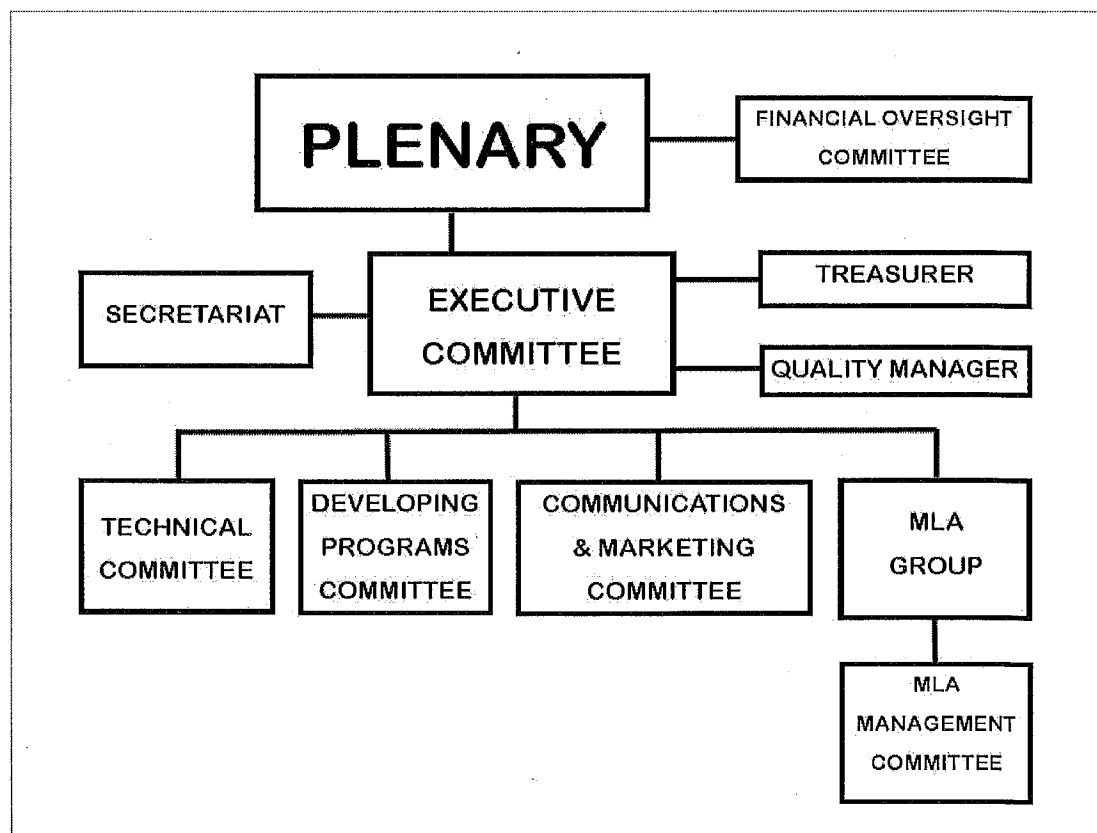


圖 1 PAC 組織架構圖

資料來源：太平洋認證合作組織

APLAC 理事會 (Board of Management) 是 APLAC 組織架構中主要決策核心，理事會與相互承認協議委員會 (MRA Council) 會議於年中多召開一次會議，每年舉辦 2 次會議。按往例，與大會同時召開之會議有：技術委員會 (Technical Committee)、能力試驗委員會 (Proficiency Testing Committee)、訓練委員會 (Training Committee)、提名委員會(Nominations Committee)及公共資訊委員會 (Public Information Committee) ，APLAC 組織架構圖如下：

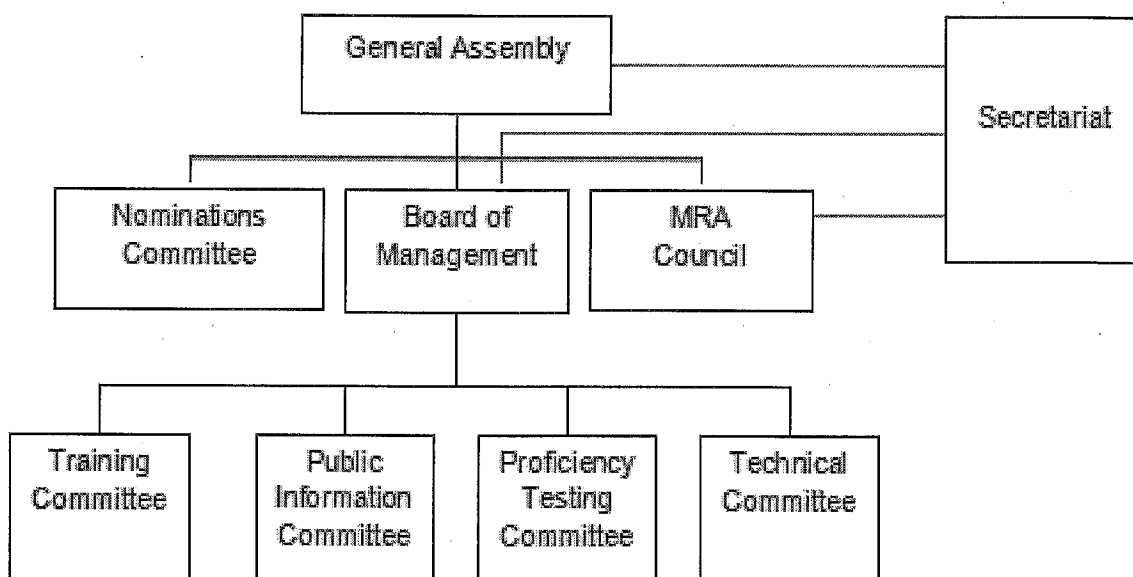


圖 2 APLAC 組織架構
資料來源：亞太實驗室認證聯盟

本次為 PAC 與 APLAC 首次聯合年會，於本（103）年 6 月 21 日至 28 日假墨西哥瓜達拉哈拉（Guadalajara）Hilton Guadalajara 舉行，由墨西哥認證機構（Entidad Mexicana de Acreditacion，簡稱 ema）主辦，共有超過 200 位代表出席本次年會；依循往例聯合年會中同時召開組織中之各委員會，會議議程如下。

表 1 2014 PAC / APLAC 聯合年會議程

時間：2014.06.21-28

地點：墨西哥瓜達拉哈拉

日期	時間	活動項目與參與限制	主辦單位
6月21日 星期六	08:30-17:30	PAC MLA 管理委員會 MLA Management Committee	PAC
	08:30-17:30	APLAC 理事會 Board of Management	APLAC
	09:00-17:00	PAC ISO/IEC 17065 認證組織職員與評審員訓練 ISO/IEC 17065 training for AB staff and assessors (All)	PAC
	12:30-13:30	Lunch 午餐	PAC-APLAC
6月22日 星期日	08:30-15:30	PAC 執委會 Executive Committee	PAC
	08:30-15:30	APLAC 理事會 Board of Management	APLAC
	09:00-17:00	PAC ISO/IEC 17065 認證組織職員與評審員訓練 ISO/IEC 17065 training for AB staff and assessors	PAC
	12:30-13:30	Lunch 午餐	PAC-APLAC
	15:30-17:30	PAC 執委會-APLAC 理事會聯合會議 Executive Committee/Board of Management Joint Meeting	PAC-APLAC
6月23日 星期一	09:00-9:30	開幕典禮 Opening Ceremony	PAC-APLAC
	09:30-12:30	地主國研討會（地主國及各國代表一起參加） Host Economy Seminar	PAC-APLAC
	09:30-12:30	APLAC 公共資訊委員會 Public Information Committee	APLAC
	09:30-17:30	APLAC 技術委員會 Technical Committee	APLAC
	12:30-13:30	Lunch 午餐	PAC-APLAC
	13:30-15:15	APLAC 公共資訊委員會-PAC 宣導行銷委員會聯合會議 Joint APLAC Public Information/PAC Communications and Marketing Committee Meeting	PAC-APLAC
	15:30-17:30	PAC 宣導行銷委員會 PAC Communications and Marketing Committee Meeting	PAC
	18:00-23:00	Welcome Dinner 歡迎晚宴	PAC-APLAC
6月24日 星期二	08:30-17:30	APLAC 能力試驗委員會 Proficiency Testing Committee	APLAC
	08:30-12:30	PAC 技術委員會產品驗證工作小組 Technical Committee WG on Product Certification Meetings	PAC

	08:30-12:30	PAC 技術委員會溫室氣體工作小組會議 Technical Committee WG on GHG and Energy Management Meetings	PAC
	08:30-12:30	PAC 技術委員會有機及清真食品驗證工作小組會議 Technical Committee WG on Organic and Halal Certification Meetings	PAC
	08:30-17:30	APLAC 訓練委員會 Training Committee	APLAC
	12:30-13:30	Lunch 午餐	PAC-APLAC
	13:30-17:30	PAC 技術委員會 Technical Committee	PAC
	19:30-21:00	APLAC 主席及委員會主席會議 Chair and Committee Chairs Meeting	APLAC
6月25日 星期三	08:30-17:30	APLAC MRA 委員會 MRA Council	APLAC
	08:30-12:30	PAC MLA 小組 MLA Group	PAC
	13:30-17:30	PAC 發展計畫委員會 Developing Programs Committee	PAC
	12:30-13:30	Lunch 午餐	PAC-APLAC
	19:30-21:30	PAC MLAMC - APLAC MRA 委員會聯合會議 JOINT PAC MLAMC APLAC MRAC	PAC-APLAC
6月26日 星期四	08:30-17:30	PAC 資深同行評估員研討會 Experienced Peer Evaluators' Workshop	PAC
	08:30-12:30	APLAC MRA 委員會 MRA Council	APLAC
	12:30-13:30	Lunch 午餐	PAC-APLAC
	13:30-17:30	APLAC 會員大會 General Assembly	APLAC
	18:15-18:50	PAC / APLAC 聯合簽署儀式(簽署 PAC MLA - APLAC MRA) Joint Signing Ceremony	PAC-APLAC
	19:00-21:30	晚宴 Gala Dinner	PAC-APLAC
6月27日 星期五	08:30-12:30	PAC / APLAC 聯合會員大會 Joint General Assembly	PAC-APLAC
	13:30-17:30	PAC 年會 Plenary Meeting (All)	PAC
	13:30-17:30	APLAC 會員大會 General Assembly (All)	APLAC
6月28日 星期六	09:00-20:00	PAC-APLAC 技術參訪 Technical Visit	PAC-APLAC

我國出席 PAC / APLAC 首次聯合年會人員本局為林主任秘書傳偉及張簡鴻儷簡任技正；TAF 為陳董事長介山、周執行長念陵、林副執行長開儀、陳副處長元貞、李副處長步賢、張經理倚銘及楊經理純如參加各項會議。

二、會議重點摘要

(一)、PAC / APLAC 聯合年會：本首次聯合年會，二組織對性質與任務相近之委員會或活動加開聯合會議或共同辦理活動，除此之外，其餘會議仍維持各自區域組織委員會會議及工作小組會議原模式，各自進行會議，因此 PAC / APLAC 聯合年會期間，二組織許多會議時間重疊，同時於不同會議室舉行不同主題之會議，參加會議人員必須預先規劃與分配擬參加之會議；本次會議期間遇有時間衝突之會議，林主任秘書傳偉以參加 PAC 會議為主，張簡簡任技正鴻儷則以參加 APLAC 會議為主，時間不衝突之 PAC / APLAC 聯合會議與 PAC 主辦之「PAC ISO / IEC 17065 認證組織職員與評審員訓練」，則二人同時參加，以利妥善準備會議與資訊之蒐集，謹將本次聯合年會中之聯合會議與活動內容臚列如下。

1. 「PAC 執委會與 APLAC 理事會聯合會議」及「PAC MLA / APLAC MRA 委員會聯合會議」：屬閉門會議，僅有二組織選出之執委會與理事會成員及 MLA / MRA 委員會成員可參加此閉門會議，此等會議係處理二組織決策與 MLA / MRA 運作事務。
2. 開幕典禮：簡短之開幕典禮，分別由地主國代表、PAC 主席 Mr. Brett Abraham 及 APLAC 主席周念陵致詞，歡迎各國代表參加首次二組織之聯合年會，揭開聯合年會序幕。

3. 地主國研討會：由地主國邀請當地相關權責機關與認、驗證組織代表與本次參加聯合年會之各國代表共同參加，研討會以西班牙語及英語進行，本次研討會由二組織主席簡短致詞歡迎各與會代表後，由主辦單位「墨西哥認證組織」(ema)執行長 Ms. Maribel López 介紹 ema 之發展與現況、PAC MLA 主席 Ms. Azusa Nakagawa 及 APLAC MRA 主席 Ms. Roxanne Robinson 分別說明「PAC 與 IAF MLA」及「APLAC 與 ILAC MRA」之效益，以及龍舌蘭酒被驗證廠商代表說明驗證、實驗室、檢驗在國際與國內之效益，最後由墨國主管貿易之官員說明國際協議現況。

4. APLAC 公共資訊委員會與 PAC 宣導行銷委員會聯合會議：約 50 餘人參加聯合會議，會議中分別由美國、台灣、韓國及巴基斯坦分享認證宣導成效。

(1) 美國代表說明美國政府已有能源效率評估與食品等領域之部分法規已接受認證機構簽署相互承認協議之專業領域下，實驗室或檢驗機構出具之數據與報告，也就是採認認證組織 MRA 的結果；TAF 代表則介紹今(2014)年 5 月 28 日，TAF 辦理慶祝世界認證日活動，「認證：傳遞能源供應之信心」研討會，邀請 ILAC 主席 Mr. Peter Unger 及國內權責機關代表對「由國際實驗室認證聯盟及國際認證論壇角度看認證服務在能源供應上所扮演的角色」等與能源效率主題有關之演講，以推廣認證工作對於能源管理及發展的重要性；韓國等及巴基斯坦代表亦分享當地辦理慶祝世界認證日活動情形。

(2) 會議中討論下一階段行動主題，各國認證機構依據各國情形訂定不同主題，例如美國重點在推廣 ISO 標準與認證之觀念，越南重視能源相關主題，紐西蘭則重視人體健康等，各國代表希望 PAC 與 APLAC 能加強與各

國政府監督管理單位交流，這對認證機構很重要，有很大助益。

5. PAC / APLAC 聯合簽署儀式：TAF 今年成果豐碩，由陳介山董事長於 PAC / APLAC 聯合簽署儀式中代表簽署四項 PAC MLA / APLAC MRA，彙整 TAF 本次及前已簽署之 MLA/MRA 領域、簽署之經濟體與認證機構及其效益相關資訊如下表。

表 2 2014 年 TAF 簽署 PAC MLA/ APLAC MRA 彙整表

名稱	本(2014)年簽署領域	簽署之經濟體與認證機構	TAF 已簽署 MLA/ MRA 及其效益
PAC MLA	FSMS (食品安全管理系統)	1. 斯里蘭卡 SLAB 2. 印度 NABCB 3. 越南 BoA 4. 中國大陸 CNAS 5. 澳洲紐西蘭 JAS-ANZ 6. 我國 TAF 7. 日本 JAB 8. 新加坡 SAC 9. 墨西哥 ema	1. TAF 前已加入品質管理系統 (QMS)、環境管理系統 (EMS) 及產品驗證 (Product Certification) 3 項 MLA。 2. 本次新增食品管理系統 (FSMS)、資訊管理系統 (ISMS) 及溫室氣體 (GHG) 確證與查證機構 4 領域。 3. 效益 A. 減少國內廠商重複驗證，提升品質增進國內產業的競爭優勢。 B. 提升我國之國際地位，與國際符合性評鑑制度之發展趨勢接軌。 C. 培植國際認證事務與符合性評鑑之專業人才。
	GHG (溫室氣體)	1. 我國 TAF 2. 日本 JAB 3. 墨西哥 ema 4. 美國 ANSI	
	ISMS (資訊安全管理系統)	1. 我國 TAF 2. 日本 JAB	
APLAC MRA	能力試驗執行機構 (PTP)	1. 我國 TAF 2. 墨西哥 ema 3. 日本 JAB 4. 香港 HKAS 5. 美國 A2LA 6. 美國 ACLASS-FQS	1. 前已簽署的範圍為測試實驗室、校正實驗室、醫學實驗室、檢驗機構、參考物質供應商 5 領域。 2. 本次新增能力試驗執

		7. 新加坡 SAC	行機構領域。 3. 效益： A. 可將 TAF 認證「能力試驗執行機構」之資源提供給國內認證實驗室運用。 B. 透過國際間相互承認活動，將前開資源擴展貢獻至全球。
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6. PAC / APLAC 聯合會員大會：(會議議程詳如附件 1) 由 PAC 主席 Mr. Brett Abraham 及 APLAC 主席周念陵聯合主持。

(1) 會議依議程進行，先請各相關國際組織及區域組織代表說明各組織近期重要活動報告，無代表參加者則請會員參考各相關組織所提送之資料。

(2) 為腦力激盪 PAC / APLAC 未來合作方向與機會，PAC / APLAC 聯合會員大會中將與會之各國代表分為 4 組，對「改進未來聯合會員大會之作法」，以及分配 4 項核心議題其中之 1 項議題作 40 分鐘的討論，並將討論後之建議在 PAC / APLAC 聯合會員大會中報告，僅簡述討論議題及各小組建議如下：

A. 如何改進未來聯合會員大會之作法？

建議：與會者贊成召開聯合會議，並結合專業資源之運用，使足夠的專業人員能參與，以及尋求支援團體之協助與支持。

B. 提升 PAC / APLAC 於 APEC 之位階及加強與 APEC 之關係？

建議：PAC / APLAC 均屬 APEC 之區域組織，可共同運用 APEC 相關資源，或邀請 WTO/TBT 人員參加會議，包括爭取相關訓練經費補助、建置能力與技術資源，以及參考 APLAC 對權責機關法規接受 MRA

之調查。

C. 認證於促進貿易與降低技術性貿易障礙 (TBT) 之挑戰與機會為何？

建議：由於已開發國家的法規要求較嚴謹，可藉由邀請 WTO/TBT 代表出席 PAC / APLAC 會議、進行權責機關運用 MLA 之調查、邀請權責機關代表出席 PAC / APLAC 會議，以及促進 APLAC 與 PAC 於權責機關產品驗證方案上的討論與突破。

D. 開發中國家的認證議題為何？

建議：開發中國家可能遭遇的問題，例如：缺乏技術/能力、人員、語言障礙及新認證領域所需資源缺乏等，或許可邀請資金贊助者、發展中國家或政府權責單位之參與與協助。

E. 10 年後 PAC / APLAC 之發展會是如何？

建議：可能邁向單一團體組織之運作(例如：更名為 APAC)、建立專業主導同行評估員、秘書資源共享(或建立單一秘書處)以及區域團體組織結合等。

以上建議將由 PAC / APLAC 秘書處於聯合年會後彙整討論結果，提送二組織之執委會與理事會，以及下一屆年會討論，作為以後發展方向參考。

(3) 2015 年 PAC / APLAC 會議將於斯里蘭卡，由斯里蘭卡認證組織 SLAB 主辦；2016 年將於台灣，由 TAF 主辦，至於二組織是否決定聯合舉行年會，仍須視二組織會員意見再作最後決定。

7. PAC / APLAC 技術參訪：主辦單位安排至龍舌蘭酒產製工廠參訪製造流程。

(二)、太平洋認證合作組織 (PAC) 年會：年會期間召開之 PAC MLA 管理委員會、執委會、資深同行評估員研討會屬閉門會議，僅由委員會成員或特定經許可人員參加，其他會議及訓練均開放各國代表參加，謹將本次 PAC 年會中相關會議情形說明如下。

1. ISO /IEC 17065 訓練：(訓練計畫及相關資料詳如附件 2) 本訓練雖由 PAC 主辦，許多參加 APLAC 會議代表因此標準內容亦涉及實驗室之相關規定，本次亦藉此難得的機會參加。

(1) 「ISO/IEC Guide 65 – 執行產品驗證系統機構之一般要求」(簡稱「Guide 65」) 於 1996 年公布，在發行逾 16 年後，國際標準組織 (ISO) 於 2012 年 9 月 10 日正式發布由「Guide 65」改版之「ISO/IEC 17065 – 符合性評鑑－產品、過程及服務驗證機構之要求」，同年 9 月 15 日生效實施，以符合實務面運用之需求。

(2) 為協助認證機構建立相關人員規劃、管理與執行 ISO/IEC 17065 認證之能力，PAC 依據去(2013)年該組織發展計畫委員會「Developing Programs Committee」對 PAC 會員之意見調查結果辦理本訓練；本次訓練由美國國家標準協會 (American National Standards Institute, 簡稱 ANSI) 代表 Mr. Reinaldo Figueiredo 及 Ms. Marlene Moore 擔任講師，說明該標準制定之精神、與其前身 ISO/IEC GUIDE 65 標準之不同、案例研析、依據該標準執行評鑑之經驗，並瞭解參加之認證組織人員執行評鑑時遭遇之困擾，除 ISO/IEC 17065 標準說明外，並說明該標準與其他標準之關係與連結，如 ISO/IEC 17000、ISO/IEC 17067、ISO/IEC 17025、ISO/IEC 17020 以及 ISO/IEC 17021 等相關標準。

2. 宣導行銷委員會會議：由主席 Dr. Oh 主持，討論 PAC 工作計畫項目，包括 PAC 宣傳 DVD、PAC 報導(Newspaper)及 PAC 答客問 (FAQs) 等議題。

3. PAC 技術委員會及各工作小組會議：(會議議程及重要工作小組簡報詳如附件 3) PAC 技術委員會由中國大陸 CNAS 代表費揚擔任主席，技術委員會下之產品驗證工作小組、溫室氣體(GHG)工作小組、有機及清真食品驗證工作小組會議同時於 6 月 24 日上午召開、因工作小組會議時間之衝突性，許多出席會議代表反映難以分身出席不同工作小組會議。

(1) 產品驗證工作小組會議：與會人員經驗分享該經濟體認證之產品、服務及過程，以及介紹 ISO/IEC/TR R 17026 (Conformity assessment - Guidance on a third-party certification system for products)該標準係第三者產品驗證稽核之指引文件，目前仍為委員會草案，以及 ISO/IEC 17067-2013 標準(Conformity assessment - Fundamentals of product certification and guidelines for product certification schemes)，該標準係產品驗證基礎與驗證方案符合性評鑑指引文件 (Guidance Document，簡稱 GD)；同時，將針對 PAC 會員進行調查，調查內容包含產品認、驗證範圍以及對於 ISO/IEC 17065 GD 文件的需求。

(2) GHG 工作小組會議討論重點如下：

A 由於 PAC 現行 MLA 文件(PAC-TECH-004)將與 IAF 強制性文件 (Mandatory Document，簡稱 MD) 文件要求有差異，經工作小組討論，已通過同儕評估之認證機構，包含 TAF、JAB、ANSI 及 ema 將提出差異分析，惟差異分析報告提交方式尚未訂定，提交時間擬比照轉換期，設定為 IAF MD 文件發行後 1 年內提交。

B. ISO 50003(有關能源管理系統稽核與稽核能力之標準)預計於今(2014)年 9 月至 10 月間發行，並將省略最終版國際標準草案 (Final Draft International Standard，簡稱 FDIS) 過程。另一方面，PAC 將對各會員進行 ISO 50003 轉換期調查，並將調查結果回饋至 IAF。

C. 工作小組應開始評估是否建立能源管理系統(EnMS)適用之 MLA MD 文件。

D. 有關日本認證組織 JAB 協助執行之 APEC 能源管理系統(EnMS)補助計畫共規劃 4 項訓練，包括內部稽核、驗證機構稽核員、認證機構評審員及同儕評估員訓練課程，相關訓練內容、時間及地點皆已確定，PAC 會員可視需求評估參與本訓練活動，惟非發展中國家參與者需全額自費訓練費用。

(3) 有機及清真 (HALAL)食品驗證工作小組會議：討論為確保未來工作小組會議主題明確與進度順暢，工作小組決議將有機食品及清真哈拉食品驗證分別以獨立之工作小組討論；同時，將對 PAC 會員進行調查，議題包含有機食品及清真哈拉食品驗證市場需求，以及認/驗證現況等。

(4) 為提升技術委員會之管理、運作及執行效率，本次會議中，技術委員會主席費揚(中國大陸 CNAS 代表)提出下列改善提案建議，經會議成員同意，並於 PAC 會員大會中報告：

A. 各工作小組置共同召集人，以改善工作小組主席職務異動，或未能出席 PAC 會議情形，TAF 張倚銘經理將擔任 GHG 工作小組與能源管理工作小組會議共同召集人，與該工作小組主席 JAB Ms. Chikako 合作。

- B. 請各工作小組提職權說明，重新界定工作小組功能，並管理參與會員。
 - C. 請各工作小組成員提供個人資料及檔案予 PAC，以建立專家智庫資源。
 - D. 建置網路會議之功能。
 - E. 將協同發展計畫委員會(DPC)規劃辦理 ISO 9001: 2015 及 ISO 14001: 2015 訓練。
 - F. 為協助開發中國家建立特定專家技能，提案建立資金補助制度，補助開發中國家 PAC 認證組織代表出席 ISO liaison 會議，2015 年擬提供 AUD 3,900 元(含住宿費用及機票費用) 補助；惟補助對象、擔任之聯繫工作內容、經費來源，以及是否可藉由德國聯邦物理技術研究院 (PTB) 補助等議題尚未釐清，故技術委員會主席費揚決議本案將再進行討論後再作決定。
 - G. TAF 張倚銘經理報告 ISO/TC207/SC7 最新發展，包括 PAC 成為 ISO liaison 之申請歷程、ISO 14064 系列與 ISO 14065 標準之發展，以及 ISO/TS 14067 之調查結果。
4. 發展計畫委員會(DPC)會議討論重點：主席為越南認證組織 BoA 代表 Mr. Vu 擔任。
- (1) 將於 2015 年透過 PTB 補助計畫，辦理 ISO/IEC 17021、ISO/TS 22003 及 ISO /IEC 27001:2013 等標準之訓練。
 - (2) 建立 PAC 學習資源庫制度，建議建立網路訓練教學平台、開發中國家之認證組織至已開發國家之認證組織見習，以及蒐集各認證組織之認證經驗，建立學習資源庫供認證組織間相互學習。

(3) 為符合實際職權範圍，提案更改委員會名稱為 Capacity Building Committee，並於會員大會(Plenary)中進行表決。

(3) 主席原為 Mr. Vu，將改由 SLAB 代表 Mr. Thilak 接任。

(4) DPC 於今(2014)年 4 月對 PAC 各認證組織會員進行 2014 至 2015 年之訓練需求調查，調查結果顯示，ISO/IEC 17011、ISO/IEC 17065 及 ISO/IEC 17021 為此次調查中各認證組織會員最希望 DPC 辦理之訓練；此外，DPC 規劃將於 2014 年下半年辦理 ISO/IEC 17011 訓練(印度 NABCB 主辦)，2015 年辦理 ISO/IEC 17021(NABCB 主辦)、ISO/TS 22003、ISO 27001、ISO 9001(越南 BoA 主辦)及 ISO 14001(印尼 KAN 主辦)。

5. PAC MLA 小組(MLA Group) 討論重點：主席為 JAB 代表 Ms. Azusa Nakagawa。

(1) 已完成定期同行評估員能力之現場評估作業，包括 4 位主導同行評估員、6 位同行評估員、2 位培訓員及 2 位專家之評估作業。

(2) 由於 PAC 目前沒有足夠同行評估員可參與執行 MLA 之同行評估活動，為避免相關人力專業資源無法直接由 PAC 認證機構會員之全職人員中支援，PAC 已規劃接受認證機構會員簽約評審員擔任 PAC 同行評估員機制(例如：TAF 丁之侃評審員於 PAC 參與 ISMS 同行評估即為此種案例)；另一方面，墨西哥認證組織 ema 於接受 PAC 同行評估安排時，亦向 PAC 建議可運用跨區域組織「美洲認證合作組織(Inter American Accreditation Cooperation，簡稱 IAAC)」之同行評估員，以降低負擔同行評估之費用。

(3) 目前已有 2 家認證機構提出人員驗證機構 MLA 之申請，因此主席請各認

證組織會員推薦可擔任人員認證機構評估之專業評估人員，建置 PAC 同行評估人力資源。

(4) PAC 有 12 家認證機構表示有意願加入能源管理系統(EnMS) MLA，此議題將提送 MLA MC 決議，本次會議中，會員提議未來提出 EnMS 之認證機構應至少提供一位同行評估員或技術專家，以建立 PAC EnMS 之同行評估人力資源庫；另一方面，依據 MLA 程序，初期必須有 3 家認證機構提出申請，於會議中討論將由 NABCB、ema、TAF 首先提出申請書送 MLA MC。

(5) 投票通過下列認證機構同行評估結果：依據規定，受評估者於投票過程中須離席，投票結果彙整如表 3，另，近期將執行之同行評估案彙整表如表 4。

表 3 本次通過 PAC 同行評估認證機構彙整表

認證機構	重新評估領域	初次評估領域	備註
NSC (泰國)	QMS、EMS、P	---	QMS：品質管理系統 EMS：品質管理系統
TAF (我國)	QMS、EMS、P	FSMS、ISMS、GHG	P：產品驗證機構 FSMS：食品管理系統
JAB (日本)	QMS、EMS、P	FSMS、ISMS、GHG	ISMS：資訊管理系統 GHG：溫室氣體
SAC (新加坡)	QMS、P	FSMS	
Ema (墨西哥)	QMS、EMS、P	FSMS、GHG	
ANSI (美國)	P	GHG	

表 4 近期將執行之同行評估案彙整表

認證機構	重新評估領域	初次評估領域	備註
ANSI (美國)	---	Persons	Persons: 人員驗證機構 FSMS: 食品管理系統 ISMS: 資訊管理系統 GHG: 溫室氣體 P: 產品驗證機構 QMS: 品質管理系統 EMS: 品質管理系統
IAS (美國)	EMS、P	Persons	
DAC (阿拉伯聯合大公國)	---	FSMS	
NABCB (印度)	---	ISMS	
JAS-ANZ (紐澳)	---	GHG	
NACI (伊朗)	QMS	---	
HKAS (香港)	QMS、EMS、P	---	
KAS (韓國)	P	---	

6. PAC 會員大會(Plenary Meeting) (會議議程詳如附件 4) 由 Mr. Brett Abraham (JAS-ANZ 業務發展及技術服務部經理) 擔任主席主持會員大會。
- (1) 此次選舉 PAC 副主席及 3 位執委會成員，經投票結果，泰國 NSC 代表 Mr. Ekanit 被推選成為 PAC 副主席，印度 NABCB 代表 Mr. Anil、我國 TAF 代表李步賢經理，越南 BoA 代表 Mr. Vu 3 位當選執委會成員。
- (2) 明年為 PAC 第 20 周年紀念，PAC 擬邀請歷屆 PAC 主席參與共襄盛舉，並感謝他們對於 PAC 之貢獻及付出。
- (3) 由於原執委會負責財務之委員離職，延遲 PAC 2015 年預算，將於本次年

會後儘速提供會員瞭解新一年預算及會費使用情形，以及各會員會費。

(4) 原發展計畫委員會(Developing Programs Committee，簡稱 DPC)，經會員大會確認更名為 Capacity Building Committee，以符合該委員會之職權範圍及現況，並建議可設立 Ad-hoc 小組，針對特定主題進行研究。

(5) 本次 PAC 大會亦同時接受 IAF 現場評估，此次評估結果共開立 10 項不符合項目(Nonconformity)、4 項關切問題(Concerns)及 8 項建議事項(Comment)。IAF 評估小組已與 PAC 討論改善措施，預計 7 月完成該報告，並將於 10 月 IAF MLA 管理會議討論

(6) 通過新增由 NABCB、ema 及 TAF 所提出之 EnMS MLA 案，將由 MLA 管理委員會及技術委員會組成工作小組討論相關工作，例如評估員訓練、是否擬定新的強制性文件及評估文件等。

(7) 因應 IAF/ILAC 之協調方案，PAC 應加強區域組織間之合作。特別是 PAC 與 APLAC 之合作。PAC 建議先加強區域組織間合作，再繼續研究方案發展。

(三)、亞太實驗室認證聯盟 (APLAC) 年會：由 TAF 周執行長念陵擔任主席主持年會，年會期間召開之 APLAC 理事會及 MRA 委員會屬閉門會議，僅由委員會成員參加，其他會議開放各國代表參加，惟本次年會中之 MRA 委員會經主席 Ms. Roxanne Robinson 許可本局代表以觀察員身分參加會議，謹將本次 APLAC 年會中相關會議情形說明如下。

1. 公共資訊委員會 (Public Information Committee，簡稱 PIC)：由美國 ACLASS 代表 Mr. Roger Muse 擔任主席主持聯合會議，有 20 餘位代表參

加；本次會議主要討論去年 APLAC 會員大會通過之標語 "Gateway to Global Acceptance" 加在 APLAC logo 標識旁，並討論使用 APLAC tagline 之指引文件 (Guidance) APLAC SEC 046，說明標語的顏色編號、如何使用等補充規定，並規定該標語僅可與標識同時使用，標語應儘可能貼近標識。

2. 技術委員會 (Technical Committee, 簡稱 TC): (會議議程詳如附件 5) 由美國 A2LA 代表 Mr. Trace McInturff 擔任主席。

(1) 美國國家標準技術研究院 (NIST) 代表 Warren Merkel 報告國際標準組織 (ISO/CASCO) 合併由南非與國際實驗室認證聯盟 (ILAC) 所提之建議案，該建議為修正 ISO/IEC 17025 實驗室認證標準，該標準正送交會員投票中，ISO/IEC 17025 修正工作將持續進行，預計明(2015)年改版發行。

(2) 認證機構標準 ISO/IEC 17011 改版草案已於去 (2013) 年送交 CASCO 會員 60 日投票表決中，於 7 月 13 日投票結束，紐西蘭 IANZ 代表 Barry Ashcroft 將擔任該工作小組會議副召集人。

(3) 有鑑於 ISO 9001 新修訂且將改版之標準中有關風險評估 (risk analysis) 之要求，對依據 ISO/IEC 17025 標準通過評鑑之已認證實驗室可能產生風險衝擊，技術委員會將對此部分密切注意，並列入下次會議議程中討論，必要時將研議採取因應對策。

(4) 參考物質次級委員會主席黃宏華報告，於去 (2013) 年辦理之參考物質研討會相當成功，有來自 19 個經濟體共計 43 位代表參加，包括 EA 與 IAAC 代表。

3. 能力試驗委員會 (Proficiency Testing Committee, 簡稱 PTC): (會議議程

及主席簡報詳如附件 6) 由日本 AIST 代表 Dr. Koichi Nara 擔任主席。

(1) 本次能力試驗委員會成員通過 TAF 林開儀副執行長擔任能力試驗委員會副主席。

(2) 能力試驗委員會目的係透過能力試驗活動協助會員提升認可實驗室與檢驗機構之能力，每年約有 12 個國際能力試驗活動持續運作，在支持 APLAC 相互承認協議上具重要性。

(3) APLAC 與亞太計量組織 (APMP) 合作進行能力試驗活動，前經 APLAC 會員大會認可通過，並已展開能力試驗合作活動。

(4) 亞太法定計量論壇 (Asia-Pacific Legal Metrology Forum, 簡稱 APLMF) 與亞太計量組織 (APMP) 共同提出 3 項能力試驗計畫，分別為 1. 飲用水中之鈣 (Calcium) 與鉻 2. 測定捲心菜中之毒性物質鉛與鉻 3. 測定捲心菜中之農藥殘留 (pp'-DDE 及 alpha-endosulfan)，是相當好的合作案例。

4. 多邊相互承認委員會 (MRA Council)：由美國 A2LA 代表 Ms. Roxanne Robinson 擔任主席，主持 MRA 委員會之討論。

(1) 簽署 APALC 能力試驗執行機構多邊相互承認協議：本次包括我國 TAF、墨西哥 ema、日本 JAB、香港 HKAS、美國 A2LA、ACCLASS-FQS、新加坡 SAC 共計 7 個 APALC 認證組織會員首次簽署能力試驗執行機構相互承認協議。

(2) 主席 Ms. Roxanne Robinson 認為權責機關接受認證機構簽署相互承認協議之專業領域下，實驗室或檢驗機構出具之數據與報告，也就是採認認證組織 MRA 的結果對認證的意義是重要的，因此提出建議並要求組成工作

小組，研究推動讓權責機關運用 APLAC MRA，並提出認證評鑑時應符合權責機關要求與規定，以使各界更能接受與運用 APLAC MRA 之成果。

5. 訓練委員會(Training Committee，簡稱 TRC)：(會議議程詳如附件 7) 由中國大陸 CNAS 代表張明霞擔任主席，主持訓練委員會之討論，今年已規劃將進行之訓練課程為 9 月 3 至 5 日將於香港舉行醫學認證實驗室研討會、11 月 18 至 20 日於新加坡舉行 ISO/IEC 17011 優良施行案例研討會，其他訓練課程需求如 ISO/IEC 17043:2010 符合性評鑑 - 能力試驗的一般要求，或新版 ISO/IEC 17011 訓練課程，將視會員施行情形及新版 ISO/IEC 17011 發行狀況再決定。

6. APLAC 會員大會 (General Assembly，簡稱 GA)：(會議議程及主席報告詳如附件 8) 由 TAF 周念陵執行長擔任主席，主持會員大會，大會中除理事會、相互承認協議委員會、技術委員會、能力試驗委員會、訓練委員會及公共資訊委員會分別將各委員會之重要結論向會員報告外，本次年會尚包括以下議題：

(1) 本次經會員大會選舉重要組織職務結果，APLAC 主席由 TAF 周念陵執行長續任，理事會成員改選則由印度 NABL 代表 Anil Rela、香港 HAKAS 代表 W. W. Wong、紐西蘭 IANZ 代表 Barry Ashcroft 當選，TC、PT、TRC、PIC 四個委員會主席除 PIC 主席改選由日本 IA Japan 代表 Mr. Tadako Yamamoto 擔任外，其他委員會主席均續任。

(2) 大會自 2014 年起調整會員會費，並希嚴格審查支出，避免過去數年的赤字預算情形，大會通過 2014 年財務決算報告審查，並通過 2015 年各委員會及 APLAC 提交之預算審查。

肆、心得及建議

- 一、本次為 APLAC 與 PAC 首次舉行聯合年會，是亞太認證組織間重要年度活動，也代表二個組織間具有調和相關作法、相互交流與共同發展之共識；各國權責主管機關近年來亦派員參加國際認證組織會議，例如美國國家標準與技術研究院 (NIST)、新加坡標準、生產力與創新局 (SPRING)，韓國國家電波研究院 (RRA) 近年來均派代表參加，以加強瞭解認證標準與認證組織之運作與國際間相關領域專家學者所關切議題之重要發展趨勢，具有積極掌握國際認證動態之重要意義。
- 二、本次聯合年會，與會代表所達成的重要共識之一是希望政府權責單位 (regulator) 能多參與及瞭解此等認證組織間之活動，目前本局已推動 ISO 9000、14000、22000、27000、GHG 確證及查證機構等管理系統驗證以及產品驗證業務須獲得 TAF 認證，本局商品驗證登錄以及正字標記都以取得 ISO 9000 驗證為要件，本局實驗室也多取得 ISO/IEC 17025 認證，期藉由認證組織與所屬認證機構間相互承認之努力，促進解決國際間技術性貿易障礙協定 (Agreement on Technical Barriers to Trade, 簡稱 TBT)，並提供可行之協助，特別是期望能對亞太地區目前積極進行之「跨太平洋夥伴協定」 (Trans-Pacific Partnership, 簡稱 TPP) 及「區域全面經濟夥伴協定」 (Regional Comprehensive Economic Partnership, 簡稱 RCEP) 可作出貢獻，TAF 對其他國內權責單位主導業務上尚有許多努力的空間。
- 三、本局第六組及各分局為 TAF 認證之產品驗證機構，原認證規範為 ISO/IEC Guide 65，ISO 組織已於 2012 年 9 月公布修正為 ISO/IEC 17065，依據國際認證論壇 (IAF) 明定規定，ISO 17065 標準正式發行後，原經由 Guide 65 認

證之產品驗證機構 3 年轉換期間為 2012 年 9 月至 2015 年 9 月；查，本局現領有 TAF 3 張產品驗證機構認證證書，分別為化學、機械及電器產品領域各 1 張認證證書，惟仍屬 Guide 65 舊認證標準內容，建議本局第六組及各分局積極準備於明（2015）年 9 月前完成評鑑與轉換。

四、重要之認、驗證標準 ISO 9001 及 ISO 17025，預計將於明年公布新版標準，由於已知新、舊標準差異頗大，建議本局相關業務單位如第一組、第五組、第六組可注意相關標準發展與認、驗證機構之實施訊息，以及緩衝期規定，以逐步規劃相關標準修訂、驗證及實驗室認證轉換作業相關事宜。

五、今年我國認證專業領域之重要進展為 TAF 陳介山董事長代表簽署 APLAC 能力試驗執行機構(PTP) 之 MRA，以及 PAC 溫室氣體(GHG)確證及查證機構、資訊安全管理系統(ISMS) 驗證機構，及食品安全管理系統(FSMS) 驗證機構之 MLA，以上專業領域均為二亞太認證組織之首次簽署，使我國在 APLAC 相互承認協議簽署部分，包括前已簽署之校正、測試、檢驗、醫學、參考物質供應商及本次簽署之能力試驗執行機構共 6 領域，在 PAC 多邊相互承認協議簽署部分，包括前已簽署之品質、環境、產品驗證機構及本次簽署之溫室氣體確證及查證機構、資訊安全管理系統驗證機構，及食品安全管理系統驗證機構共 6 領域，這是我國重要的認證專業能力的展現，我國多年累積認證專業領域耕耘成果，殊屬不易。

六、各國認證組織會員參加國際組織會議，如能擔任委員會主席等重要職務主席等重要職務，在主導議題與會議走向上，對宣導該認證組織之認證管理能力及專業形象，具有正面效果，海峽兩岸代表目前均有亮眼成績，中國大陸「中國合格評定國家認可委員會」(CNAS) 已有多人於此二區域認證組織擔任委

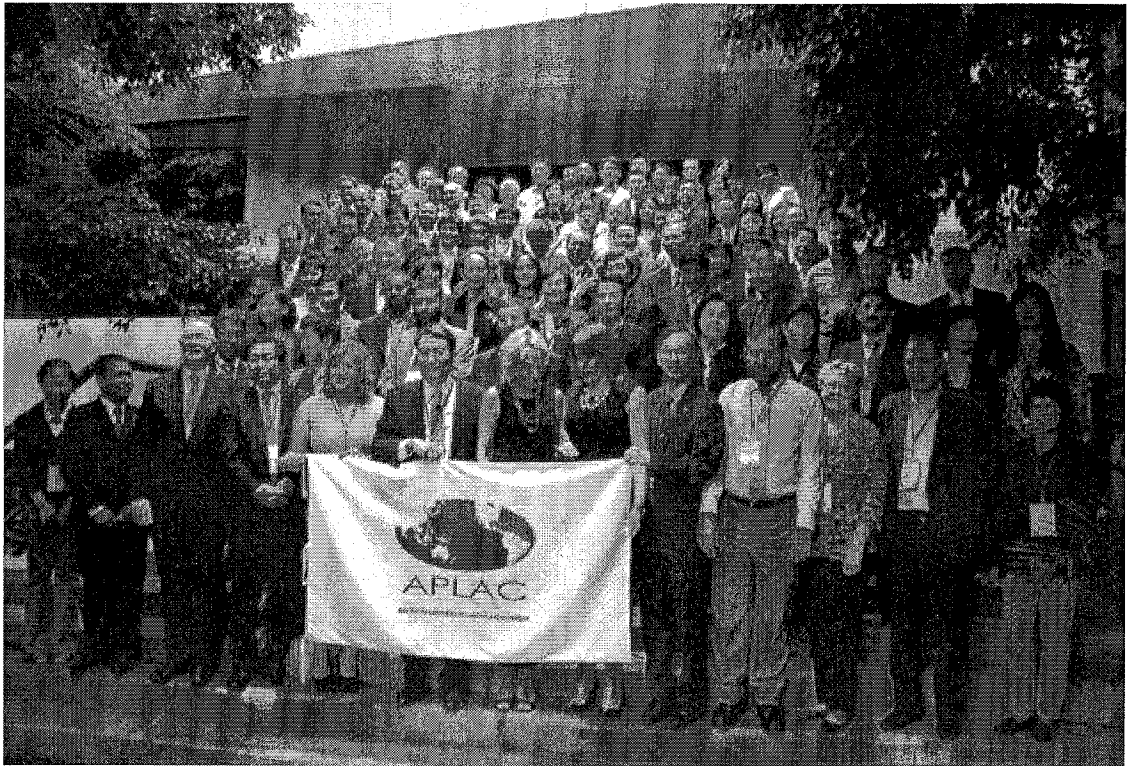
員會主席或擔任委員會下工作小組會議召集人，如 PAC 技術委員會主席費揚、APLAC 訓練委員會主席張明霞及能力試驗工作小組召集人何平；我國 TAF 周執行長念陵於本屆聯合會員大會中再次獲選連任 APLAC 主席，TAF 林開儀副執行長擔任能力試驗委員會副主席，陳元貞副處長擔任能力試驗委員會秘書，李步賢副處長擔任 PAC 執行委員會委員，張倚銘經理擔任 PAC 溫室氣體工作小組及能源管理系統工作小組共同召集人，是認證專業能力與國際組織人脈耕耘的成果。

七、觀察國際認證組織之交流與合作發展趨勢，以「國際實驗室認證聯盟」(ILAC) 及「國際認證論壇」(IAF) 為例，為促進國際貿易全球化之目標，ILAC / IAF 早於 2001 年即首次舉行 ILAC / IAF 聯合大會，每年並定期召開 1 次聯合大會，發展至今已邁入第 14 年；然而在亞洲區域認證組織部分，則是依據去年 PAC 與 APLAC 會員投票結果，決定今 (2014)、明 (2015) 兩年辦理聯合年會，以後二組織年會是否繼續辦理聯合年會，將視辦理情形與會員意見再決定，但依據聯合年會討論結果，多數代表認為聯合年會具有其正面意義，認證體系間之緊密合作是支持國際貿易發展的重要基磐，對長遠之認證效能發揮有正面之重要影響；明年聯合年會將於 6 月 13 日至 20 日假斯里蘭卡首都可倫坡 (Colombo) 舉行，2016 年將由 TAF 主辦年會，至於是否為聯合年會型態，仍待二組織會員決定。

八、TAF 多年來在相關領域與認證事務之努力，已展現相當豐碩的成果，由於國際組織在專業領域上相互合作與交流發展，已是國際發展趨勢，例如 APLMF、APMP、APLAC 在能力試驗等專業上的合作即為一例，我國未來在認證專業與具有國際觀的國際事務人才培養上，應不間斷精進與規劃，並

且避免人才斷層，以持續我國認證成果。

伍、聯合年會相關照片



PAC / APLAC 聯合年會與會人員合照



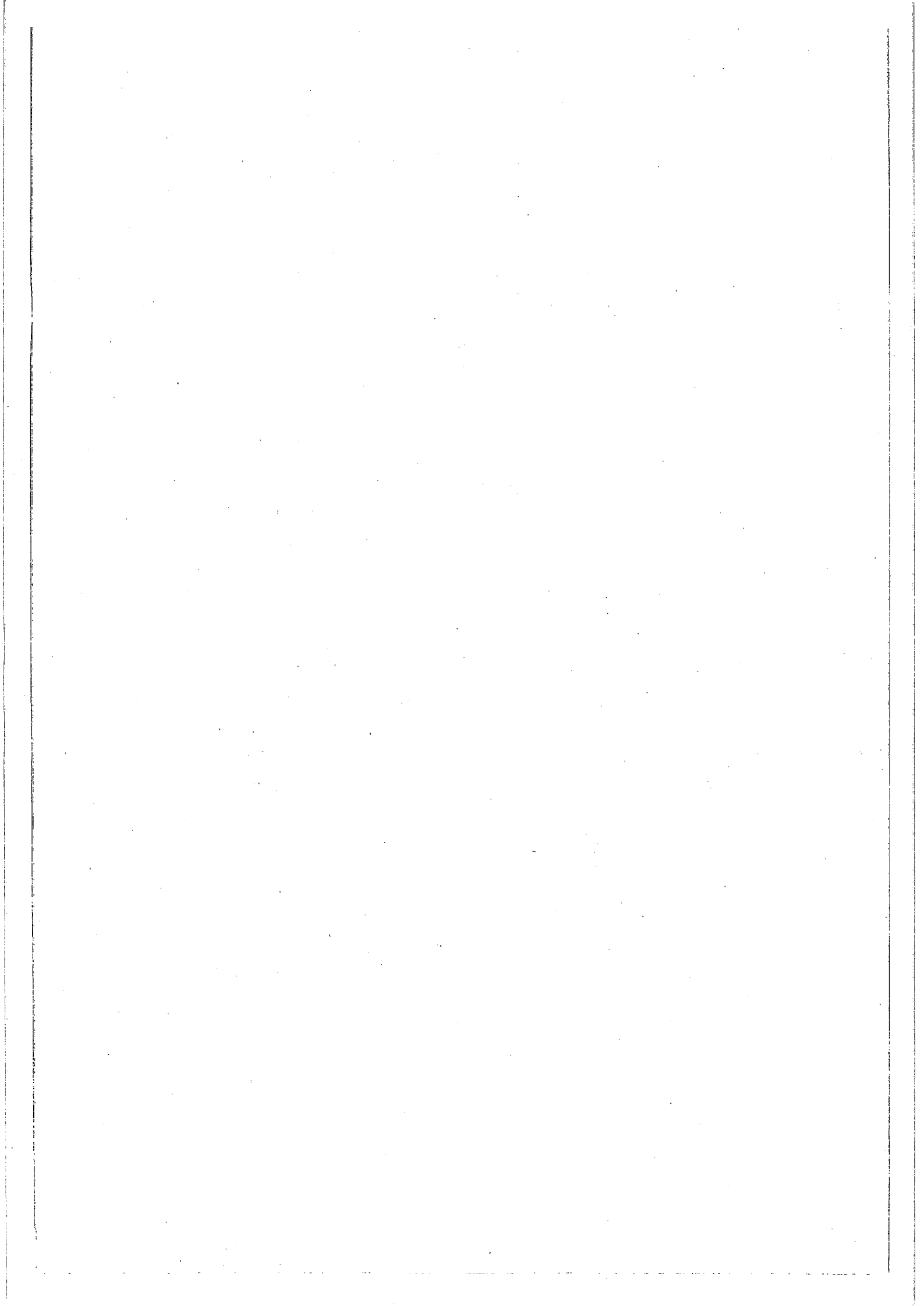
地主國研討會

陸、附件

- 附件 1 **PAC / APLAC 聯合會員大會會議議程**
- 附件 2 **ISO /IEC 17065 訓練計畫及相關資料**
- 附件 3 **PAC 技術委員會會議議程及主席簡報**
- 附件 4 **PAC 會員大會議程及主席報告**
- 附件 5 **APLAC 技術委員會會議議程**
- 附件 6 **APLAC 能力試驗委員會會議議程及主席簡報**
- 附件 7 **APLAC 訓練委員會會議議程**
- 附件 8 **APLAC 會員大會議程及主席報告**



附件 1 PAC / APLAC 聯合會員大會會議議程





JOINT APLAC / PAC GENERAL ASSEMBLY
Friday 27 June, 2014
8:30 am to 12:30 pm

LOCATION

Hilton Hotel
Guadalajara, Jalisco, Mexico

TIME: TBA

AGENDA

ITEM	DOCUMENT NO.
1. WELCOME AND INTRODUCTIONS OF DELEGATES	
2. CONFIRMATION OF DRAFT AGENDA	JointGA-14-001.doc
3. SUMMARIES OF ACCREDITATION ACTIVITIES AND LIAISON REPORTS	
3.1 IAF	JointGA-14-xxx.pdf
3.2 ILAC	<u>JointGA-14-011.pdf</u>
3.3 APLAC	
3.4 PAC	
3.5 APEC Activities and Liaison	
3.6 International / Regional Activities	
3.6.1 APLMF	JointGA-14-xxx.pdf
3.6.2 APMP	JointGA-14-xxx.pdf
3.6.3 PASC	<u>JointGA-14-002.pdf</u>
3.6.4 AFRAC	<u>JointGA-14-003.pdf</u>
3.6.5 ARAC	<u>JointGA-14-004.pdf</u>
3.6.6 EA	<u>JointGA-14-005.pdf</u>
3.6.7 IAAC	<u>JointGA-14-006.pdf</u>
3.6.8 SADCA	<u>JointGA-14-007.pdf</u>
3.6.9 ASEAN ACCSQ/WG2	<u>JointGA-14-008.pdf</u>
3.6.10 PTB	JointGA-14-xxx.pdf
3.6.11 UNIDO	<u>JointGA-14-010.pdf</u>

4. OPPORTUNITIES FOR FUTURE COOPERATION BETWEEN PAC AND APLAC

- 4.1 Breakout into 4 mixed groups for 40 minutes of discussion and then report back
Each group to discuss "Improving the conduct of future joint GA meetings" **plus** one of the following:
1. PAC / APLAC raising their status and strengthening the relationship with APEC;
 2. Challenges and opportunities for accreditation in facilitating trade and reducing TBT;
 3. Accreditation issues in developing economies;
 4. PAC / APLAC in the future, where will they be in 10 years?
- 4.2 Breakout groups reporting back to meeting

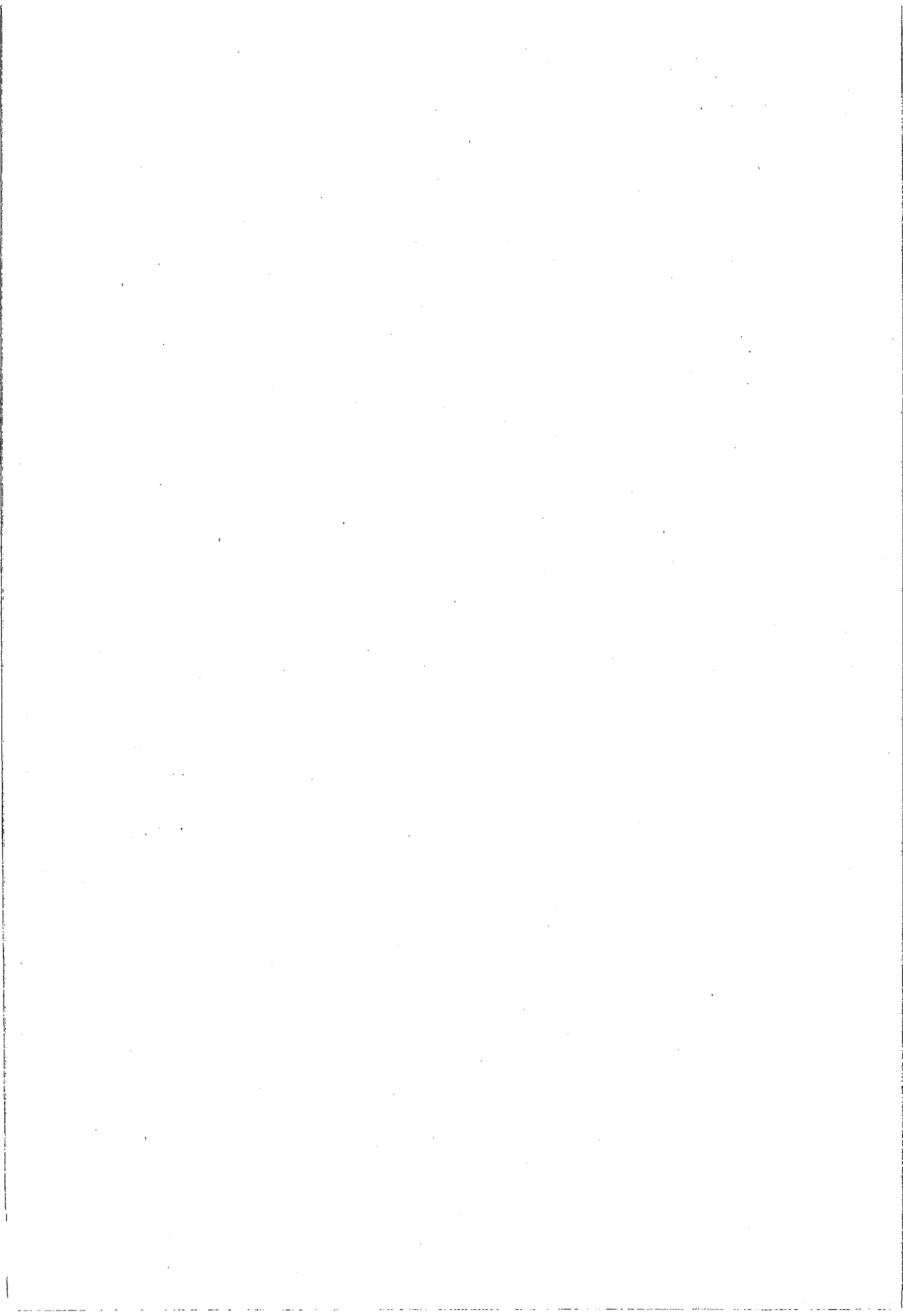
5. FUTURE JOINT MEETINGS

- 5.1 PAC 22 – 2015 – Sri Lanka – Joint meeting with APLAC
5.2 PAC 23 – 2016 – Taipei – Joint meeting with APLAC?

6. OTHER BUSINESS

7. CLOSURE AND ADJOURNMENT OF JOINT PLENARY SESSION

附件 2 ISO /IEC 17065 訓練計畫及相關資料



PAC Training Programme
Introduction to ISO/IEC 17065 with emphasis on related
standards

ISO/IEC 17025, ISO/IEC 17020, ISO/IEC 17021

21 June & 22 June 2014

Guadalajara

Mexico

PROGRAMME

DAY ONE

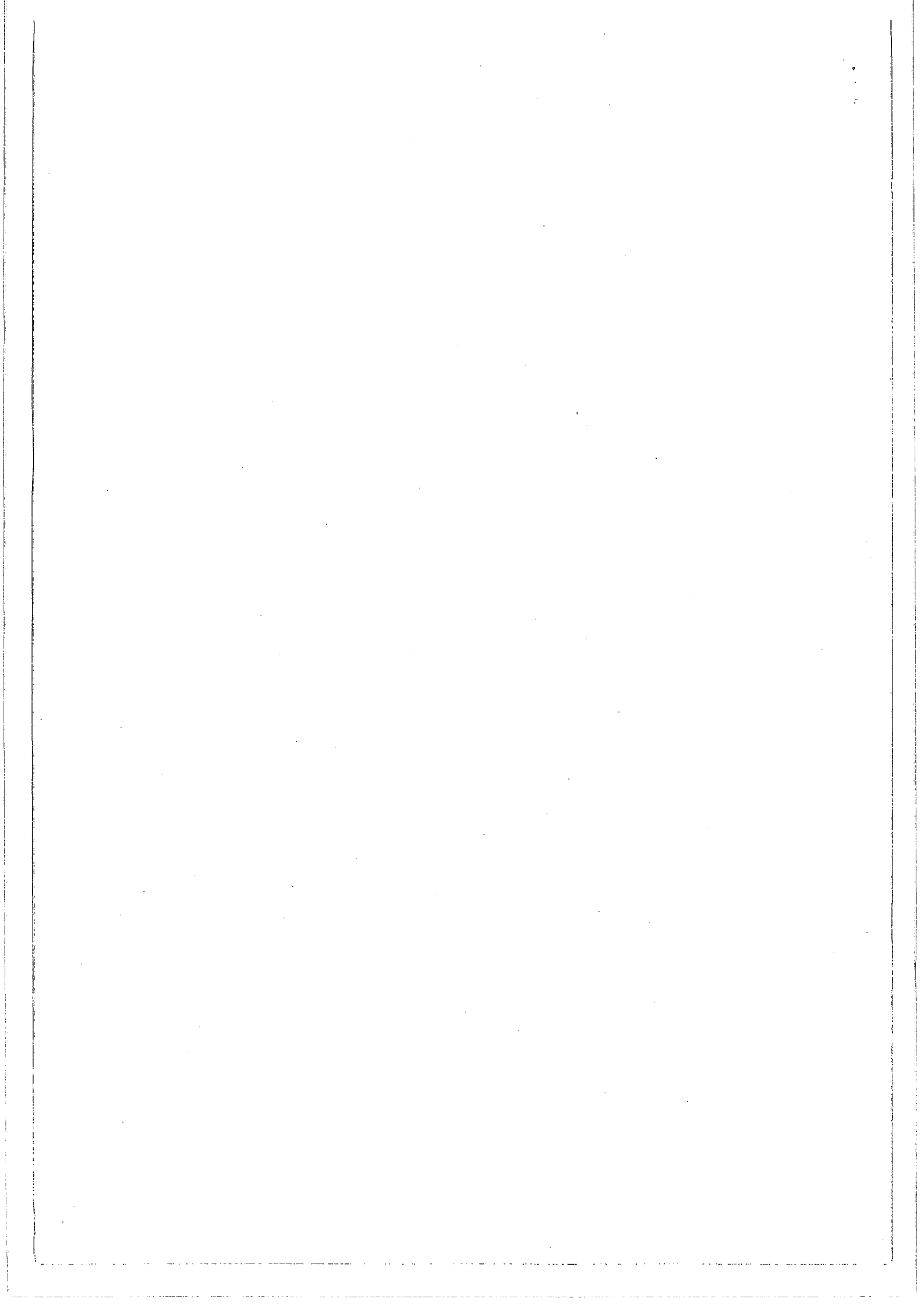
Saturday, 21 June 2014

Time	Content	Trainer
08:30 – 08:45	• Registration of participants	
08.45 – 09:15	• Course overview & organization • Introduction of participants	Reinaldo Figueiredo
09:15 – 10:20	• Terms & Definitions related to Product Certification • Functional Approach ISO/IEC 17000	Marlene Moore/ Reinaldo Figueiredo
10:20 – 10:40	Tea break	
10:40 – 11:00	• Introduction to ISO/IEC 17065 & Related Standards	Marlene Moore/Reinaldo Figueiredo
11:00 – 11:30	• General Requirements Section 4	Marlene Moore
11:30 – 12:30	• Contractual and Structural requirements • Impartiality Requirements • Exercise 1: Impartiality	Marlene Moore
12:30 – 13:30	Lunch break	
13:30 – 15:00	• Resource Requirements Section 6 • Exercise 2: Competence of certification body personnel	Marlene Moore
15.00 – 15.30	• Pre-certification, application & evaluation process	Marlene Moore
15:30 – 15:45	Tea break	
15.45 – 16.30	• Evaluation, Review, Decision • Section 7 • Exercise 3: Process review	Marlene Moore/ Reinaldo Figueiredo
16:30 – 17:00	• Management System Section 8	Marlene Moore

DAY TWO

Sunday, 22 June 2014

Time	Content	Trainer
08:30 – 09:15	• Application of ISO/IEC 17025, ISO/IEC 17020 and ISO/IEC 17021 in certification process	Marlene Moore
09:15 – 10:15	• Exercise 4 ISO/IEC 17025 in certification process	Marlene Moore
10:15 – 10:35	• Tea break	
10:35 – 12:30	• Application of ISO/IEC 17067 • Scheme contradicts ISO/IEC 17065 • AB reviews and accepts scheme(s)	Reinaldo Figueiredo
12:30 – 13:30	Lunch break	
13:30 – 14:45	• Presentation on status of participants & discussion	All participants
14:45 – 15:15	IAF, CASCO Interpretations Explanations by ABs posted to websites	Reinaldo Figueiredo
15:15 – 15:35	Tea break	
15:35 – 16:30	• Assessing a certification body against ISO/IEC 17065 • Non-conformances – most common	Reinaldo Figueiredo
16:30 – 17:00	• Questions & Wrap-up	All participants Trainers



Objective

- Provide lessons learned regarding assessments to ISO/IEC 17065
 - Relationship with other ISO/IEC standards
 - Relationship with scheme requirements
 - Common Non-conformances
- Present examples of assessment application of ISO/IEC 17065
- Share information on implementation

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Agenda - Day 1 - June 21

- Course Overview and Introduction
- Concepts and Definitions
- Introduction to ISO/IEC 17065 and related standards
- General Requirements Section 4
- Structural Requirements Section 5
- Resource Requirements Section 6
- Process Requirements Section 7
- Management System Section 8

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Agenda - Day 2 - June 22

- Application of Standards to Certification
- Exercise certification process
- Application of ISO/IEC 17067
- Presentation on status of participants
- IAF CASCO Interpretations
- Assessing certification body
- Questions & Wrap-up

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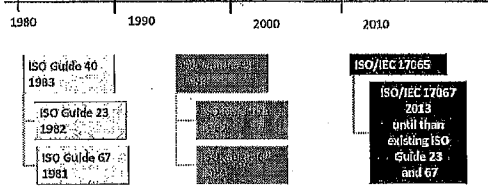
Introductions

- Trainers
- Participants




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History of Product Certification



Timeline showing the evolution of standards:

- 1980: ISO Guide 40 (1983), ISO Guide 23 (1982), ISO Guide 67 (1981)
- 1990: ISO/IEC 17065
- 2010: ISO/IEC 17067 (2013) until their existing ISO Guide 23 and 67



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Purpose of Revision ISO Guide 65 to ISO/IEC 17065

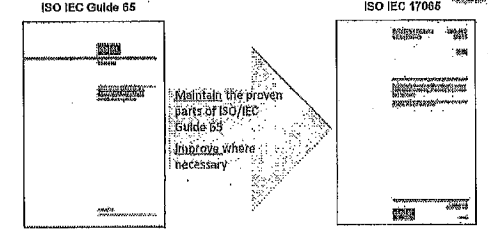



Diagram illustrating the revision process:

- ISO IEC Guide 65 (left)
- ISO IEC 17065 (right)
- Central text: Maintain the proven parts of ISO/IEC Guide 65. Introduce where necessary.




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NOTES


After Publication of ISO/IEC 17065

- Presentation on 17065 that can be used by experts (<http://www.iso.org/iso/conformity-assessmentresources>)
- Comparison documents between 17065/ 65/ IAF Guidance
- Transition period for the CBs - 3 Years (Approved by IAF Plenary)
(September 2012 to September 2015)
- IAF Informative Document for the Transition of Product Certification Bodies to ISO/IEC 17065:2012 from ISO/IEC Guide 65:1996, February 2014

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Concepts

- Principles
- Terms and Definitions
- Functional Approach
- Body versus Scheme

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ISO/IEC 17065

- The intent of the ISO WG on 17065 was to create a document that is current with today's marketplace reality;
Scope
- The ISO/IEC 17065 involves certification bodies only, and it does not address the worthiness of product requirements and schemes. In the real world, it is possible to have a fully compliant CB that operates an inadequate scheme and does comply with requirements.

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ISO/IEC 17065

The intent of ISO/IEC 17065 requirements will be to contribute to the consistency, competence, and compliance of product certification bodies. While it makes every effort to assure that the product CB operates consistently, competently, and in compliance, it does not guarantee maximum confidence.



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ISO/IEC 17065

- The primary focus in ISO/IEC 17065:
 1. The difference between the product scheme and the product CB.
 2. ISO/IEC 17065 does not restrict the role of scheme owners, because there can be no discrimination allowed on the basis of type.
- ISO/IEC 17065 does NOT mandate how CBs develop schemes.



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ISO/IEC 17065

- In regard to process certification, there are two approaches:
 - (1) certification process itself (e.g., galvanizing steel) with its related process requirement (purity, etc.); or
 - (2) assessment of the process to ensure that output is suitable to the requirements.
- ISO/IEC 17065 allows both approaches to assess process.




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ISO/IEC 17065

- This IS specifies requirements, the observance of which is intended to ensure that the CBs operate certification schemes in a **competent, consistent and impartial manner**.
- This IS does not set requirements for schemes and how they are developed and is not intended to restrict the role or choice of scheme owners, however scheme requirements should not contradict or exclude any of the requirements of this IS


Annex A – Principles Discussion



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Terms & Definitions


- ISO/IEC 17065 - General
 - every word matters!
 - requirements are independent - they do NOT cancel each other out - general AND specific
 - each requirement only once - but perhaps not where you expected
 - Scope 2nd Par & Annex B - requirements for process and service certification bodies



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Terms & Definitions

- ISO/IEC 17000 Plus ISO/IEC 17065
 - Certification body (17065/17000)
 - Product (17065/17000)
 - Certification scheme (17065)
 - Consultancy (17065)
 - Impartiality (17065)
 - Review (17000)
 - Certification requirement (17065)
 - Product requirement (17065)



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Certification Scheme vs Certification Body

- The Scheme is all the activities and details of the process described generally by the Functional Approach
- The Body is the organization of people, facilities, equipment, etc. that carry out the scheme
 - Schemes by definition always exist
 - Bodies fill in what Schemes leave out
 - Conflicts between Schemes and ISO/IEC 17065
 - Process used by body to address differences

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Schemes must be understood

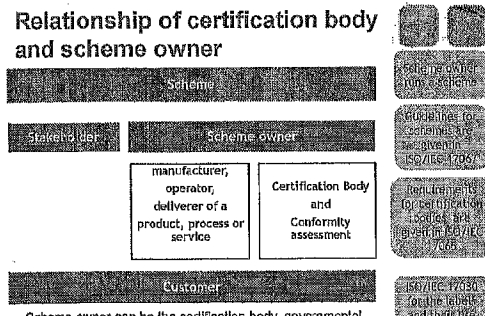
Certification schemes are mandatory part of product certification (ISO/IEC 17065). The requirement to operate one or more certification schemes is contained in clause 7.1.1. The term "scheme" replaces the term "system" used in ISO/IEC 17065.

ISO/IEC 17065 does not contain detailed requirements on certification schemes. Guidelines for understanding, developing, establishing, maintaining or comparing certification schemes for products, processes and services are provided in ISO/IEC 17067. Fundamentals of product certification and product certification schemes.

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Relationship of certification body and scheme owner



The diagram illustrates the relationships between various entities in a certification scheme. At the top is the 'Scheme'. Below it, 'Stakeholder' and 'Scheme owner' are connected. The 'Scheme owner' is further divided into 'manufacturer, operator, deliverer of a product, process or service' and 'Certification Body and Conformity assessment'. At the bottom is the 'Customer'. To the right of the diagram are three callout boxes: 'Scheme owner runs scheme', 'Guidelines for schemes are given in ISO/IEC 17067', and 'Requirements for certification bodies are given in ISO/IEC 17065'. A note at the bottom states: 'Scheme owner can be the certification body, governmental authority, trade association, group of CB's, etc.'

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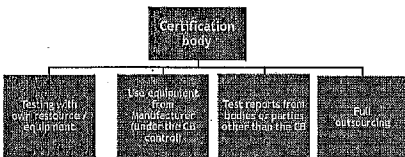
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ISO/IEC 17065 and Related Standards

- EVALUATION ACTIVITIES - ONLY
 - Internal Resources
 - Subcontracting or contracted personnel or services following procedures of CB
 - External Resources (Outsourcing)
- Meet applicable requirements of relevant International Standard and of other documents specified by the scheme.
 - Testing = ISO/IEC 17025
 - Inspection = ISO/IEC 17020
 - Management System auditing = ISO/IEC 17021

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Examples of resources used for testing, inspection and auditing



All these examples are covered in Clauses 6 of ISO/IEC 17065

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Relationship with other standards

- ISO/IEC 17025 - Testing
- ISO/IEC 17020 - Inspection
- ISO/IEC 17021 - Management system auditing

What about other evaluation activities?
Which standards from the above are applicable?
Can the CB use other standards if more relevant?

- Construction analysis
- Materials determination and analysis
- Toxicity determination
- Engineering judgment on changes
- Do you know of others?


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NOTES

ISO/IEC 17065 Sections


1. Scope
2. Normative references
3. Terms and definitions
4. General requirements
5. Structural requirements
6. Resource requirements
7. Process requirements
8. Management system requirements

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Clause by Clause


- Section 4 General Requirements
- Section 5 Structural Requirements
- Section 6 Resource Requirements
- Section 7 Process Requirements
- Section 8 Management System Requirements

Please ask questions as we work through the standard

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General Requirements

- 4.1 Legal and contractual matters
- 4.2 Management of impartiality
- 4.3 Liability and financing
- 4.4 Non-discriminatory conditions
- 4.5 Confidentiality
- 4.6 Publicly available information

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4.1 Legal and contractual matters

- CB must be a legal entity
- Certification Agreement -
 - Client must agree to 11 specific items
 - Referenced or included in agreement?
 - Signed by one or both parties?
- Use of license, certificates & marks of conformity
 - Exercises control as specified by the scheme

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4.3 Liability and financing

- Adequate resources to cover liabilities
 - Insurance
 - Reserves
- Funding
 - Sustainable Operations
 - Source

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4.4 Non-discriminatory conditions

- CB policy & procedures shall not be used to impede or inhibit access by applicants
- CB makes services accessible to all applicants
- Access not conditional upon size of the client, membership or prior work submitted
- Business decision exceptions allowed

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NOTES

4.5 Confidentiality

- Contractual agreements
 - Clients
 - Personnel - Internal & External
 - Subcontractors
 - Committee Members
- Subpoena Obligations

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4.6 Publicly available information

- Information about the certification scheme
- Disclosure of how the CB obtains financial support and fees charged
- Rights and Duties of applicants & clients
- Information on procedures for handling complaints & appeals.

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Structural Requirements
Impartiality Requirements

- 5.1 Organizational structure and top management
- 5.2 Mechanism for safeguarding impartiality
- 4.2 Management of impartiality

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5.1 Organizational structure and top management

- Document organizational structure of personnel & Committees. Show duties, responsibility and line of authority.
- Formal rules for the appointment of Committees
- Agreements between legal entities for services

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5.2 Mechanism for safeguarding impartiality

- Provides oversight on the management of impartiality
- Balanced interest representation
- Full access to information
- Ability to take Independent action if proposals are ignored.

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Assessment Criteria

- Is there objective evidence that:
 - A process is followed
 - CB determines acceptable risk level
 - The conclusions are reasonable

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4.2 Management of impartiality

- No commercial, financial or other pressures to compromise impartiality (also 4.2.10)
- CB shall identify risks to impartiality on an ongoing basis.
- CB shall demonstrate how it eliminates/reduces risk
- Interrelationship with related legal entities
- Marketing & Sales (4.2.9)
- Applies to internal/external personnel & committees (4.2.12)

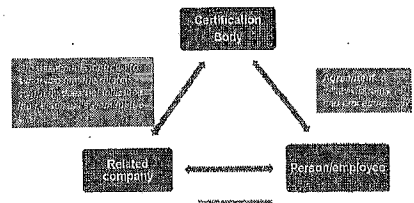
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CB - Ownership - Management

- 4.2.6 - Legal Entity or any part of the same entity shall not.... See list in standard
- 4.2.7 - CB and activities of separate legal entity
- 4.2.8 - Management, Review, Certification Decision
 - CB and other legal entity - not the same management if consultancy in other legal entity
- Organizational or business risks to impartiality often overlooked
- Personnel impartiality usually very complete

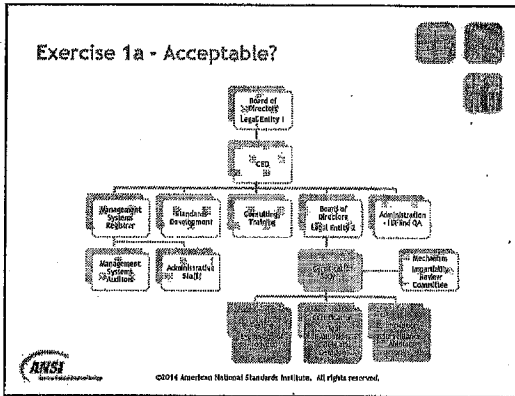
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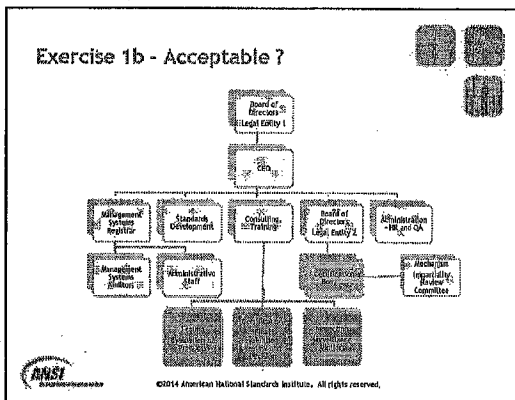
Possible Arrangement for Organizational Control

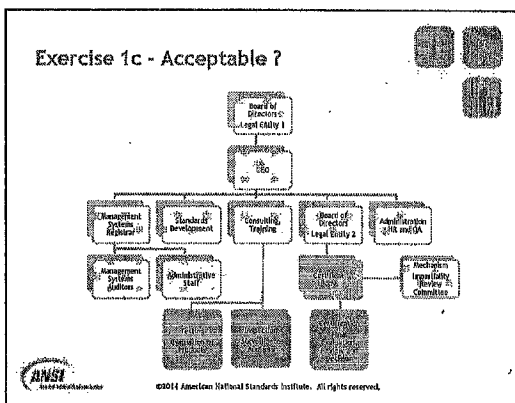


This relates to Clause 7.6.4 of ISO/IEC 17065.
This is one possibility for organizational control among many

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Resource Requirements

- 6.1 Certification body personnel
- 6.2 Resources for evaluation

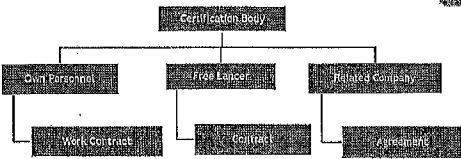
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Management of Competency

- The CB must apply procedures (6.1.2.1)
 - Determine competency criteria of each certification function
 - Identify the training requirements for each functional criteria
 - Have a means to determine demonstrated competency for the certification function
 - Have a process to appoint individuals for specific certification functions
 - Monitor the individual's functional performance

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Examples of Resources Personnel



```

    graph TD
      CB[Certification Body] --> CP[Civil Personnel]
      CB --> FL[Free Lancer]
      CB --> RC[Related Company]
      CP --> WC[Work Contract]
      FL --> C[Contract]
      RC --> A[Agreement]
    
```

All those examples are covered in Clause 6 of ISO/IEC 17066

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Competency

- The Certification Body personnel shall be competent for the functions they perform - 6.1.1.2
 - Technical judgments
 - Defining policies and implementing them
- Includes:
 - CB employees and related body employees
 - Contract workers
 - Subcontractors

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Management of Functional Competency

- Determine Criteria for Functional Competence
- Education & Training needs to meet criteria
- Objective Evidence that personnel meet the criteria
- Authorize personnel for functions in the Certification Process and show Competency Matrix
- Monitor Functional Competence

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Functional Competency

Which of these activities are part of the certification process?

- Quoting, Sales, Marketing	- Corrective action review
- Agreement	- All evaluation activities completed report/records
- Application assistance by CB personnel	- Review
- Application review	- Decision
- Selection of evaluation activities (plan)	- Issuance of Certification Documentation
- Evaluation Activities (testing, inspection, management system auditing, other items needed for determination of conformance)	- Surveillance
- Report on evaluation	- Termination/Withdrawal
	- Suspension
	- Extending/Reducing Scope
	- Complaints/Appeals

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Records

- Personnel in process (6.1.2.2)
 - Employer (often overlooked)
 - Competence assessment
 - Authorizations (new item for most)
- Contract with personnel in process (6.1.3)
 - Internal resource
 - External resource (discussion)

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Exercise 2 - Situation 1

- The CB establishes & maintains a procedure for management of technical competencies.
- Identify the requirement clause and present the possible objective evidence
 - The technical competency for each function in the certification process
 - The criteria for competence for each function in the certification process
 - The objective evidence that individuals have the required competencies
 - The authorization of personnel to perform functions in the certification process
 - The CB monitoring of the performance of the technical staff

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Exercise 2 - Situation 2

- Medical devices are certified by the CB for electrical shock, fire and mechanical hazard.
- The standard was revised to include clinical essential performance, risk management and required conformity to corollary (required) standards.
- The CB staff has demonstrated a strong background in electrical shock, mechanical and fire hazards.

Does the CB have the competence to perform this revised standard? What can they do?
(Identify clause and your rationale)

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Exercise 2 - Situation 3

- The scheme has no criteria for competency
- The CB competency for the reviewer (7.5) and decision maker (7.6) is defined as:
 - Understanding and knowledge of certification activities
 - Five years experience in certification body
 - Management system auditing experience
 - Education in college or university
 - (no technical qualifications, such as food specialist, engineering, other sciences are designated)
- Is this acceptable?

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Process Requirements

- 7.1 General
- 7.2 Application
- 7.3 Application review
- 7.4 Evaluation
- 7.5 Review
- 7.6 Certification decision
- 7.7 Certification documentation
- 7.8 Directory of certified products
- 7.9 Surveillance
- 7.10 Changes affecting certification
- 7.11 Termination, reduction, suspension or withdrawal of certification
- 7.12 Records
- 7.13 Complaints and appeals

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Process Requirements

- Application - provides the necessary info to complete the certification process
- Application Review - Justification to Certify
 - Identify differences in understanding
 - Confirm Scope of Certification
 - Agreement on Standards & normative documents
 - Adequate means to evaluate the product
 - CB has competence & capability to Certify
 - New & innovative products - justification 7.3.3
 - Modifications & Transfers - 7.3.5

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Process Requirements

- EVALUATION
 - Evaluation Plan defines tasks
 - Sampling, testing, inspection, audit
 - Quality Management
 - Construction - Drawings
 - Assignment of Staff, Competency
 - Information available to perform tasks
 - Document Evaluation Results - Opinion

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Process Requirements

- REVIEW
 - CB shall assign person
 - Review by person not involved with evaluation process
 - Recommendation for certification documented
 - Reviewer can make the decision on certification

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Process Requirements

- Decision on Certification
 - Certification Body responsible for its Decision on Certification
 - Can be committee not involved with the evaluation process
 - Performed by employee or contractor or an entity under the organizational control of the CB
 - CB's organization control: whole or majority ownership by the CB; majority participation on the Board of another entity; documented authority over another entity linked by ownership or board of director control

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Process Requirements


- Certification Documentation
 - After certification agreement signed
 - Certification Requirements fulfilled
 - The decision to grant certification has been made
 - Expiration date
- Directory of Certified Products
 - CB or Scheme Owner
- Surveillance
 - Mark of Conformity
 - Product, Service or Process - Handling of Variations



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Process Requirements


- Changes affecting Certification
 - Driven by the Scheme
 - CB responsible for communicating changes to its clients
 - CB shall verify implementation by client
 - Product changes
 - Contract Terms - Design Changes
 - Evaluation, Review, Decision, Certification Documents
 - Management changes
 - Key staff
 - Location



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Process Requirements

- Termination
- Reduction
- Suspension
- Certification
- Records
 - Confidentiality
 - Retention



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Process Requirements

- Complaints & Appeals
 - Documented Process
 - Record & Track
 - Information Gathering
 - Investigated by person outside the process
 - Decision & actions taken
 - Challenge

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Confidentiality Clauses

- 4.5 Confidentiality
- 5.2.3 Safeguarding impartiality
- 6.1.1.3 Personnel keep information confidential
 - 6.1.3 Contract with personnel
- 6.2.2.3 Outsourcing
- 7.12 Records remain confidential
- 8.4.2 Records control
- Annex A (Informative)

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Procedure Clauses

- 4.6 Information about procedures for certification
- 6.1.2 Management of competencies
- 6.2.2.4.c Qualifications and monitoring personnel
- 8.4 Records control
- 8.5 Management review
- 8.6 Internal audits
- 8.7 Corrective actions
- 8.8 Preventive action

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Record Clauses

- 6.1.2.2 Personnel records
- 7.3.3 Justification for decision to undertake certification
- 7.10.3 Record of rationale for excluding any activity
- 7.12 Records required
- 7.13 Complaints and appeals
- 8.4 Control of records

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Exercise 3 - Background

- A certification body has acquired a company in another country. It plans to offer certification services from the new location.
- The CB has formal staff technical competency requirements
- The local staff in the new country has not achieved competency
- Staff in training can conduct project management. A fully qualified coach is providing technical training and assistance to the staff in training
- The Reviewer is fully competent technically.

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Exercise 3 - Situation 1

- The project manager meets the technical competency requirements
- The reviewer verifies the technical aspects of the project
- The person making the decision on certification verifies that all the certification process elements are fulfilled (non technical)


Determine if the situation complies with ISO/IEC 17065:
Identify the Clause(s)

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Exercise 3 - Situation 2

- The project manager meets the technical competency requirements.
- The reviewer verifies the technical aspects of the project and that all the certification process elements are fulfilled.
- The reviewer makes the Decision on Certification

Determine if the situation complies with ISO/IEC 17065:
Identify the Clause(s)




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Exercise 3 - Situation 3

- The project manager is in training and the Coach signs the evaluation report.
- The Coach is fully competent and performs the role of the Reviewer.
- Another person makes the decision on certification after verification that all the certification process elements are fulfilled.

Determine if the situation complies with ISO/IEC 17065:
Identify the Clause(s)




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Exercise 3 - Situation 4

- The laboratory sends a report to the CB which includes a statement that the results comply with the standard.
- The report goes directly to the Reviewer who verifies that the technical requirements have been met.
- Another person makes the decision on certification after verification that all the certification process elements are fulfilled.

Determine if the situation complies with ISO/IEC 17065:
Identify the Clause(s)



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Requirements more prescriptive

- Document Control
- Record Control
- Management Review
- Internal Audit
- Corrective Action
- Preventive Action

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End Day 1

- Day 2 - Coming Tomorrow
 - Applications of related standards in process
 - Scheme requirements
 - Status of implementation by participants
 - IAF CASCO interpretations
 - Common non-conformances

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Application of Related Standards

- ISO/IEC 17025
- ISO/IEC 17020
- ISO/IEC 17021

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ISO/IEC 17025

- Testing part of evaluation
 - Remember: General requirements for the competence to carry out tests and calibrations using standard methods, non-standard methods and laboratory developed methods.
- The CB must review the test data in order to perform an evaluation of the information provided and ensure it is appropriate for the product evaluation.

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ISO/IEC 17025

- Are the following applicable?
 - Equipment calibration at manufacture's site
 - Quality control testing during or end of production
 - Testing of product by manufacturer
 - "go" "no-go" testing (yes/no, on/off, presence/absence)

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ISO/IEC 17020

- Inspection part of evaluation
 - What about auditing - Is it inspection?
 - What if scheme defines audit/inspection but not ISO/IEC 17020 based?
 - What if CB defines audit/inspection not using ISO/IEC 17020?
 - Inspection performed remotely
 - One time for life of certification

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ISO/IEC 17021

- Management system auditing part of evaluation
 - What if not ISO/IEC 9000 requirements
 - CB defines management system elements not based on ISO/IEC 9000
 - Scheme defines system elements not based on ISO/IEC 9000

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Relevant requirements

- ISO/IEC 17065 indicates relevant requirements of related standards.
 - Who determines what is relevant?
 - Does the assessor write a nonconformance if he/she does not agree with what is relevant as determined by the scheme? by the CB?
 - Does the AB need a process to accept or not the decision of the CB or the scheme?

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Exercise 4 - Situation 1

- A CB does not have the internal competency to perform technical evaluation or review of the test report submitted by an accredited ISO/IEC 17025 lab.
- Should the CB: (select one of the following)
 - Accept the laboratories assessment of compliance
 - Refuse to certify the product due to its internal technical limitations
 - Subcontract with an external technical expert or firm having the required technical competencies
 - Develop an independent contractor arrangement with a person having the required technical competencies
- For your selection, what are the risks to impartiality and how are they safeguarded?
- What objective evidence would you expect to see in order to satisfy clause 6.1.3? (internal and external resource)

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Exercise 4 - Situation 2

- The test data is generated prior to application for certification.
 - Can the test data be used for certification?
 - What process must be used by the CB for acceptance of the test data?
 - What are the applicable clauses of ISO/IEC 17065

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Exercise 4 - Situation 3

- What if test data is from:
 - 1. accredited test laboratory to ISO/IEC 17025
 - 2. test data generated and witnessed by CB personnel
 - 3. test laboratory with self declaration to ISO/IEC 17025
 - 4. manufacturer's laboratory accredited to ISO/IEC 17025
 - 5. manufacturer's quality control laboratory
- How should each of these be handled by the CB?
- Identify ISO/IEC 17065 Clause to support you rationale

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Application of Scheme ISO/IEC 17067

- Elements of Scheme
- Assessment to Scheme requirements
- AB review and acceptance of Scheme
- Scheme contradicts or excludes ISO/IEC 17065 requirements

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Schemes - Assessment

- CB scheme
 - Must have document that defines scheme requirements to address ISO/IEC 17065 requirement
 - Not addressed as clearly in ISO/IEC Guide 65
- Non-CB schemes
 - Scheme does not address ISO/IEC 17065 requirement
 - Scheme contradicts requirement
- The next several slides present where in the standard scheme requirements are found

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Scheme Elements

- 4.1.2.2.f - Withdrawal, suspension, termination
- 4.1.2.2.g - Certification documents
- 4.1.2.2.h - Reference to product certification
 - 4.1.2.2.1 - Use of mark, product information
- 4.1.3.1 - Control over license, certificates, mark
- 4.1.3.2 - Incorrect use
- 4.2.6.e - Scheme may specify management system requirement
- 4.2.10 Note 1 Period specified for consultancy
- 4.6.a - Public information on certification

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Scheme Elements

- 5.2.1.c Note 2 and 3 - Impartiality
- 5.2.4 Note 2 - limited interests
- 6.1.1.1 - Personnel
 - 6.1.1.3 - Confidential information
 - 6.1.2.1.a - Personnel competence criteria
 - 6.1.2.1.b - Personnel training
- 6.2.1 - Internal Resources
 - 6.2.2.1 - External Resources
 - 6.2.2.4 Note - qualifications of outsourced bodies

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Transition

- Accreditation Body Transition Policy
 - Communicated to certification bodies
 - Communicated to schemes
- When schemes do not make transition
 - When and what is communicated
 - The next slides present some possibilities

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Gap Analysis or Full Assessment

- Full ISO/IEC 17065 not performed if scheme owner has not updated to ISO/IEC 17065.
 - For example, SQF, BRC, AECO, TCB, Energy Star, WaterSense, WaterMark, SFI/PEFC, etc.
 - The Scheme owner needs to decide what to do
 - Guidance or criteria from scheme owner related to ISO/IEC Guide 65 is used during the assessment so scheme requirements for ISO/IEC 17065 are not available

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Gap Analysis or Full Assessment

- If the scheme belongs to the CB or scheme is updated to ISO/IEC 17065 - Then full assessment
- The CB must complete necessary changes and implement ISO/IEC 17065 - Then full assessment
 - CB shall change all the documents,
 - CB contact clients about the changes and request their comments,
 - CB must implement the new requirements or changes as appropriate
- Otherwise - Gap Analysis ???


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NOTES


Presentations

- Please share...
 - Status of program
 - Lessons learned to date on transition
 - Scheme issues


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IAF CASCO Interpretation

- Available on IAF CASCO website
 - Interpretations
 - Maintenance Committee established
- AB providing explanations
 - Process defined for explanation development
 - Posted on website of AB

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ADD SLIDE ON INTERPRETATIONS

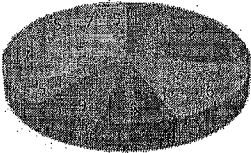
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Assessing a CB to ISO/IEC 17065

- Outcome depends on CB experience
 - Accredited to ISO/IEC 17021 - have impartiality mechanism
 - One legal entity with no relationships except testing and inspection bodies
 - Multinational CBs with over 100 legal entities - many for tax purposes but must be identified

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Common Non-conformances ANSI 2013

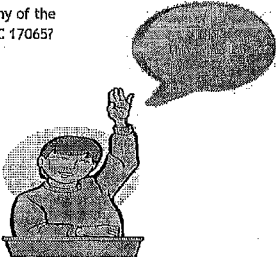


■ 4.6	
■ 4.1.2.2	#1
■ 4.2.3	#3
■ 4.2.6	
■ 5.1.3	
■ 5.2.1	
■ 6.1.2.1	#2
■ 7.4.5	
■ 8.1.2	
■ 8.3.2	

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Questions

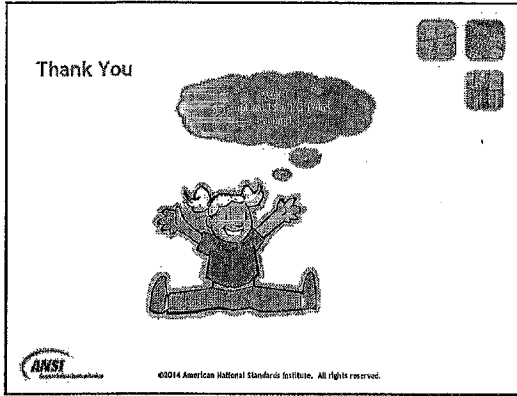
- Any questions on any of the elements in ISO/IEC 17065?



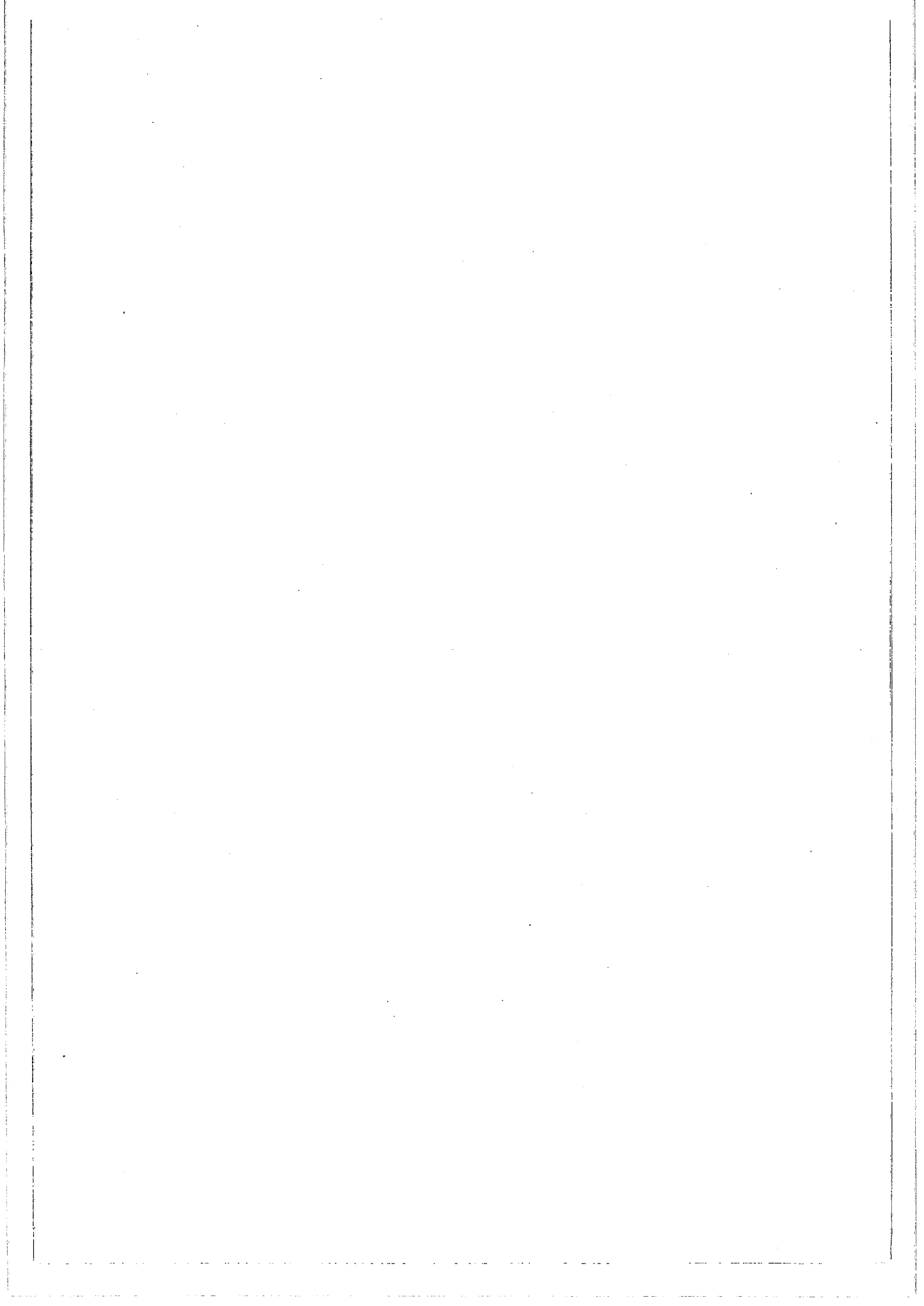
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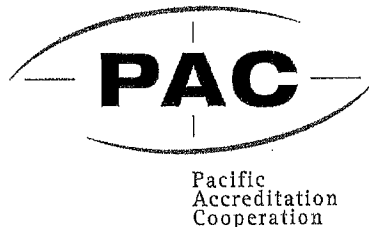


NOTES



附件 3 **PAC** 技術委員會會議議程及主席簡報





PAC TECHNICAL COMMITTEE MEETING AGENDA

24 June, 2014 (13.30 – 17.30)
Hilton Guadalajara, Guadalajara, Mexico

Agenda Item	Meeting Paper
1 Welcome and introduction of delegates	
2 Confirmation of agenda	PAC-TC-14-001.doc
3 Confirmation of draft minutes of 2013 PAC TC meeting	PAC-TC-13-022.doc
4 Review of PAC TC work plan	PAC-TC-14-002.doc
5 Reports from PAC TC Working Groups and Task Forces	
5.1 WG - GHG and Energy Management (Chikako)	
5.2 WG - Product Certification (Alan)	
5.3 WG - Organic and Halal Certification (Suprpto)	
5.4 TF - Survey on Witnessing Assessments (Bruce)	PAC-TC-14-003.ppt
6 Implementation of PAC Strategic Plan and Improving PAC TC operations	PAC-TC-14-004.doc PAC-EXEC-014 2.doc
7 Issues from PAC Training Courses (Vu)	
8 Issues from PAC MLAMC Meetings (Azusa)	
9 Issues from IAF TC meeting (Fei, Chikako, Azusa)	
10 Update on ISO/CASCO (Fei, Azusa)	
11 Update on ISO/TC207/SC7 (Darren)	
12 PAC Discussion Papers	
12.1 Legal compliance issues in EMS certification (CNAS)	PAC-TC-14-005.doc
12.2 Verifying the competence criteria for technical areas (TCL)	PAC-TC-14-006.doc
12.3 Clarification needed on IAF MD 11	PAC-TC-14-007.doc
12.4 Implementation of IAF MD 10 and ISO/IEC TS 17021-3	PAC-TC-14-008.doc
12.5 Validity of MS certificate after withdrawal of accreditation	PAC-TC-14-009.doc
13 Other issues	

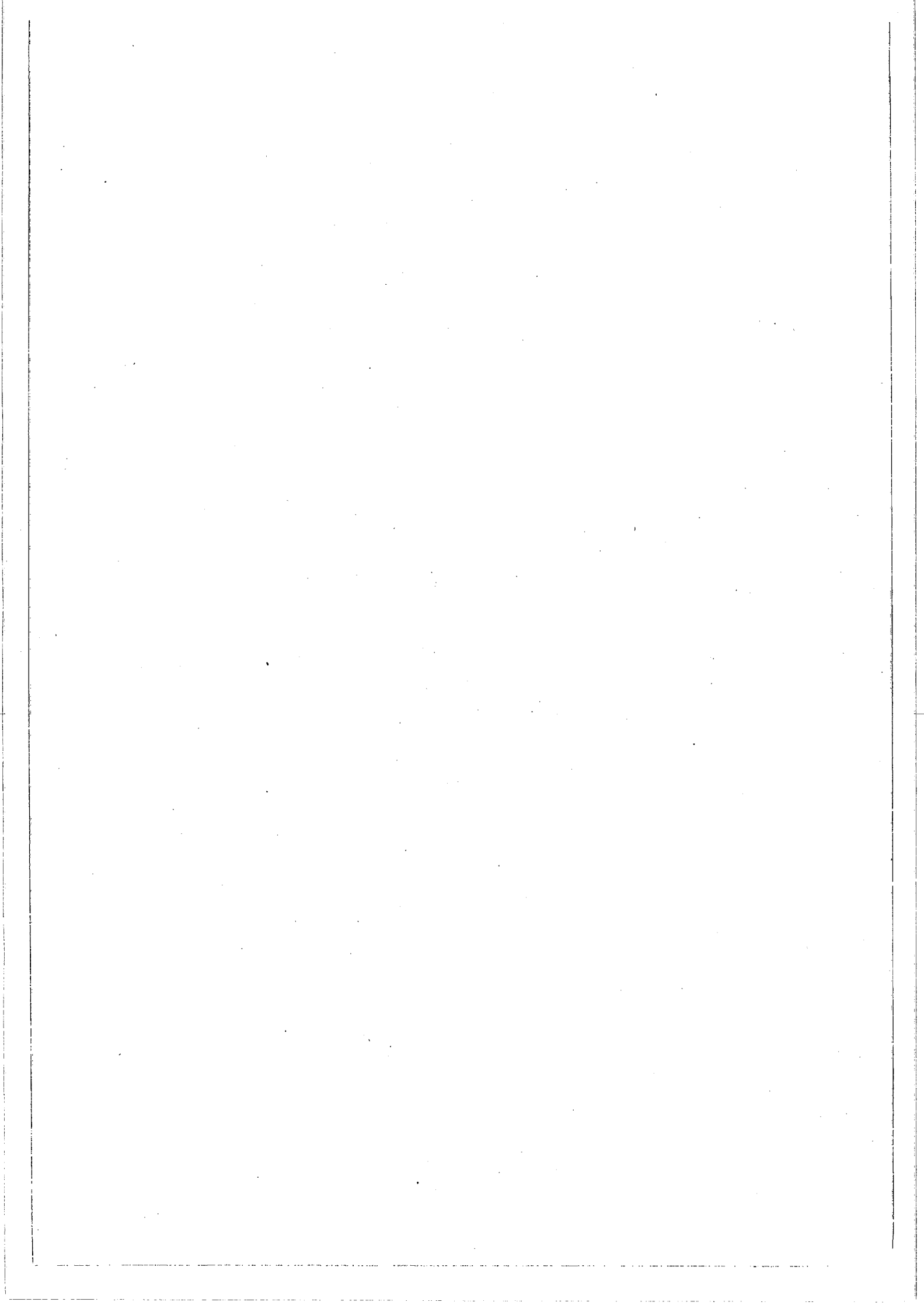


Pacific
Accreditation
Cooperation

14 Updating PAC TC work plan

15 Close

附件 4 PAC 會員大會議程及主席報告





**PAC TWENTYFIRST PLENARY MEETING
Friday 27 June, 2014**

LOCATION

Hilton Hotel
Jalisco, Mexico

TIME: TBA

AGENDA

ITEM	DOCUMENT NO.
1. WELCOME AND INTRODUCTIONS OF DELEGATES	
2. CONFIRMATION OF DRAFT AGENDA	PAC-PL-14-001.doc
3. CONFIRMATION OF DRAFT RECORD OF 20TH PLENARY MEETING	
3.1 Confirmation of Draft Record	<u>PAC-PL-13-016.doc</u>
3.2 Matters Arising from PAC 20 not covered in current Agenda	
4. EXECUTIVE COMMITTEE REPORT	
4.1 Activities and Progress since PAC 20	<u>PAC-PL-14-002.doc</u>
4.2 Report from PAC Quality Manager	<u>PAC-PL-14-003.doc</u>
4.3 PAC Membership	<u>PAC-PL-14-004.doc</u>
4.4 Voting on documents (if any)	
5. ADMINISTRATION	
5.1 Audited Financial Report for 2013	<u>PAC-PL-14-005.pdf</u>
5.2 Financial Report year to 31 March 2014	<u>PAC-PL-14-006.doc</u>
5.3 Report of Finance Oversight Committee	
5.4 Budget and Membership Fees for 2015 - preliminary discussion	
6. ELECTION OF PAC OFFICE BEARERS	
6.1 Election of PAC Executive Committee Member	<u>PAC-PL-14-008.docx</u> <u>PAC-PL-14-008_Nom.doc</u>
6.2 Election of PAC Vice Chair	
7. MLA GROUP AND MLA MANAGEMENT COMMITTEE REPORT	
7.1 Update on new MLA signatories	
7.2 Update on PAC re-evaluation by IAF	

ITEM

DOCUMENT NO.

8. OPPORTUNITIES FOR IMPROVING THE OPERATIONS OF PAC

8.1 PAC Strategic Plan

PAC-EXEC-014 2.doc

8.2 Annual review of PAC / APLAC MoU

APLAC-PAC MoU 2.doc

9. SUMMARIES OF ACCREDITATION ACTIVITIES

9.1 National Accreditation and Related Activities not already reported

10. FURTHER HARMONISATION BETWEEN IAF AND ILAC

10.1 PAC position for submittal to IAF by 15 August

Cover note April 2014.doc

Comments Rev3-April 21.doc

Activities-version 3-21 April.doc

11. OTHER BUSINESS

11.1 Delegate feedback on the 21st Plenary meetings

Feedback_2014.doc

12. CLOSURE AND ADJOURNMENT OF PLENARY SESSION



REPORT FROM PAC EXECUTIVE COMMITTEE FOR THE PAC PLENARY MEETING June 2014

1 INTRODUCTION

1.1 This report summarizes PAC Executive Committee (EC) activities since the PAC 20th Plenary Meeting in Honolulu, USA in May 2013 and up to the PAC 21st Plenary Meeting in Jalisco, Mexico.

1.2 It focuses on areas of responsibilities of the EC as outlined in its Terms of Reference including: administration matters, management review issues, strategic planning and liaison with international organizations.

1.3 Updates from the Quality Manager, Treasurer, the Financial Oversight Committee (FOC), the PAC MLA Group, and the MLA Management Committee will be presented separately under other Plenary Agenda Items.

2 EC MEETINGS

2.1 PAC EC members have held three meetings since the last Plenary:

- October 2013 in Seoul, Rep of Korea
- March 2014 in Singapore
- June 2014 in Guadalajara, Mexico

2.2 The next EC meeting will be held in October 2014 in Vancouver, Canada, in conjunction with the IAF Annual Meetings.

3 ADMINISTRATION

3.1 PAC Membership Status Report / Target Economies

3.1.1 As of 23 June 2014, the number of PAC Members is 38, comprised of 30 Full Members, five Associate Members, two Observer and one Corresponding member.

3.1.2 Since the last PAC Plenary, PAC has gained one new Full member – National Institute of Environmental Research (NIER) Rep of Korea and one new Observer member – International Certifications Ltd (ICL) New Zealand.

3.1.3 The Introduction to PAC workshop conducted in Hawaii was very well attended by Asian organisations who are not yet members of PAC, several of which will also attend our 2014 meetings under joint PTB / PAC sponsorship. We hope to welcome these organisations as new members of the PAC family over the coming 12 months.

3.1.4 Unfortunately, this year PAC also farewells JACB Japan as an Associate member.

3.1.5 PAC membership will further be discussed under Agenda Item 4.

3.2 Finances

3.2.1 The PAC EC monitors PAC finances at each of its meetings.

3.2.2 PAC's main source of funding comes from membership fees. Other income may come from interest received, surplus funds (savings), and development assistance funds from agencies such as APEC (through their Trade and Investment Liberalization and Facilitation fund), and the Physikalisch-Technische Bundesanstalt (PTB).

3.2.3 The 2013 Financial Auditors' Report, and the 2014 Year to Date Income & Expenditure Statement will be presented for endorsement by Members under Agenda Item 5 along with the Report from the PAC Financial Oversight Committee.

3.2.4 The Executive Committee has also recently lost the services of our Treasurer, Ron Coiner from IAS. Ron was an active participant as the PAC Treasurer and Vice Chair of the Communications and Marketing Committee. We take this opportunity to thank Ron and IAS for supporting Ron in his work for PAC.

3.2.5 The Executive Committee is pleased to announce the appointment of Ms Susan Law of IIOC as the interim PAC Treasurer. Susan has agreed to take on this temporary role to assist the Chair in preparing a more comprehensive set of finance and governance procedures. Consequently, the Executive requests that the members agree to a 3 month delay in preparing the draft budget for 2015. (i.e., by the end of September)

3.3 Election of PAC Executive Committee members

3.3.1 A key function of the Plenary is to elect office bearers responsible for overseeing the operations of PAC.

3.3.2 Members were advised in April that there would be at least three vacancies on the Executive Committee due to the recent retirement of our past Chair, Mr Shinichi Iguchi and Vice Chair, Mr B. (Venkat) Venkataram and our Treasurer, Mr Ron Coiner. The EC appointed a nominations committee called for nominations in April 2014. Members will be advised of the nominations received during the Plenary.

3.3.3 The Financial Oversight Committee (FOC) shall review the financial activities of PAC and recommend to the PAC Plenary to approve formally PAC's financial performance in the last financial year. The members are appointed for a three-year period by the PAC Members at a Plenary Meeting. The current FOC members (appointed at 2011 Plenary) are Mr David Crucefix (IOAS) and Mr Timur Nurashyev (NCA).

3.3.4 As the current FOC appointments shall expire during the 2014 Plenary. It is recommended that the Plenary approve staggering the expiry of these two appointments to assist with the transition of responsibilities between members.

4 MANAGEMENT REVIEW ISSUES

4.1 Re-Evaluation of PAC (QMS, EMS, Product) by IAF

4.1.1 As a regional group of IAF, PAC undergoes regular re-evaluations by IAF for our QMS, EMS and Product MLA's. In effect, a re-evaluation of PAC was undertaken commencing in 2014, by an evaluation team that is comprised of IAAC and EA members. PAC has provided responses to the evaluation report and it is expected that IAF will finalise the re-evaluation shortly.

4.2 Appeals and Complaints

4.2.1 Appeals and Complaints is a permanent item on the Agenda of each EC meeting. Since the last Plenary meeting, no appeals or complaints have been received and there are no outstanding issues.

4.3 Opportunities for Improving the Operations of PAC

4.3.1 Since the Honolulu Meetings in May 2013, the PAC EC and MLA MC have jointly undertaken several initiatives to improve operations including revising the following documents.

- PAC-EXEC-005 Structure of PAC (ballot pending)
- PAC-EXEC-007 PAC Procedure for Internal Audit and Management Review Process
- PAC-EXEC-008 PAC Procedure for Appeals, Complaints and Disputes
- PAC-EXEC-016 Records Management Procedure
- PAC-MLA-001 PAC Multilateral Recognition Arrangement (ballot pending)
- PAC-MLA-002 PAC Policies and Procedures for a MLA Among Accreditation
- PAC-MLA-004 PAC Procedure for Extending the Scope of the MLA (ballot pending)
- PAC-MFORM-005 Applicant AB's Self Evaluation for Document Review (pending)

4.3.2 The EC has also overseen discussions with APLAC regarding hosting of concurrent annual meetings in 2014 and 2015 to further progress the implementation of the PAC / APLAC MoU. Further information will be reported under Agenda Item 10.

4.3.3 PAC Members will also be invited to put forward additional suggestions for improvement of PAC operations under Agenda Item 8.

4.4 2012 Internal Audit

4.4.1 Mr Bruce Li (TAF) was appointed to the position of Quality Manager last year however he was subsequently nominated for a voting position on the PAC MLAMC, making it impossible for him to continue in the QM role due to possible conflict of interest issues. At its March meeting, the PAC EC therefore appointed Mr Mohan Sabaratnam (IAS) to this position.

4.4.2 Details of the Internal Audit are included in the report by the PAC Quality Manager under Agenda Item 4.2.

5 PAC STRATEGIC PLANNING

5.1 The revised PAC Strategic Plan for 2014 – 2016 was balloted earlier in the year and will be reported under Agenda Item 8.

5.2 As a part of the PAC Strategic Plan, the EC has continued working toward identifying alternative sources of funding for PAC-related projects. A major recent achievement was the approval of APEC TILF funding for two PAC training projects – one for training in ISO/IEC 17024, which will be very valuable for the new PAC MLA for Persons, launched in January and the other for training in ISO/IEC 50001 –

Energy Management Systems. Thanks to Indonesia and Japan respectively, as the project proposers, for coordinating these efforts!

6 LIAISON WITH INTERNATIONAL ORGANIZATIONS

6.1 Liaison with APEC SCSC

6.1.1 As one of the five Specialist Regional Bodies (SRBs) of the Asia-Pacific Economic Cooperation (APEC), PAC provides semi-annual reports to the APEC Subcommittee on Standards and Conformance (APEC SCSC), as well as input to APEC SCSC work items. PAC also attends the annual meeting of the SRB Forum (typically held on the margins of SCSCI) and SCSC meetings. China is the host economy for those meetings this year. The PAC Secretary attended the first Senior Officials Meetings (SOM I) held in Ningbo in February, and also the meeting of the SRB Forum. She will also be attending SOM III, to be held in Harbin in August. A more comprehensive report on PAC's liaison with APEC SCSC will be given in the joint General Assembly.

6.1.2 The 2015 APEC host has been identified as the Philippines and we look forward to working closely with them to identify and promote further PAC projects during the year.

6.2 Cooperation between PAC and APEC SRBs

6.2.1 The 2014 Plenary marked a historic moment in the cooperation between the SRBs with PAC and PASC hosting concurrent meetings in Hawaii, including a joint forum and social events. PAC and APLAC have taken this cooperation a step further with our first concurrent meeting this year and a second to be held in 2015.

6.2.2 Members are very pleased with the recognition that the SRBs now receive within the SCSC, with invitations to present at the annual Good Regulatory Practices conferences as well as all Plenary meetings.

6.3 Liaison with IAF

6.3.1 PAC again played important role in the IAF Communications efforts including attendance of the February 2014 CMC meeting in Kyoto and promotion of the 2014 World Accreditation Day theme: Accreditation – Facilitating World Trade. PAC has also been active in preparing an options paper on the future publication of the IAF News, and will oversee production of one issue during the next 12 months..

6.4 Cooperation with other Regional Bodies of IAF

6.4.1 PAC continues to enjoy good relations with IAAC, and the PAC Secretary attended the IAAC General Assembly in Trinidad last August. She will also attend the 2014 IAAC GA to be held in Guatemala this August. The IAAC Chair and Secretary have standing invitations to reciprocal PAC meetings.

6.4.2 PAC has recently established contact with new regional bodies AFRAC and ARAC, and is delighted to include reports on their progress, under Agenda item 9.

7 CONCLUSION

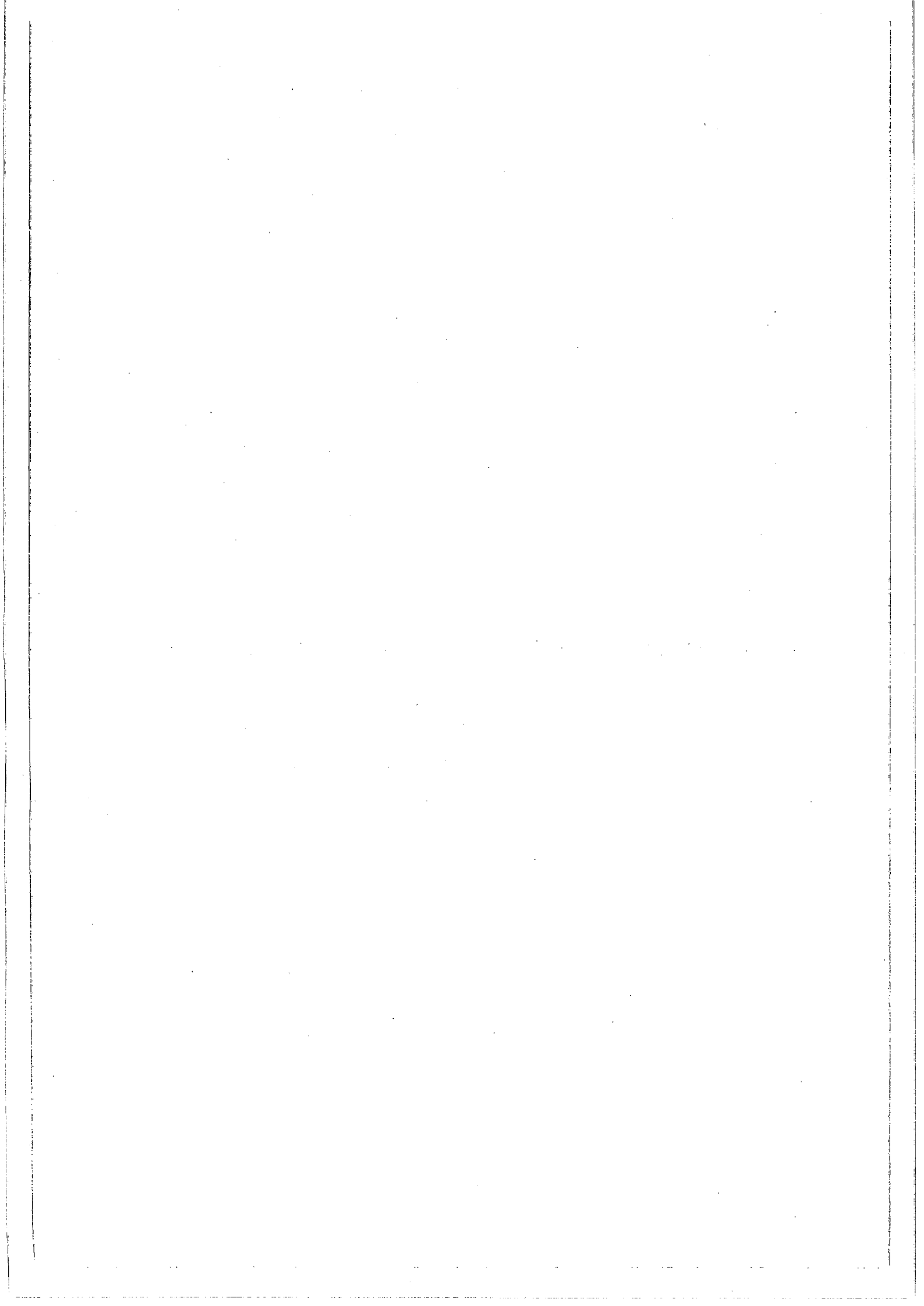
7.1 Over all, the activity since the last Plenary makes it another good year for PAC, with increased participation, contributions from Members, the launching of one new PAC MLA (Persons) and the finalization of two others (FSMS and GHG). I am also sure that the approved PAC Strategic Plan 2014-2016 will lead to PAC becoming a

more responsive association with a strong leadership from the Chairs of the PAC Standing Committees – MLA Group/MLA Management Committee, Technical Committee, Developing Programs Committee and Communications and Marketing Committee.

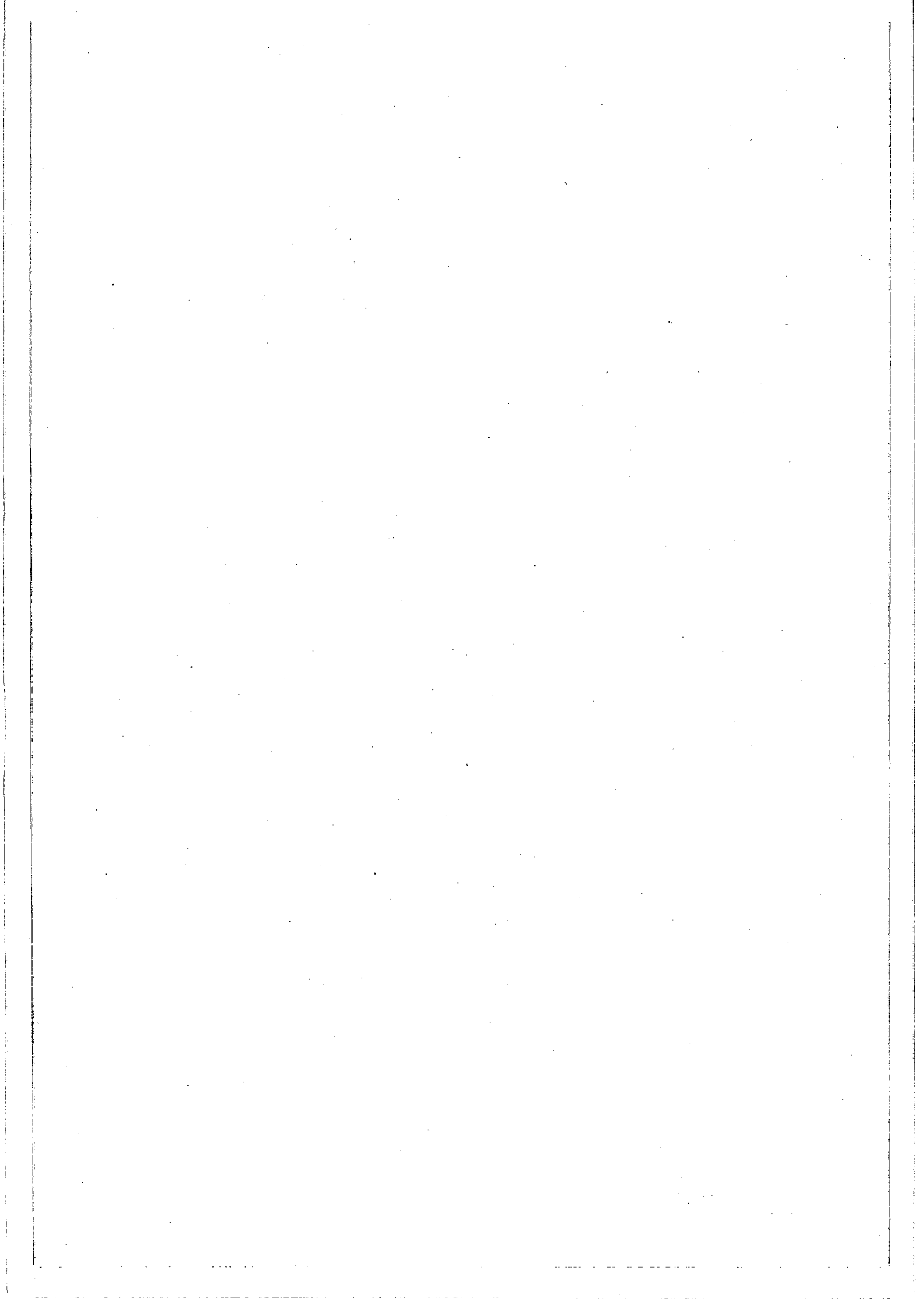
7.2 In conclusion, I encourage your on-going participation in PAC activities with newly elected EC members and appointed Committee Chairs.

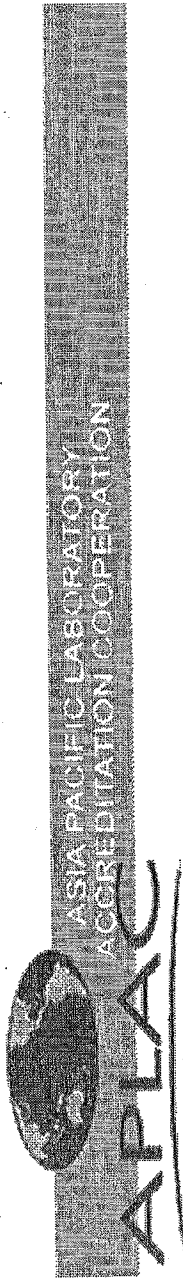
Brett Abraham

PAC Chair



附件 5 **APLAC** 技術委員會會議議程





APLAC TECHNICAL COMMITTEE
20th Meeting – Guadalajara MEXICO

AGENDA

Date and Venue
On: Monday 23 June 2014, 09:30 pm to 17:30 pm
At: Hilton Guadalajara, Guadalajara Mexico

Item	Subject	Information/Discussion/Open Action Items	Responsible Person	Document(s)
1	Opening of the meeting		All	
1.1	Introductions			
2	Membership of APLAC Technical Committee			
2.1	Review and confirmation of membership of APLAC Technical Committee	<p>Membership was reconfirmed in Sydney (2012) for three (3) more years, through 2015.</p> <p>The latest issue of SEC 029, Issue 56 3/2014 is being circulated. Please confirm the relevant information and confirm your membership through to APLAC 2015. If a change in AB staff is needed, please make the necessary change on the list and forward the change request to me at tmcinturff@A2LA.org. Per ToR TC</p>		<u>APLAC SEC 029, Issue 56 3/2014</u>

		<p>members must have the following qualifications:</p> <ul style="list-style-type: none"> • Tertiary qualification in a technical or science discipline; • Direct technical work experience; • Be prepared to attend meetings and to actively contribute to the work of the technical committee. 		
2.2	Introduction of Alternates			
2.3	Apologies			
3	Adoption of the Agenda	<p>Please review the agenda and provide any necessary feedback at the meeting. Any "other business" should also be notified at this time.</p> <p>Members are reminded that their participation on Subcommittees/Working Groups is essential for completing the necessary work in the SC/WG to benefit the APLAC Community. If you are on a SC/WG, please be sure you are providing timely input/feedback when requested. If you are identified on a SC/WG but no longer wish to be, please let the Convener know so that we can seek another AB staff. For those AB staff on a SC/WG but not at this meeting, AB staff is asked to convey this message to your staff.</p>		
4	Minutes of Da Nang TC Meeting		<p>Minutes sent out for comment and finalized November 15, 2013.</p>	<p>APLACTC(14)02 2013 Minutes - APLACTC Da Nang - FINAL - 15 Nov</p>

5	Terms of Reference	ToR was confirmed in Bali (2009); update confirmed in Osaka (2010); updated (removed references to acceptance of external documents) confirmed in Da Nang (2013).		2013.pdf <u>APLAC TC(14)03 - ToR for TC FINAL 9-2013.docx</u>
5.1	Terms of Reference for Subcommittees of TC		Subcommittee Chairs	See individual Subcommittee/Working Group Status Document.
6	Liaison and Cooperation with Other International Organizations			
6.1	ILAC Accreditation Committee (AIC) Report	AIC reports from Seoul (October 2013) and Oslo (April 2014).	Trace McInturff	<u>APLAC TC(14)04 - REPORT TO APLAC BOARD OF MANAGEMENT - ILAC AIC Seoul 2013.docx</u> <u>APLAC TC(14)05 - REPORT TO APLAC BOARD OF MANAGEMENT - ILAC Mid Year AIC Oslo 2014.docx</u>
6.2	ISO Standards update	ISO/IEC 17025 As you are aware the ILAC 30 day ballot on the question "Do you support ILAC, submitting a New Work Item Proposal to ISO/CASCO, to revise ISO/IEC 17025 as soon as practicable?", was approved and the ILAC Executive Committee has now commenced preparation of the New Work Item Proposal (NWIP) to revise ISO/IEC 17025, for submission to ISO/CASCO. If the ISO/CASCO ballot for the NWIP is successful a working group will be established to revise the document and	Trace McInturff	<u>APLAC TC(14)06 - Resolution for revision 17011-with summary of TG outcome.doc</u> <u>APLAC TC(14)07 - N154-Circular letter-Resolution from CASCO CPC-revision of ISO-IEC 17011.pdf</u> <u>APLAC TC(14)08 - CPC Resolution for revision 17011- Annex 1 background information.pdf</u>

		<p>nominating Barry Ashcroft (IANZ) as a co-convenor for expected 17011 working group.</p> <p>Action TC(13)4: Add the revision of ISO 9001 and its impact on AB's that accredit laboratories to ISO/IEC 17025 to the next TC Meeting agenda so that we can monitor if there are implications to AB's, and if so, action that can/should be taken.</p>		
6.3	<p>Nuclear Regulatory Commission (NRC) recognition of the ILAC process for both testing and calibration</p>	<p>For information only</p>	<p>Trace McInturff</p>	<p>APLAC TC(14)09 - 04-29-14 NRC Submittal of NEI 14-05 Revision 0.pdf</p> <p>APLAC TC(14)10 - 04-29-14 NRC Submittal of NEI 14-05 Revision 0 Attachment.pdf</p>
7	<p>Report of APLAC Technical Subcommittees</p>			
7.1	<p>Inspection Subcommittee</p>	<p>Report on the Inspection Subcommittee</p> <p>The ILAC Inspection Committee (IC) submitted the attached document titled: ILAC PXX:XX/201X "Application of ISO/IEC 17020:2012 for the Accreditation of Inspection Bodies" to ILAC Full Members and Associates for a 30-day voting period.</p>	<p>Mr. Geoff Hallam</p>	<p>APLAC TC(14)11 - inspection subcommittee.docx</p> <p>APLAC TC(14)12 - ILAC PXX XX 2014-04-25 - Marked-up.doc</p> <p>APLAC TC(14)28 - Report of the ILAC Inspection Committee meeting in Frankfurt 2014.docx</p> <p>APLAC TC(14)29 - APLAC sampling.</p>

			<p>survey 2014.docx</p>
	<p>In accordance with the ILAC Rules, this document has previously been circulated to the Membership for a 60-day comment period during October – December 2013.</p> <p>The proposed implementation period for this document is eighteen months from the date of publication. Please also note that the identification number for this document when published will be ILAC P15.</p> <p>Geoff Hallam attended the ILAC inspection committee meeting in Frankfurt in April (see provided report).</p> <p>Geoff advises that it is now time for the SC to begin review and revision of TC006. More information regarding this revision from Geoff will be provided to SC members.</p> <p>Geoff also suggests that the SC consider setting up a system for receiving questions on any inspection related subject and to discuss and agree upon responses to questions received. The thought is that this would mirror the systems in EA and ILAC and other regional bodies. It could be useful to see if there is an APLAC consensus on various issues and if so this would enable him to</p>		

		represent the APLAC view at ILAC meetings. Also included in the meeting papers is a survey which Geoff is inviting all SC members to complete (see attached).		
7.2	Reference Material Subcommittee	Report on the Reference Material Subcommittee (attached)	Mr. Wang Wah Wong	APLAC TC(14)13 - rm subcommittee.docx APLAC TC(14)14 - RM SC Report.pdf
7.3	Medical Testing Subcommittee	Report on the Medical Testing Subcommittee (attached)	Dr. Katsuo Kubono	APLAC TC(14)15 - medical subcommittee.docx APLAC TC(14)16 - Report to APLAC TC Chair (Medical SC) May 2014.doc
7.4	Calibration Subcommittee	Report on the Calibration Subcommittee (attached)	Mr. Ned Gravel	APLACTC(14)17 - calibration subcommittee.docx APLACTC(14)18 - 2014 Report to IC Chair.pdf
7.5	APEC TEL MRA Task Force Subcommittee	Report on the APECTEL MRA Task Force work (attached) Mr. Adam Gouker (AZLA) attended the APEC TEL 48 meetings that were held in Honolulu, Hawaii, USA on September 16-17, 2013. Ms. Wanji Yang (TAF) attended the APEC TEL 49 meetings in Yangzhou, China April 22-23, 2014 in Mr. Gouker's	Mr. Adam Gouker	APLAC TC(14)19 - apectel mra tf subcommittee.docx APLACTC(14)20 - TEL48 TF report - AG.pdf APLACTC(14)21 - Report for MRA TF TEL48 (final DRAFT) ver2.pdf

		absence.			<u>APLAC TC(14)22 - Draft Report for MRA TF TEL49 to LSG (rev. 1).docx</u>
7.6	Proficiency Testing Subcommittee	Report on the Proficiency Testing Subcommittee A verbal report will be provided.	Ms. Martha Mejía		<u>APLAC TC(14)23 - proficiency testing subcommittee.docx</u>
7.7	Uncertainty in Testing Working Group	Report on the Uncertainty in Testing WG work. A verbal report will be provided. There was a workshop on <i>ILAC G17 Introducing the Concept of Uncertainty in Measurement in Testing in Association with the Application of the Standard ISO/IEC 17025</i> at the ILAC AIC in Oslo in April. Please be sure to review the section on <i>Workshop Activity 1: Measurement Uncertainty in Testing</i> in the attached Oslo report to the APLAC BoM prior to the meeting so you are informed of the latest on this topic.	Mr. Yoshi Uematsu		<u>APLACTC(14)24 - uncertainty in testing working group.docx</u> <u>APLACTC(14)05 - REPORT TO APLAC BOARD OF MANAGEMENT - ILAC Mid Year AIC Oslo 2014.docx</u>
7.8	Accreditation of Software Testing Working Group	Report on the Accreditation of Software Testing WG work. A verbal report will be provided by Dr. Choe.	Dr. Gum Ho-Choe		<u>APLAC TC(14)25 - accreditation of software testing working group.docx</u> <u>APLACTC(14)26 - Study of the Software Testing related to the</u> <u>ISO IEC IEEE Standards-2014-0430.p</u>

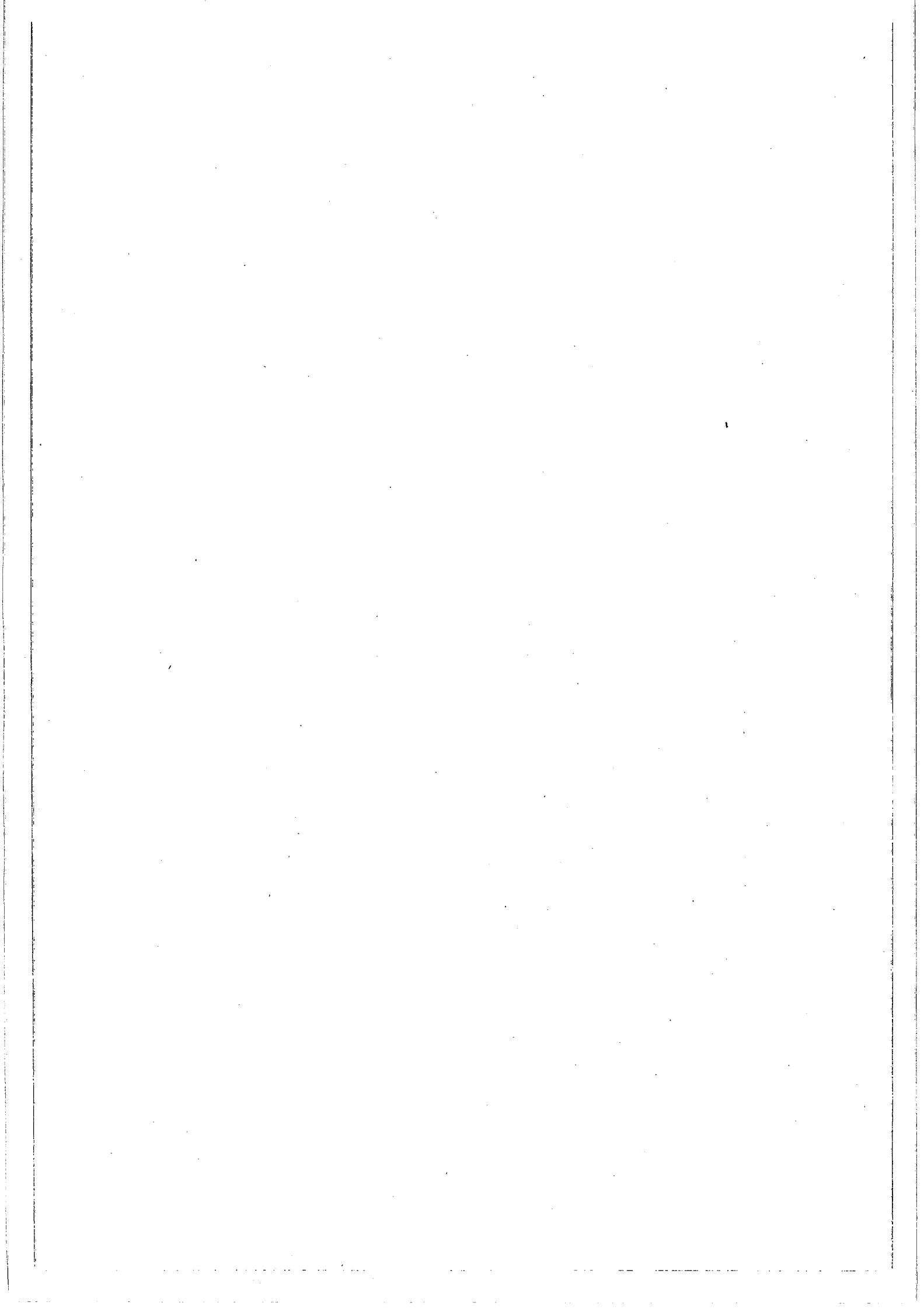
				ptx
8	Review of APLAC Technical Committee Documents			
8.1	<p>Update of TCxxx Series Documents</p> <ul style="list-style-type: none"> • TC002, TC003 • TC004 • TC005 • TC006 • TC007 • TC008 • TC009 • TC010 • TC011 • TC012 • TC013 	<p>Report and discussion. Review of APLAC TC documents.</p> <p>Action TC(13)7: Colleen Cotter to initiate revision of TC013 to include 'key activities' of conformity assessment standards other than ISO/IEC 17025.</p> <p>Technical Committee Subcommittee Chairs were contacted regarding the need to expand TC013 to include 'key activities' of conformity assessment standards other than ISO/IEC 17025. Based on feedback to date, TC013 does not need to be expanded to include guidance for inspection or RMPs.</p>	<p>Sylvia Lin Yoshi Uematsu Yoshi Uematsu Geoff Hallam Roger Brauningger WW Wong Barry Ashcroft Yoshi Uematsu Barry Ashcroft WW Wong Colleen Cotter</p>	<p>APLAC TC(14)27 - <u>list of aplac technical committee documents.docx</u></p>
9	Work Items under ILAC AIC Initiative			
9.1	BIPM	A verbal report will be provided.	Warren Merkel	
9.2	Other ILAC Issues		Trace McInturff	
10	TC Training Needs	Any training needed in 2015?	Zhang Mingxia	
11	Other Business		Trace McInturff	
	• 19 th TC (DaNang) Action Items			Action TC(13)1: If a change in AB

	<ul style="list-style-type: none"> • TC report to GA • Confirmation of decision and motion(s) to GA 		<p>staff is needed, please make the necessary change on the list and forward the change request to the Chair (tmcinturff@A2LA.org). CLOSED</p> <p>Action TC(13)2: Convey the message above (timely input when requested and notifying the Chair of changes) to AB staff on a SC/WG that are not in attendance at this meeting. CLOSED</p> <p>Action TC(13)3: Review the Terms of Reference of the Technical Committee to remove references to acceptance of external documents; seek GA endorsement. CLOSED</p> <p>Action TC(13)4: Add the revision of ISO 9001 and its impact on AB's that accredit laboratories to ISO/IEC 17025 to the next TC Meeting agenda so that we can monitor if there are implications to AB's, and if so, action that can/should be taken. CLOSED</p> <p>Action TC(13)5: Yoshi will send a draft of TC005 to the Chair of the TC and the AIC WG in the near future.</p> <p>Action TC(13)6: TC Chair to ask the PIC Chair about taking over TC010.</p>
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<p>CLOSED</p>	<p>Action TC(13)7: Colleen Cotter to initiate revision of TC013 to include 'key activities' of conformity assessment standards other than ISO/IEC 17025.</p>	<p>Open Actions remaining from the 18th Meeting of the APLAC Technical Meeting (Sydney):</p>	<p>ACTION TC(12)2 – Medical Testing SC to draft a document to provide guidance on the assessment and accreditation of the pre-examination phase (sample treatment) for medical testing laboratories.</p>	<p>ACTION TC(12)3 – The Uncertainty in Testing WG will take over the revision of TC004 (CLOSED); the SC is to consider including a reference to JCGM106, and re-scoping the document for testing only. Following the issuance of G8, the relevance and on-going need for TC004 will be reviewed.</p>	<p>ACTION TC(12)5 – Update TC002 and TC003 by next TC meeting (September 2013).</p>	<p>Open Actions remaining from the</p>
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				<p>17th Meeting of the APLAC Technical Meeting (Manila):</p> <p>ACTION TC(11)2: The Accreditation of Software Testing WG shall develop an information document on software testing.</p>
12	Next Meeting Colombo, Sri Lanka	????		

附件 6 **APLAC** 能力試驗委員會會議議程及
主席簡報





APLAC PROFICIENCY TESTING COMMITTEE
20th Meeting – Guadalajara

DRAFT AGENDA (V0.8)

Date and Venue

On: 24th Jun 2014, 8.30 am to 5.30 pm

Venue: Hilton Guadalajara, Guadalajara, Mexico

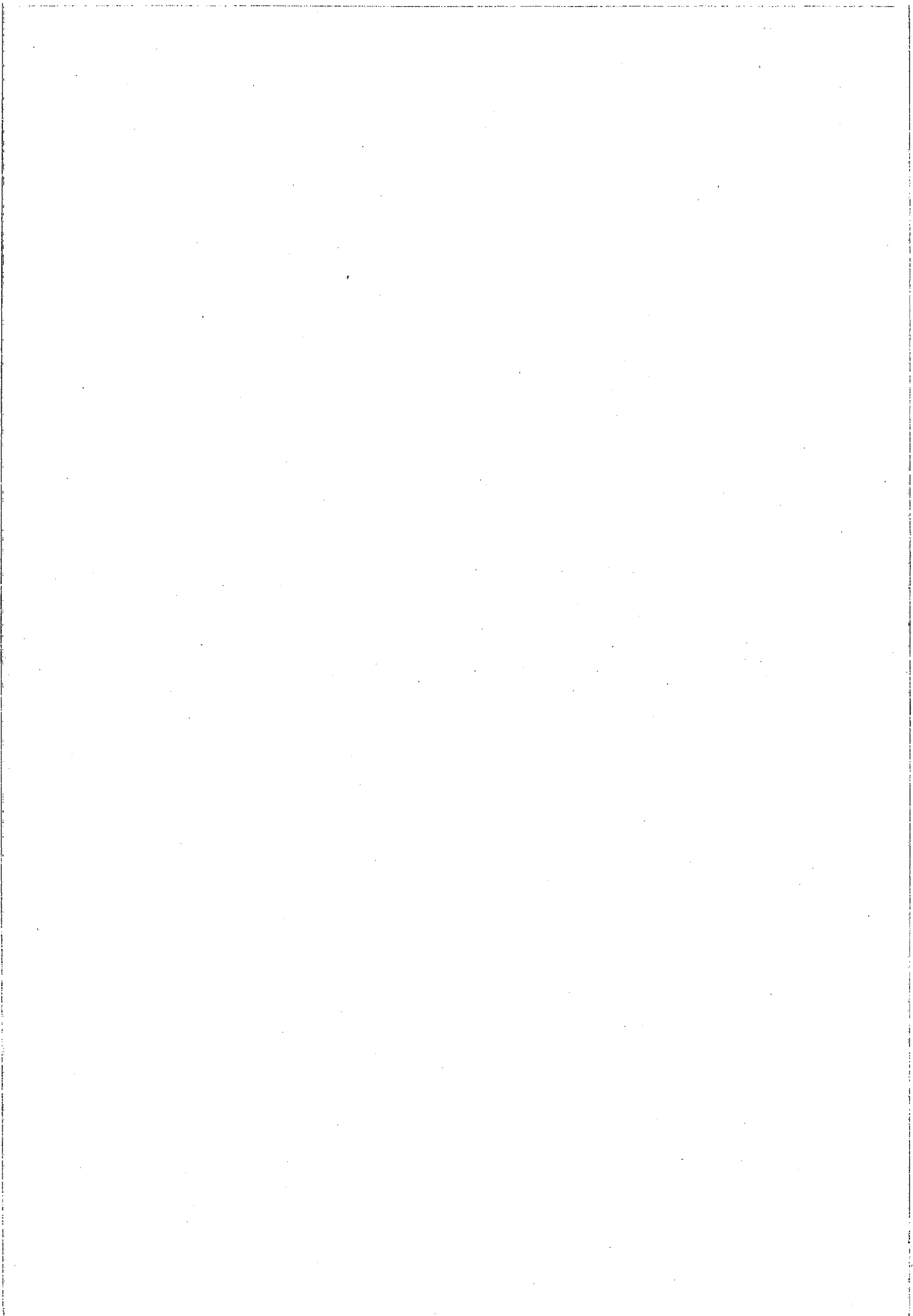
Item	Subject	Information/Discussion/Open Action Items	Responsible Person	Document(s)
1	Opening of the meeting and Introductions			
2	Membership of APLAC Proficiency Testing Committee			
2.1	Review and confirmation of membership of APLAC Proficiency Testing Committee	APLAC PT Committee members can now import the list to mailing software. PTContacts is also provided. Please check the entry.	Dr. Koichi Nara	<u>PT(14)0211 APLAC SEC 028 issue no. 62 PT Committee</u> <u>PT(14)0212 PTContacts issue no.15</u>
2.2	Apologies	Mrs Linda Crawford (QMPLS) Ms Sylvie Boisvenue (quitted from SCC) Mr Aran Tanunkat (BLQS, DMSc)	Dr. Koichi Nara	
3	Adoption of the Agenda	Please review the agenda and provide any necessary feedback at the meeting. Any "other business" should also be notified at this time.	Dr. Koichi Nara	<u>PT(14)01_APLAC_PT_Committee_Guadalajara Draft Agenda</u>
4	TOR of the PT committee	The present TOR is introduced.	Dr. Koichi Nara	<u>PT(14)041 TOR of PT committee1stOct2013</u>
5	Matters since 19th PT Committee Meeting (Da Nang)			
5.1	Minutes of 19th PT Committee Meeting (Da Nang).		Dr. Koichi Nara	<u>PT(14)0511 DRAFT MINUTES OF THE 19th MEETING OF PROFICIENCY TESTING COMMITTEE ChairingTeam draft20130927</u>
5.2	Review of work items approved in 19th PT Committee Meeting (Da Nang)	The status on the work items is reviewed.	Dr. Koichi Nara	<u>PT(14)0521 2014 03 13 APLAC Work Plan 2014 by committee</u> <u>PTCKNaraformeeting</u>
5.3	Formation of WGs with their TORs	The latest list of the WG members is introduced.	Dr. Koichi Nara	<u>PT(14)0531 Full APLAC PT WG members list 29thMay2014</u>
6	Reports from WGs related to APLAC PT Programs			
6.1	Reports from WG1	WG1 is formed to identify the objects of APLAC PT programs. The activity extended to identify the needs and possible proposals by Abs. The Policy in prioritizing PT is to be discussed and approved in the meeting.	Ms Edita Grujic	<u>PT(14)0611PTNeedssurvey5 DEC2013</u> <u>PT(14)0612Policy (draft 7) on prioritising PT proposals for the meeting in Mexico 2014</u>
6.2	Reports from WG2	All the APLAC PT proposals and reports have been reviewed by the APLAC PT Committee. WG2 is actively contributing to the review.	Dr. Koichi Nara	No written report
6.3	Reports from WG4	The need on a separate document on 'PT Schemes for inspection' may be reviewed after the two PT schemes in	Mr. HE Ping	No written report

		inspection field are done. They are T087 "manner and cause of the death" and ZT015 document check.		
6.4	Reports from WG6	JWG for the APMP/APLAC Joint PT A meeting was held between APMP and APLAC and TORs have been proposed, which are to be approved in this meeting.	Dr. Koichi Nara	PT(14)0641ReportforAPLAC meeting2014onJointWGwith APMP
7 Reports from WGs related to APLAC PT Documents				
7.1	Revision of APLAC PT-documents PT001 and PT002	Two documents have been distributed for approval. The present stage will be explained.	Dr. Koichi NARA	
7.2	Reports from WG3	Directory of PT Schemes (PT 003) will be discussed at the meeting	Mr. HE Ping	PT(14)0721 sheet-iptis-ptp-new-PT(14)0722 survey on WG03
7.3	Reports from WG5	Drafting a APLAC PT Document 'GUIDANCE ON ALTERNATIVE MEANS FOR LABORATORIES TO DEMONSTRATE PROFICIENCY', which is to be reviewed and approved at the meeting.	Mr. Jason Stine	PT(14)0731 APLAC PT OXX - Guidance on Means for Labs to Demonstrate PT Activites - 6-9-14
7.4	Reports from WG7	Review of benchmark frequency of PT-006 New Convenor is sought.	Vacant (Ms Sylvie Boisvenue left SCC)	Pending
10:15-10:30	Morning Tea			
8 Status of APLAC PT Schemes				
8.1	Record of APLAC PT Schemes	Comments are welcome	Dr. Koichi Nara	PT(14)0811 MasterList of Studies PT(14)0812 CalenderofAPLACPT
8.2	Reports Completed since previous meeting			
	T081 Pesticides in Green Tea		HKAS	
	T082 Essential and Toxic Elements in Seafood		HKAS	
8.3	Programmes currently underway	<i>Organizing ABs are invited to report</i>		PT(14)0831PTupdatesGuadajajara-ALL.bynara
	M021 Volume	KAN		
	M022 Gauge Blocks	ONAC		PT(14)0832PT report APLAC M022 NSCONAC
11:00	M026 square calibration	KOLAS		
	M027 E2_Weight	KAN		
	T084 Organochlorine pesticide residues in chicken fat	DMSc		
	T085 BOD, COD, NO2- NO3 and NH3 in Wastewater	SCC (Status unknown)		
	T086 Metals in three areas of analysis - Environmental- Food-Biological	SCC (Status unknown)		
	T087 Cause and Manner of Death	CNAS		
11:30	T088 lighting testing	CNAS		
	T089 Determination As, Cu, Pb and Cd in laver	CNAS		
	T090 coal	CNAS		
	T091 Lemigas_Lubricant	KAN		
8.4	Proposals being reviewed			
	ZT017 Determination of elements (e.g. Calcium and Cadmium) in	APMP-APLAC		

	drinking water			
	ZT018 Determination of toxic elements (Lead and Cadmium) in Cabbage	APMP-APLAC		
	ZT019 Determination of pesticide residues (p,p'-DDE and alpha-endosulfan) in Cabbage	APMP-APLAC		
12:00	ZT020 Anions (Nitrate and Chloride) in Water	KOLAS		
8.5	A Pilot use of Prioritizing policy	A list of 5 candidates was provided by Mrs. Linda Crawford (QMPLS). A preliminary survey on the needs was carried out before the meeting. We will try to apply the policy to the selection of the proposal.	Dr Koichi NARA	<u>PT(14)0851Record - Medical PT Studies Proposed to APLAC June 2014</u>
8.6	Additional measures to encourage the new PT proposals	It is no longer necessary. I will skip this item.	Dr Koichi NARA	No document
12:30-13:30	Lunch			
9	Joint Programs with other organization			
9.1	APMP/APLAC Joint PT Study	To be discussed at 6.4 At this moment three PT programs are proposed and being reviewed.	Dr Koichi NARA,	
14:00 9.2	Invitation from IMEP	APLAC members were invited to IMEP-118: Interlaboratory comparison exercise for the determination of total As,Cd, Pb, Hg, Sn and iAs in canned food IMEP-119: Interlaboratory comparison exercise for the determination of total As, Cd, Pb and Hg in vegetable feed	Dr Koichi NARA, Ms Cynthia Chen	<u>PT(14)0812</u> <u>CalenderofAPLACPT</u>
9.3	Invitation from others organizations	Not applicable	Dr Koichi NARA	
10	Areas of New Activity			
10.1	New areas where PT needs to be developed	All are invited to comment	Dr Koichi NARA	
14:20	Review of APLAC PT Procedures			
11.1	Possible SOP for the APLAC PT Committee	A new small WG may be organized.	Dr. Koichi Nara	<u>PT(14)1111Proposal of the new APLAC PTdocument nara</u> <u>PT(14)1112 APLAC PTQM 20140607</u>
11.2	Border Issues	A possible measure to address the issue.	Dr. Koichi Nara	<u>PT(14)1124567</u> <u>OperationofAPLACPT2014</u>
11.3	Secondary use of the APLAC PT report		Dr. Koichi Nara	
11.4	Lab code		Dr. Koichi Nara	
11.5	SDPA		Dr. Koichi Nara	
11.6	Limit on the nominations per economy(?)		Dr. Koichi Nara	
11.7	Findings in the recent Reports	A process may be developed to share the information from APLAC PTs.	Dr. Koichi Nara	
14:55				
12	ILAC AIC PTWG Activity			
12.1	Report from the ILAC-PTWG meeting	The Chair(KN) could not attend the meeting. Can anyone report on the meeting?	Mrs Linda Crawford (Presented by Dr. Koichi NARA)	<u>PT(14)121 Minutes - PTWG 10 April 2014</u>
15:15-15:30	Tea Break			
13	Cooperation with RCBs			

13.1	report from EEE-PT, EA-EUROLAB-EURACHEM Working Group: "Proficiency Testing in Accreditation" (EEE-PT)	The full documents are provided with agenda and the list. It is noted that the Guidelines in the assessment of ILCs with few participants document EEE/pt(11)03v10 is very much a committee draft at the moment.	Dr. Koichi NARA	PT(14)1311EEE pt(14)A37d raffv3(agenda) PT(14)1312EEE pt(14)D01(list) PT(14)1313EALC-wgILCT(1)17v5-benefits of EA selected PT schemes
13.2	Eurachem PT Workshop	The next Eurachem PT workshop will be held on 6-9th October 2014 in Berlin, in collaboration with CITAC and EQALM.		Further details can be found on www.eurachempt2014.de
13.3	Possible cooperation with IAAC on the Directory of PT providers		Mr. Yoshinobu Uematsu	
14 APLAC/APMP Cooperation				
14.1	APMP meeting		Mr. Yoshinobu Uematsu	
14.2	Jointed Working Group on PT	To be discussed at 6.4	Dr Koichi NARA	
15 APLAC/PTB Proposed Workshop for Enhanced PT Training Train PT Trainers				
15.1	Update on APLAC-PTB Programs	Workshop will be introduced	Mr. Simon Hezig	
16 ISO Activities				
16.1	Revision of ISO 13528		Mr. Dan Tholen (Presented by Dr. Koichi NARA)	PT(14)161 ISO 13528 Update Dan 29May2014
15:55				
17 Technical Committee Cooperation				
17.1	Report from Technical Committee		Mr. Trace McInturff	Verbal report
17.2	APLAC MRA for ISO/IEC 17043	Report is expected from the WG formed at TC for the APLAC MRA extension for PTP based on ISO/IEC 17043	Ms Martha MEJIA LUNA	
16:15				
18 Training Committee Cooperation				
18.1	Report from Training Committee	Report on Training activity	Ms Zhang Mingxia	Verbal report
18.2	Other training needs?	Is there a need for other types of PT training, offered by PT Committee?	All members	No document
16:30				
19 PT Committee Chair Operations				
19.1	BoM Report2013	APLAC PT report is submitted to BOM in May 2014.	Dr Koichi NARA	No document
19.2	Peer Evaluation Reports	Three PT Participation reports have been provided for Peer Evaluation Teams since the last meeting. (JAB, A2LA, Standards Malaysia)	Dr. Koichi NARA	No document
19.3	Exchange of information on the APLAC WEB	Discussion regarding the space in APLAC website wherein economies could exchange information related to PT Updated files such as SEC028 and PT contacts may be suitable to be posted.		No document
16:45				
20 Other Business				
21				
21	Comment from Observers	Observers are welcome to comment on anything observed at the Committee meeting, or raise new issues for the Committee to consider		
22				
22	Review of proposed Work Items and proposal to be made to GA	The list of workplan is reviewed. Its summary will be submitted to GA.	Dr Koichi NARA	

23	Review of TOR	Any need for the revision of TORs? If revised, it will be submitted to GA for approval.	Dr Koichi NARA	
24	Next Meeting	2015, ?, ?	?	
25	Closing			



Review of APLAC PT Procedures

24th June 2014

Guadalajara

APLAC PT Committee Chair

Koichi NARA

aplacptc@gmail.com



Provision of Lab codes to RCBs

Template_Evaluation Confidential Report for PTC chair APLAC TOXX.xls →

code	Lab. name	RCB	performance
		APLAC	
		APLAC	
		EA	
		IAAC	

APLAC MRA Signatories

Additional Measures

code	RCB	performance
	EA	

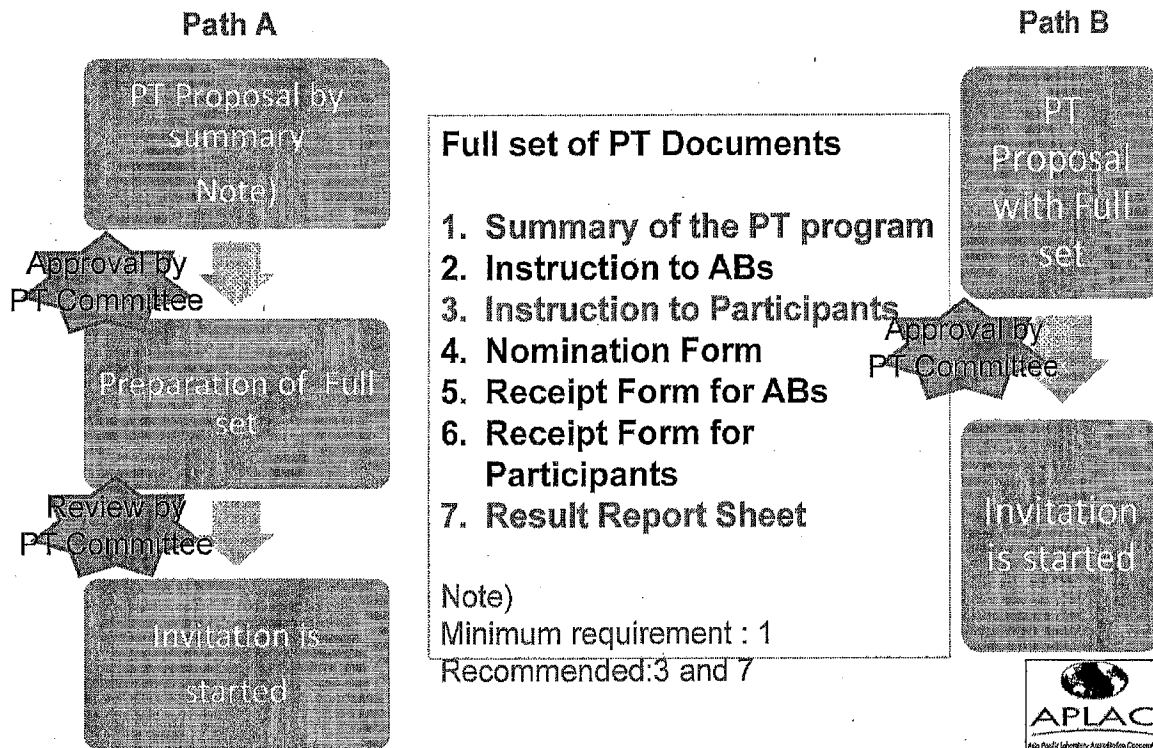
EA LC

code	RCB	performance
	IAAC	

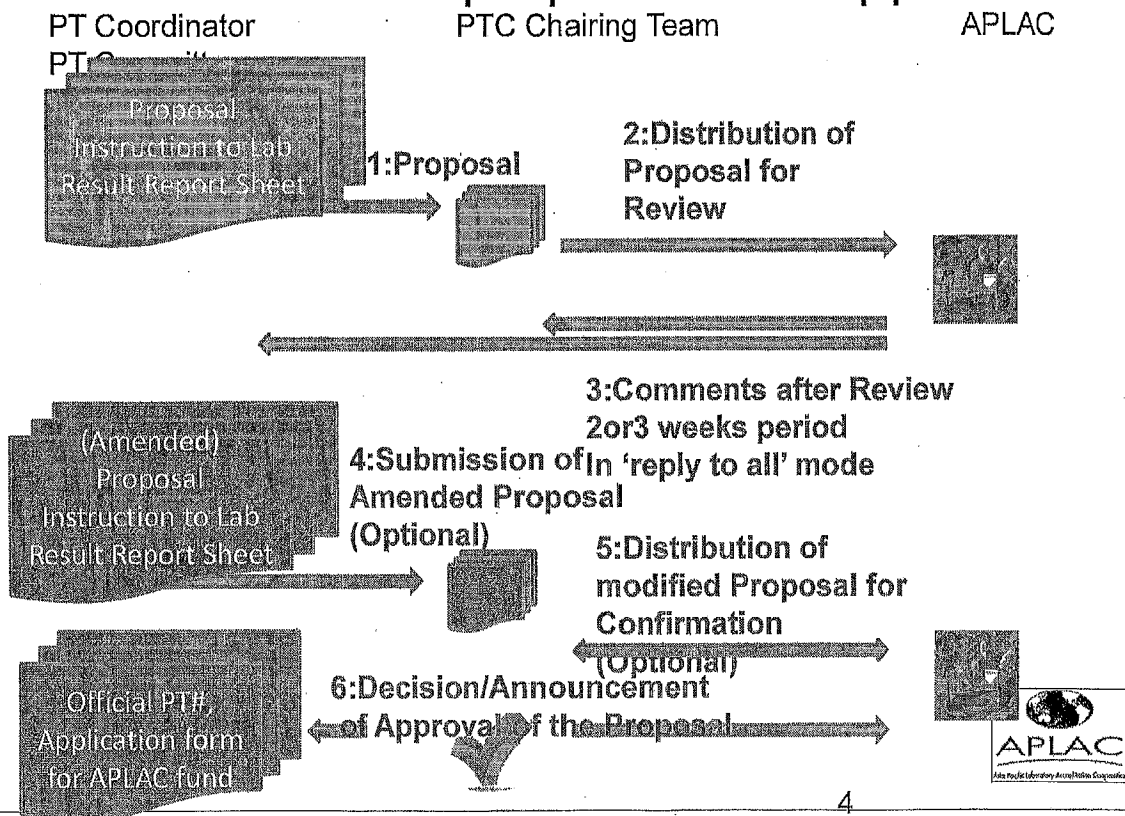
IAAC LC



Two Paths for the PT proposal to be approved



Process for a PT proposal to be approved



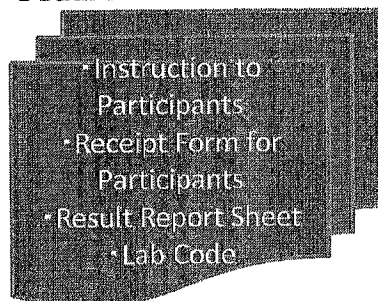
11.2 Measures to be taken against Border Issues

PT Coordinator

Nominating ABs

Participating

Laboratories
Usual Procedures

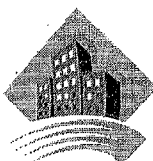
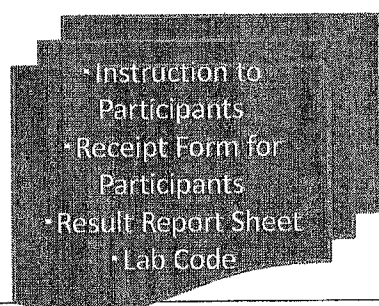


Distribution of Samples



5: Nomination Form with Laboratory Codes

Special Measures to be taken



Distribution of Samples



5

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National Institute of Technology and Evaluation (NITE)

11.3 Secondary use of the APLAC PT report

- APLAC PT report can be used by member accreditation bodies and participants for the purpose of APLAC PT programs without permission.
- Copyright is held by APLAC.
- A part of the report (graphs/charts) may be used with the written permission of APLAC secretary.

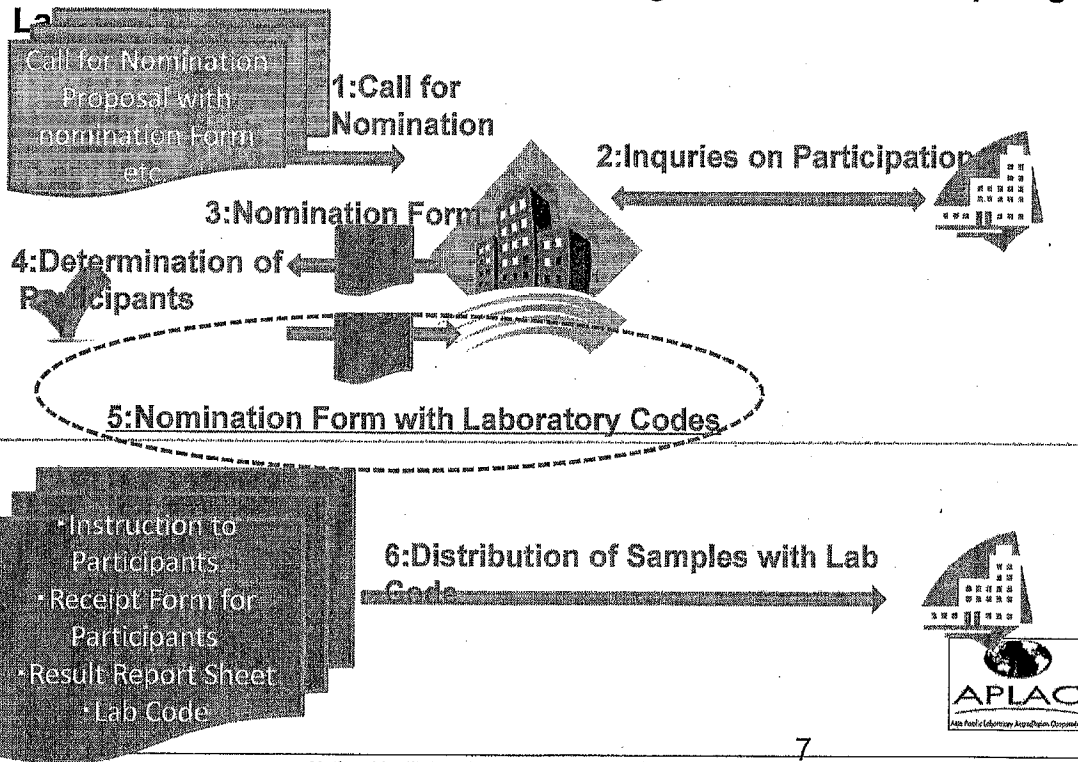


11.4 Provision of Laboratory Codes to Nominating ABs

PT Coordinator

Nominating ABs

Participating



National Institute of Technology and Evaluation (NITE)

7

7

11.5 SDPA

- Regulators may have a criteria, which may be used as SDPA 'fit for the purpose'.



11.6 Limit on the nominations per economy(?)

- Most of the protocols sets the limit on the number of nomination from **one economy**.
- It should be amended to be 'from one member accreditation body'.
- How about your opinion?

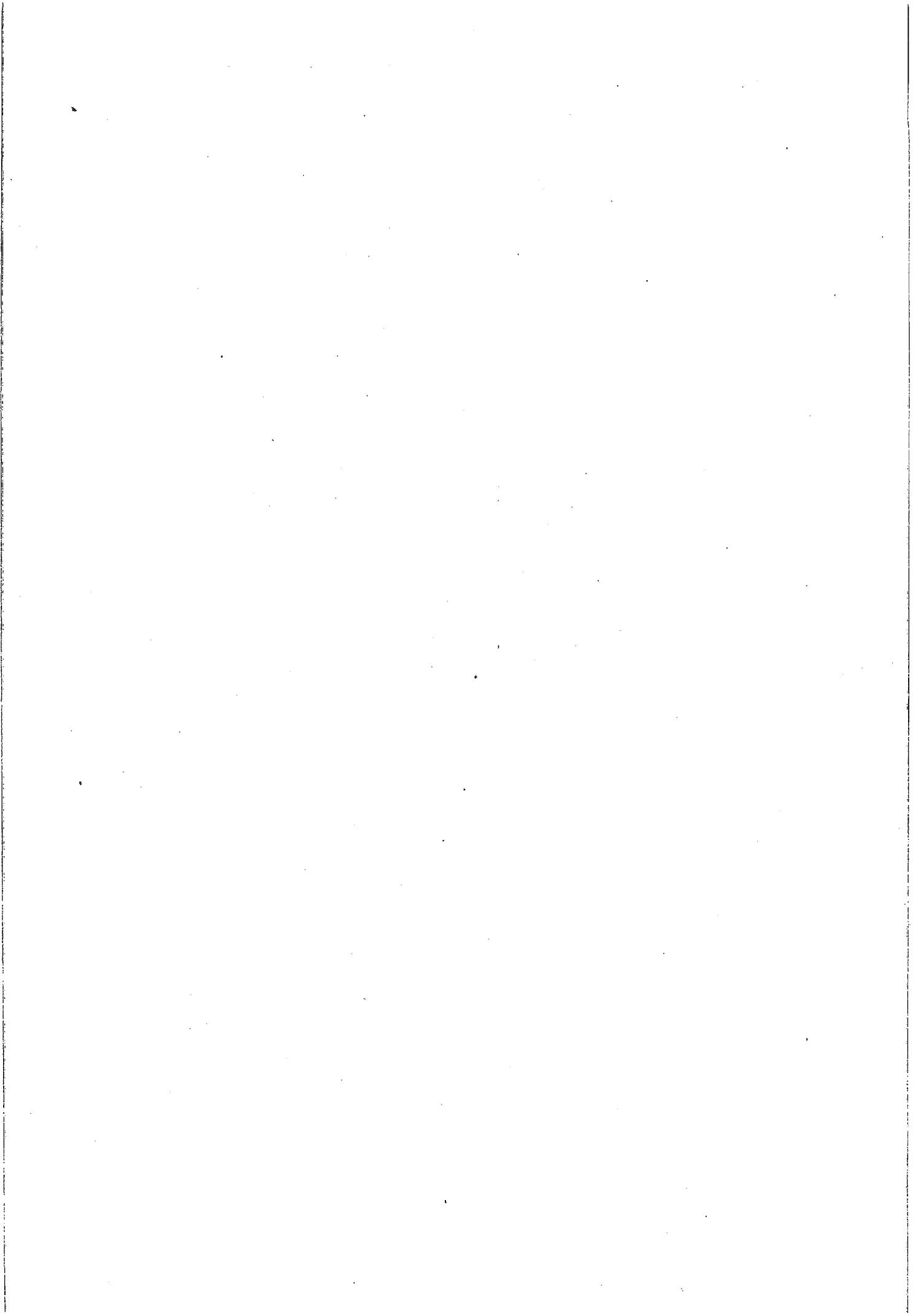


Findings in the recent Reports

- Do you link it?



附件 7 **APLAC 訓練委員會會議議程**



DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
1	Introductory remarks from the Chair	The agenda will be introduced and any meeting arrangements clarified.	Mingxia Zhang	Not required
2	Confirmation of Attendance and Committee Member Listing	Delegates and Observers will be asked to introduce themselves. The member list (APLAC SEC030) will be distributed to attendees for confirmation and/or correction. An attendance list will be circulated and be signed by all participants.	Mingxia Zhang Suda Nantavithya	agenda 02--APLAC_SEC_030 issue no. 44 - Training.xls
3	Apologies		Mingxia Zhang	Not required
4	Minutes of the last Meeting held on 9 September 2013 in Da Nang, Vietnam	Discussion Point Please review the minutes and be ready to provide feedback at the meeting on any required amendments or actions not covered. The minutes will then be finalised.	Mingxia Zhang Suda Nantavithya	agenda 04--2013 Danang Draft Minutes APLAC Training Committee.doc
5	Review of Action List	The committee will review whether the actions listed in the Da Nang minutes have been addressed.	Mingxia Zhang Suda Nantavithya	agenda 05--Action list from the prior Training Committee meeting.docx
6	Approval of the Agenda	Please review the agenda and provide any necessary feedback at the meeting. Any "other business" should also be notified at this time.	Mingxia Zhang Suda Nantavithya	Not required
7	Terms of Reference	The Terms of Reference were approved by General Assembly at Bali meeting. The Committee is asked to review and confirm the terms of reference attached, or establish if there is a need for variation and amendment.	Mingxia Zhang Suda Nantavithya	agenda 07--TOR of Training Committee adopted at Bali GA.doc

DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
8	Report on the APLAC training committee activities since last meeting	Attached is a copy of the report on the activities of the Training Committee since the last meeting, provided to the June 2014 meeting of the APLAC Board of Management. No discussion needed, just for information.	Mingxia Zhang	<u>agenda 08-REPORT to BOM 20140519.doc</u>
9	Review training activities of APLAC in 2013-2014		Mingxia Zhang	Not required
9.1	APLAC workshop on medical laboratory accreditation	This workshop is going to be held 3-5 September 2014 in Hong Kong, China. When preparing for this meeting, the invitation package has not sent to APLAC members. The agenda is attached for information.	Bella Ho	<u>agenda 09.1 course registration form APLAC training on 15189 - Sept 2014.doc</u> <u>agenda 09.1 -Final programme dated 16052014 for APLAC medical training course.doc</u>
9.2	APLAC Training Course on best practice of implementing ISO/IEC 17011	This workshop is going to be held 18-20 November 2014 in Singapore. The tentative agenda of this workshop is attached for information.	Ned Gravel Mingxia Zhang	<u>agenda 09.2 -2nd Draft of programme dated 07062014 for 17011 workshop.doc</u>
9.4	Workshop on RMP accreditation	The workshop was proposed by Technical Committee and endorsed by GA in 2012. The objective of this workshop is to seek consensus on the particular issues regarding to RMP accreditation. The consensus achieved may be input into the revision of APLAC TC008. The workshop was conducted 18-20 November 2013 in Tokyo and jointly hosted by IAJapan and JAB. Three experts from ISO REMICO have agreed to be the speakers. They are from NIST, BAM and NMIJ. The organising WG for this workshop	Mingxia Zhang	Not required

DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
		<p>is convened by WW Wong.</p> <p>This is just for information and no need to be discussed.</p>		
9.5	Training activities by PTB	The representative of PTB will give a brief introduction of training activities held by PTB	Simon Heisig PTB	Not required
10	Analyse training needs for 2015	The committee is asked to consider the training needs for 2015 based on the analysis of the following information.	Mingxia Zhang	Not required
10.1	Training activities held in recent years	This information is provided and taken into account when planning the training activities for next year.	Mingxia Zhang	<u>agenda 10.1--The training activities in recent years.doc</u>
10.2	Training plan 2014-2017	<p>A training need survey was conducted July-August 2013. After analyzing the survey result, training activities in recent years, accreditation standard revision status and feedback of the prior training activities as well as input from the Technical Committee, the Training Committee set up the training plan 2014-2017 as follows:</p> <ul style="list-style-type: none"> ● 2014: Workshop on ISO/IEC 17011 and other requirement documents ● 2014: Workshop on medical laboratory accreditation against ISO 15189 ● 2015: Workshop on PTP accreditation ● 2016: Workshop on inspection body accreditation ● 2017: Training on ISO/IEC 17011 if new version is available 	Mingxia Zhang	Not required

DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
10.3	Inputs from other Committees	No training need was passed to the training committee up to the preparation for this meeting. It is recognized that the training regarding to PT is under the remit of PT committee.	Mingxia Zhang	Not required
10.4	Propose training activities in 2015	<p>Discussion points:</p> <ul style="list-style-type: none"> ➤ Do we need a workshop on ISO/IEC 17043? ➤ Any other training activities in 2015 would you like to propose? 	Mingxia Zhang	Not required
11	Status of APLAC TR documents			
11.1	APLAC TR001 "Guidelines on training course for laboratory and inspection body assessors"	<p>At the meeting of training committee in Sydney, it is decided that APLAC TR001 should be revised to incorporate the guidelines on PTP assessor training. Bella Ho kindly volunteered to convene a WG to revise TR001. The revision draft was sent to all APLAC members for comments with deadline on 13 January 2014. The drafting WG has finished the response to the comments of APLAC members and amending the draft of APLAC TR001 accordingly. The amended version has already sent to APLAC Secretariat for distribution to all members for voting. Please review the revision draft and submit your comments if you have.</p>	Bella Ho Mingxia Zhang	<p>agenda APLAC TR 001 issue 5- revised draft as at 16052014-clean copy.doc</p> <p>agenda 11.1.2- 2014 01 17 Combined Comment tabl e for APLAC TR 001 issue 5 - with response [1].docagenda 11.1.3-APLAC TR 001 issue 5- revised draft as at 16052014 track version.doc</p>
11.2	APLAC TR002 "Guidelines for formulating training proposals, obtaining funding and delivering training"	<p>APLAC TR002 was officially published in September 2009. This document is confirmed at Da Nang meeting, no revision is needed at present.</p> <p>Discussion points:</p>	Mingxia Zhang	agenda 11.2--aplac_tr_002_issue_2.pdf

DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
11.3	APLAC TR003 "Cross-Posting of Staff Among APLAC Member Accreditation Bodies"	<p>Is there any proposal to revise this document?</p> <p>APLAC TR003 was officially published in November 2009. This document is confirmed at Da Nang meeting that no revision is needed</p> <p>Discussion points:</p> <p>Is there any proposal to revise this document?</p>	Mingxia Zhang	agenda 11.3--aplac tr 003 issue 2.pdf
11.4	APLAC TR 004 "Guideline for Sharing of Assessment Personnel Among Accreditation Body Members"	<p>APLAC TR004 was officially published in March 2010.</p> <p>Discussion points:</p> <p>Please review this document and confirm whether TR004 needs to be revised.</p>	Mingxia Zhang	agenda 11.4--aplac tr 004 issue 2.pdf
12	Database of Case Studies	<p>A WG was established at Osaka meeting to establish and maintain the pool of case studies.</p> <p>The WG is composed of :</p> <p>Suda Nantavithya (convenor) Roxanne Robinson Regina Robertson Terrence Chan</p> <p>ToR of WG1 is attached. The membership needs to be updated.</p>	Mingxia Zhang	agenda 12--TOR of WG1.doc
12.1	Exercises for Assessor Training	<p>The 2nd version of TR001 contained many case studies used for assessor training. During the revision of TR001, it was proposed to take out those studies and establish a separate pool of case studies so as to add new cases from time to time.</p> <p>The first version of Exercises for Assessor Training was established based on the 2nd version of TR001. A</p>	Suda Nantavithya	Not required

DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
		<p>working group was set up to maintain this pool of case studies and review any cases proposed to be added to this pool. This pool coded as APLAC TR005 has uploaded in "member area" on APLAC website.</p> <p>WG is trying to collect more case studies in inspection body accreditation and medical laboratory accreditation (ISO 15189) and update TR005 accordingly..</p> <p>Discussion points:</p> <p>The WG will report the work progress.</p>		
12.2	Case studies from ILAC LC	<p>Case studies designed by ILAC Laboratory Committee were posted in "member area" on APLAC website as training committee files. The target users of the case studies are assessors who are preparing for accreditation assignments or who seek to maintain competence, for assessor training, etc.</p> <p>This is just for information and no discussion is needed.</p>	Suda Nantavithya Mingxia Zhang	Not required
12.3	Case studies from IAAC	<p>Some case studies of ISO/IEC 17020 were provided by IAAC. With agreement of IAAC, these studies were posted in "member area" on APLAC website as training committee files. These case studies could be used by any accreditation body when planning the assessor training courses.</p> <p>This is just for information and no discussion is needed.</p>	Suda Nantavithya	Not required
13	Work plan for 2015	<p>Discussion points:</p> <p>➤ Based on the above the discussion, the</p>	Mingxia Zhang	Not required.

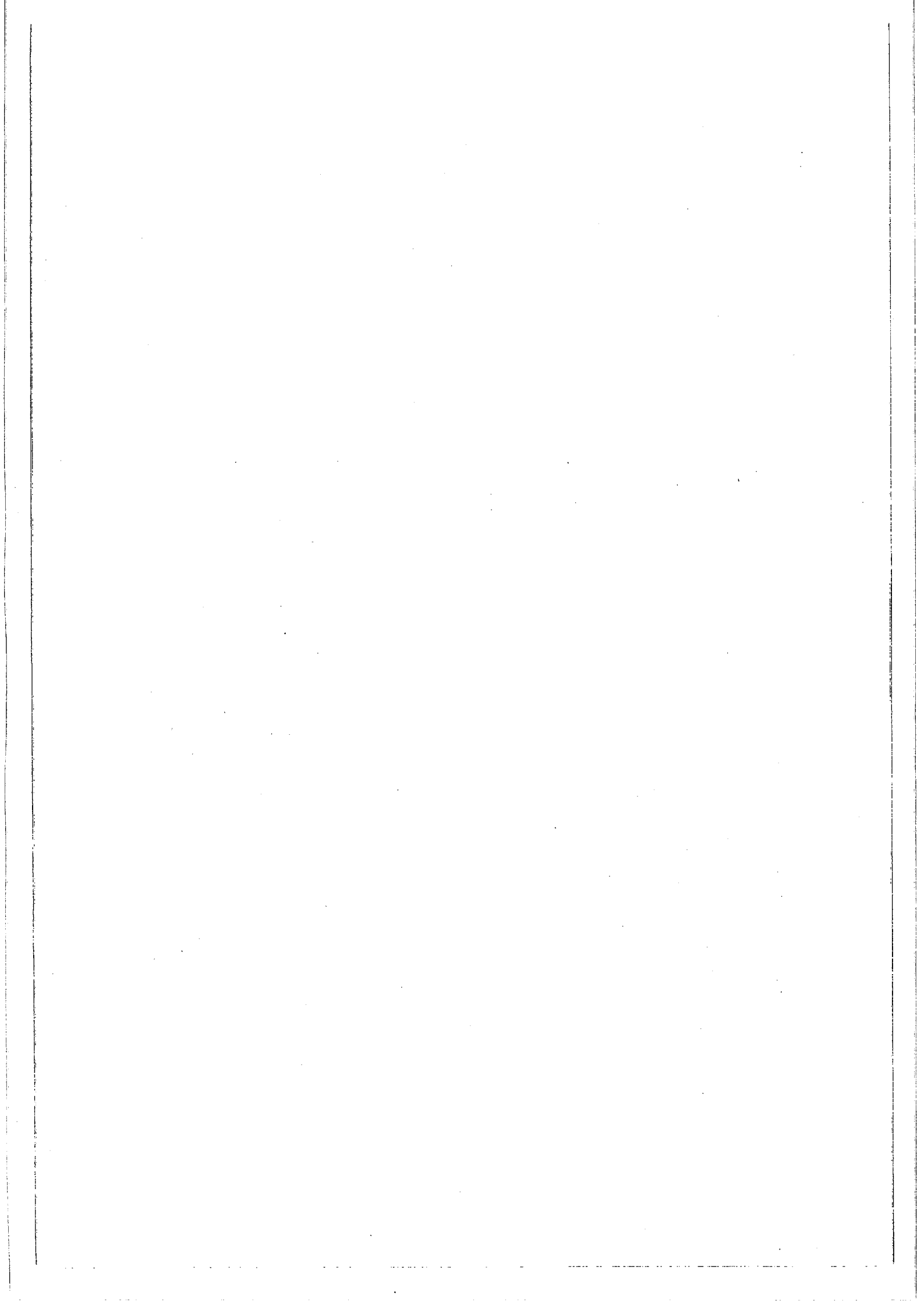
DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
14	Review of the Strategic Plan and Implementation	<p>committee is requested to establish work plan for 2013.</p> <ul style="list-style-type: none"> ➤ training need survey needed to be conducted in 2015? <p>APLAC established the new version of APLAC SEC 053 " APLAC Strategic Plan 2022". The training committee set up a draft action plan of training committee based on the 3rd version of "APLAC Strategic Plan 2022" at the Sydney meeting.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> ➤ The committee is request to review this action plan and correct if necessary. 	Mingxia Zhang	agenda_14--APLAC Committees - APLAC Strategic Plan .doc
15	Documents related to assessor training	<p>A list of documents related to assessor training published by other related bodies is established for the information.</p>	Mingxia Zhang	agenda_15--List of Documents Related to Assessor Training.doc
16	Information of Training activities held by other organisation	<p>This information is collected for the information of members.</p> <ul style="list-style-type: none"> ➤ EUROCHEM: 8th International Workshop - Proficiency Testing in Analytical Chemistry, Microbiology and Laboratory Medicine. Date: 6 October 2014 - 9 October 2014 Location: Berlin, Germany ➤ NIMKL/Eurachem workshop: MU for food and feed analysis Date: 29-30 September 2014 	Mingxia Zhang	Not required

DRAFT AGENDA
Meeting of the APLAC Training Committee
Guadalajara, Mexico – (Tuesday, 24 June 2014, 8:30-17:30)

Item #	Subject	Information/Proposed Discussion	Person reporting or responsible	Document
		<p>Location: Copenhagen, Denmark</p> <ul style="list-style-type: none"> ➤ WADA assessor training in 2015 The next training session for the new version of the ISL is tentatively scheduled for 18th November 2014 and is intended to take place in Hong Kong. ➤ any other training activities 		
18.	Other Business	All members are asked to consider and advise on any additional agenda items.	Mingxia Zhang	Not required
19	Next meetings	The next meeting of the APLAC Training Committee will be held in Sri Lanka in June 2015.	Mingxia Zhang	Not required

附件 8 **APLAC** 會員大會議程及主席報告





APLAC

Asia Pacific Laboratory Accreditation Cooperation

APLAC GENERAL ASSEMBLY

TWENTIETH MEETING

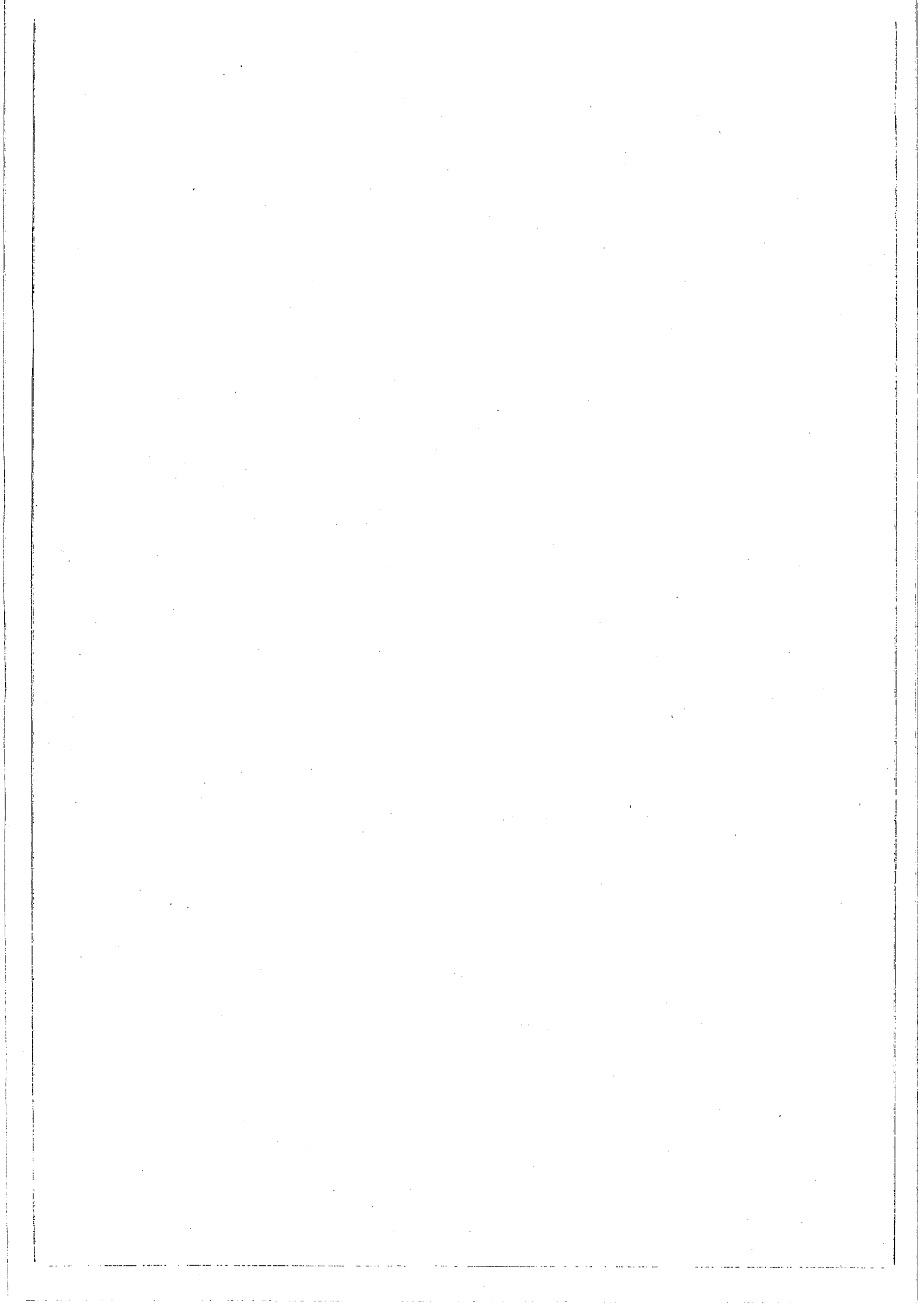
HILTON GUADALAJARA, MEXICO

Thursday 26 June 2014

and

Friday 27 June 2014

AGENDA PAPERS





Asia Pacific Laboratory Accreditation Cooperation

APLAC GENERAL ASSEMBLY TWENTIETH MEETING

to be held on Thursday 26 June 2014 from 1.30 pm to 5.30 pm and on Friday 27 June 2014 from 1.30 pm to 5.30 pm at Hilton Guadalajara, Guadalajara, Mexico.

A G E N D A

1. Opening and Welcome [Click here](#)
2. Apologies [Click here](#)
3. Election of Office Bearers [Click here](#)
 - 3.1 Elections for APLAC Chair
 - 3.2 Election for APLAC MRA Council Chair
 - 3.3 Election for APLAC Committee Chairs
 - 3.4 Election of APLAC Board of Management
4. Minutes of the 19th APLAC General Assembly [Click here](#)
5. Minutes of the 34th APLAC Board of Management Meeting [Click here](#)
6. Report from APLAC Chair and APLAC BoM [Click here](#)
 - 6.1 Report from APLAC Chair
 - 6.2 Report from APLAC BoM, 35th Meeting
 - 6.3 APLAC Strategic Plan
 - 6.4 Internal Audit of APLAC Secretariat
 - 6.5 Suggestions for Improvement of APLAC Processes
7. Membership and Structure [Click here](#)
 - 7.1 Applications for Membership
 - 7.2 Non-financial Members
 - 7.3 Relationship with Stakeholders and Other Non-APLAC Member Organisations
8. APLAC Documents [Click here](#)
 - 8.1 New APLAC Documents
 - 8.2 Revisions to APLAC Documents
 - 8.3 Ballots on APLAC Documents
 - 8.4 APLAC Website

9. APLAC MRA Council [Click here](#)
 - 9.1 Report from APLAC MRA Council Chair
 - 9.2 New Signatories to APLAC MRA
 - 9.3 ILAC MRA
 - 9.3.1 ILAC Evaluation of APLAC
 - 9.4 Evaluator Training
10. Reports from APLAC Committees [Click here](#)
 - 10.1 Training Committee
 - 10.2 Public Information Committee
 - 10.3 Proficiency Testing Committee
 - 10.4 Technical Committee
 - 10.5 Nominations Committee
11. APLAC Secretariat [Click here](#)
 - 11.1 Report
 - 11.2 Financial Report
 - 11.2.1 Audited Accounts for 2013
 - 11.2.2 2014 Financial Position
 - 11.2.3 Proposed Budget for 2015
12. International Liaison refer to Joint General Assembly papers
 - 12.1 *Asia Pacific Economic Cooperation (APEC)*
 - 12.1.1 *APEC SCSC*
 - 12.1.2 *APEC TEL*
 - 12.2 *International Laboratory Accreditation Cooperation (ILAC)*
 - 12.3 *European cooperation for Accreditation (EA)*
 - 12.4 *Interamerican Accreditation Cooperation (IAAC)*
 - 12.5 *Southern Africa Development Community Cooperation on Accreditation (SADCA)*
 - 12.6 *ASEAN Consultative Committee on Standards and Quality (ACCSQ) WG2*
 - 12.7 *African Accreditation Cooperation (AFRAC)*
 - 12.8 *Arab Accreditation Cooperation (ARAC)*
 - 12.9 *UNIDO*
13. Other Specialist Regional Bodies (SRBs) refer to Joint General Assembly papers
 - 13.1 *Asia-Pacific Legal Metrology Forum (APLMF)*
 - 13.2 *Asia-Pacific Metrology Program (APMP)*
 - 13.3 *Pacific Accreditation Cooperation (PAC)*
 - 13.4 *Pacific Area Standards Congress (PASC)*
14. Matters Arising from the Minutes [Click here](#)
15. Other Business [Click here](#)
 - 15.1 Changes to the APLAC Constitution
 - 15.2 Discussion paper on the APLAC voting rules
 - 15.3 APLAC's record keeping system
 - 15.4 Review of APLAC IAAC Memorandum of Understanding
 - 15.5 *Presentation by PTB*

16. Next Meetings refer to Joint General Assembly papers [Click here](#)

16.1 *21st General Assembly 2015*

16.2 *22nd General Assembly 2016*

16.3 General Assemblies 2017 and Beyond

APLAC GENERAL ASSEMBLY TWENTIETH MEETING

Agenda Item 6.1

APLAC CHAIR REPORT JUNE 2014

1 INTRODUCTION

1.1 This report summarizes the key APLAC activities since the APLAC General Meeting in Danang, Vietnam in September 2013. It focuses primarily on the APLAC strategic planning, management review issues, administration matters and liaison with international and regional organizations.

2 BOARD OF MANAGEMENT MEETINGS

2.1 There was no mid-term meeting between the 17th and 18th APLAC General Assembly. The next BoM meeting (the 35th) will be held on 21-22 June 2014 in Guadalajara, Mexico in conjunction with the first APLAC-PAC 2014 Joint General Assembly & Technical Meetings, and a joint APLAC BoM / PAC EC meeting will be organized on the afternoon of 22 June 2014.

3 APLAC STRATEGIC PLAN

3.1 The APLAC Strategic Plan 2022 for the next 10 years has been finalised in Sydney meeting. Mr Barry Ashcroft has matched the strategies with annual work plans of Committees.

4 MANAGEMENT REVIEW ISSUES

4.1 According to the Quality Manual, the management review is usually undertaken during the mid-term meeting by the BoM. Since there is no mid-term meeting between the two General Assembly meetings, the next management review will be undertaken at the BoM meeting on 22 June 2014.

4.2 ILAC Evaluation of APLAC

4.2.1 APLAC has been evaluated by ILAC for continued recognition of testing, calibration and inspection this year on a 4 year cycle. Mr Mauricio Soares of CGCRE in Brazil and the Chair of the IAAC MLA Council, is the Team Leader for this re-evaluation. The two ILAC evaluators are Mr Laurent Vinson of COFRAC in France and Mr Gökhan Birbil of TURKAK

APLAC GENERAL ASSEMBLY TWENTIETH MEETING

Agenda Item 6.1

in Turkey. Three APLAC peer evaluations were observed between May and June 2013.

4.2.2 Two Nonconformities, two Concerns and two Comments were identified against the Secretariat. So far the corrective actions for one NC, two CNs and two CMs have accepted by the ILAC Evaluation Team, so the findings are closed. Regarding findings against the observation of the evaluation of AB1~AB3 and the MRA Council decision-making process: AB1 – two Concerns and two Comments are closed; one Concern remains open.

AB2 – three Comments are closed.

AB3 – one Concern and two Comments are closed; one Concern remains open.

MRA Council – two Comments are closed; one Concern remains open.

4.3 Internal Audit

The internal audit of APLAC was conducted by Ms Sylvia Lin of TAF, attended by the APLAC Quality Manager, Ms Jennifer Evans of NATA, on 5-7 May 2014 in NATA's Adelaide and Melbourne Offices. Zero Nonconformity, two Concerns and nine Comments were identified. The internal audit results and corrective actions will be reviewed by the BoM during the management review in June 2014.

5 ADMINISTRATION

APLAC Membership

5.1 As of 31 May 2014, APLAC has 41 Full members and 10 Associate members. The 3 new Full members are: GAC (GCC (Gulf Cooperation Council) Accreditation Center) since Dec 2013, AoV (Accreditation of Viet Nam) since Jan 2014, and BAB (Bangladesh Accreditation Board) since May 2014. The 2 new Associate members are: KTC (Korea Testing Certification) since Jan 2014 and CGL (Central Geological Laboratory, Mongolia) since Mar 2014.

5.2 There are 36 signatories to the APLAC MRA representing 22 economies, including 33 for testing, 26 for calibration, 16 for inspection, 16 for ISO 15189 and 8 for RMP. NABCB in India became a new Signatory member to the APLAC MRA for the scope of inspection; TAF in Chinese Taipei and PJLA in the United States extended their MRA scope to include RMP.

**APLAC GENERAL ASSEMBLY
TWENTIETH MEETING**

Agenda Item 6.1

New Office Bearer Post

- 5.3 The BoM's proposal for the position of Quality Manager to manage the APLAC quality system had been endorsed by the General Assembly. The BoM has appointed Ms Jennifer Evans of NATA to act as the Quality Manager for a term of three years.
- 5.4 Mr Barry Ashcroft of IANZ and Ms Evans had been working together to draft the position description, and it had been circulated amongst the BoM Members. The position description for APLAC Quality Manager will be circulated to the General Assembly once finalised.
- 5.5 Ms Evans will attend the BoM meeting on the second day and observe the conduct of the management review.

Finances

- 5.6 The 2012 Financial Auditors' Report, the 2013 Year to Date Income & Expenditure Statement, and the Draft Budget for 2014 had been presented to and endorsed by Members.

Deeds of Agreement for the Operations of the APLAC Secretariat and Website

- 5.7 The Deeds of Agreement between the APLAC and the NATA for the provision of Secretariat services and the APLAC website administration, five-year contracts starting from 1 Jan 2014 to 31 Dec 2018, had been signed by Mr Nigel Jou, the Chair of APLAC, and Ms Jennifer Evans, the CEO of NATA, in Seoul, Korea in October during the IAF/ILAC Meeting.

6 COOPERATION WITH REGIONAL AND INTERNATIONAL ORGANIZATIONS

- 6.1 APLAC has signed MOUs with EA, IAAC, PAC, APMP, AFRAC and ARAC, all of which are to more formally support the good cooperative relationships that exist between APLAC and these organisations. Under these MOUs the APLAC Chair meets with the Chair of each organisation at least once a year to discuss matters of mutual interest. APLAC also sends a representative to the General Assembly meeting of each organisation.

**APLAC GENERAL ASSEMBLY
TWENTIETH MEETING**

Agenda Item 6.1

European co-operation for Accreditation (EA)

6.2 There was no APLAC Representative at the EA GA held in Prague on 27-28 May 2014.

Inter-American Accreditation Cooperation (IAAC)

6.3 APLAC will send a Representative to attend the 19th IAAC meeting to be held in Guatemala City, Guatemala on 22-29 August 2014.

Pacific Accreditation Cooperation (PAC)

6.4 The first joint APLAC-PAC General Assembly will be held in Guadalajara, Mexico on 21-27 June 2014.

6.5 APLAC-PAC-PTB training programme:

6.5.1 The Phase I training course on ISO/IEC 17011 of the, with funding from APLAC and PTB, was held on 11-12 September 2013 in Da Nang, Vietnam in parallel with the 19th APLAC General Assembly meetings. Representatives were from Bangladesh, Bhutan, Cambodia, Laos, Myanmar, Nepal, Maldives, Korea and Russia. The 1.5-day training course was delivered by five APLAC Lead Evaluator speakers, Mr Nigel Jou and Ms Sylvia Lin of TAF, Mr Wong Wang Wah of HKAS, Dr Tran Thi Thu Ha of BoA and Ms Zhang Mingxia of CNAS, and the PAC Secretary, Ms Belinda Mort.

6.5.2 The Phase II training course on ISO/IEC 17025 was held on 13-17 January 2014 in Colombo, Sri Lanka, with support by SLAB. The training course was delivered by Mr Michael Fraser, the APLAC Secretary, and Mr Thilak Wickremasinghe of SLAB.

African Accreditation Cooperation (AFRAC)

6.6 The update from AFRAC will be provided.

Asia Pacific Metrology Program (APMP)

6.7 A meeting between APLAC and APMP was held in November in parallel

APLAC GENERAL ASSEMBLY TWENTIETH MEETING

Agenda Item 6.1

with the APMP General in November in Taipei to discuss the cooperation issues and the revised MoU between the two parties. The meeting was attended by Mr Nigel Jou, APLAC Chair, Mr Michael Fraser, APLAC Secretary, Mr Peter Fisk, APMP Chair, Ms Noleen Grogan, APMP Secretary and Ms Wanji Yang, Assistant to APLAC Chair. Joint activities and collaboration including joint working group, capability building programme and PT & comparisons were discussed. The linkage between the APLAC Technical Committee and PT Committee Chairs with APMP TCQM and TCQS Chairs are also established.

- 6.8 The revised MoU between APLAC and APMP was signed by the two Chairs on 29 November 2013 in Taipei during the APMP General Assembly Meetings.
- 6.9 Dr. Koichi Nara of IA Japan represented APLAC to attend the TCQM and TCQS meetings, and Mr Yoshinobu Uematsu of JAB represented APLAC to attend the APLAC-APMP PT Joint Working Group and the APMP GA.

Asia Pacific Economic Cooperation (APEC)

- 6.10 The APLAC Secretary, Mr Michael Fraser, attended the APEC Sub-Committee on Standards and Conformance meeting, held in Ningbo, China on 18-19 February 2014 the APEC SRB Forum Meeting held 17 February 2014.
- 6.11 Mr Adam Gouker of A2LA, USA represented APLAC to attend the 48th meeting of APEC TEL MRA Task Force meeting (APEC TEL 48) in September 2013 in Honolulu, USA and gave a presentation on APLAC status. Mr Roger Sheng and Ms Wanji Yang of TAF, Chinese Taipei represented APLAC to attend APEC TEL 49 in Yangzhou in April 2014, China and gave a status report on APLAC. Mr Adam Gouker, Mr Roger Sheng and Ms Wanji Yang will attend the 50th APEC TEL MRA Task Force meeting to be held in Brisbane, Australia in late September 2014.
- 6.12 The APEC TEL MRATF has invited APLAC to give a presentation on the role of accreditation as a support to the implementation of APEC TEL MRAs and introduction of PT in the TEL 50 meeting.

ASEAN Consultative Committee on Standards and Quality (ACCSQ)

- 6.13 No further information about the status of ACCSQ.

**APLAC GENERAL ASSEMBLY
TWENTIETH MEETING**

Agenda Item 6.1

Arab Accreditation Cooperation (ARAC)

6.14 The MoU between APLAC and ARAC has been signed by Mr Nigel Jou, APLAC Chair, and Mr Mahmoud Eltayeb, ARAC Chair in October 2013 in Seoul during the IAF/ILAC Meeting.

6.15 Ms Roxanne Robinson of A2LA, USA, Chair of APLAC MRA Council, represented APLAC to attend the ARAC 3rd General Assembly on 22 May 2014 in Dubai, the UAE.

The Gulf Cooperation Council (GCC) Accreditation Center (GAC)

6.16 Mr Wong Wang Wah represented APLAC to attend the 2nd GCC Conference on Laboratory Proficiency held on 17 March 2014 in Dubai, the UAE and gave opening remarks on behalf of APLAC Chair.

7 Work of the Chair in 2013-2014

7.1 Signing of Deeds of Agreement with NATA

After the BoM reviewed the new Deeds of Agreement between the APLAC and the NATA for the provision of Secretariat services and the APLAC website administration and on basis of the positive feedback on the performance of the Secretariat from the Member's survey conducted in June-July 2013, I had signed the new five-year contracts, starting from 1 Jan 2014 to 31 Dec 2018, with Ms Jennifer Evans, the CEO of NATA, in Seoul in October during the IAF/ILAC Meeting. The KPIs of the Secretariat is included in the new Deeds.

7.2 Signing of MoU with ARAC

I signed the MoU between APLAC and ARAC with Mr Mahmoud Eltayeb, ARAC Chair in October 2013 in Seoul during the IAF/ILAC Meeting.

7.3 Signing of revised MoU with APMP

I signed the revised MoU between APLAC and APMP with Mr Peter Fisk, APMP Chair in November 2013 in Taipei during the APMP General Assembly Meeting.

APLAC GENERAL ASSEMBLY TWENTIETH MEETING

Agenda Item 6.1

7.4 I represented APLAC in the following activities:

- a. Presented at APMP 2013 Symposium~ Metrology – Gearing up for Quality of Life ~ on the topic “Metrology, Accreditation and Life” in Taipei, Chinese Taipei on 27 November 2013.
- b. Attended the farewell party of retirement of Mr Terence SS Chan, former Chair of APLAC, in Hong Kong, China on 3 January 2014.
- c. Attended the ILAC/IAF Joint Executive Committee (JEC) meeting on 28 April 2014 and ILAC Executive Committee (EC) meetings on 27 & 29 April 2014 in Frankfurt, Germany. Issues discussed include:
 - ILAC Strategic Plan
 - Registration of ILAC MRA Mark
 - ILAC-IAF harmonisation of work at international and regional levels
- d. Will present at the APMP 2014 Symposium in Daejeon, Korea on 24 September 2014.
- e. Will present at the APEC TEL 50 MRA Task Force Meeting in Brisbane, Australia on 29 September 2014.
- f. Will present at the International Federation of Biomedical Laboratory Science (IFBLS) Annual Meeting in Taipei, Chinese Taipei on 4 October 2014.
- g. Will attend the ILAC EC and JEC meetings in October in Bangkok, Thailand.

7.5 Arrangements of the first joint APLAC-PAC General Assembly

APLAC and PAC will host the first joint General Assembly meetings on 21-27 June 2014 in Guadalajara, Mexico. As this is very first time in APLAC history, there are so many details and arrangements to be considered. The fact that there is no mid-term meeting between the two General Assemblies makes it even more difficult. With so many correspondences amongst the BoM members and with the PAC EC, and taking into consideration of the results of the survey and Members' voices from the Danang meeting, we have concluded some activities that are different from our previous meetings:

7.5.1 Joint meetings

- Joint APLAC BoM/PAC EC meeting: afternoon of 22 June 2014
- Joint CMC/PIC meeting: afternoon of 23 June 2014
- Joint APLAC MRAC/PAC MLAMC meeting: evening of 25 June 2014

**APLAC GENERAL ASSEMBLY
TWENTIETH MEETING**

Agenda Item 6.1

- Joint GA: morning of 27 June 2014

7.5.2 Learning session

From the results of the survey and Members' voices from the Danang meeting, we recognise the need to learn from each other. Therefore, we have arranged a learning session during the joint GA hours. All Members will be invited to join one of the four groups to discuss, with the instructions from the facilitators, some issues of both parties' interests, and then share with the GA.

I would like to express special thanks to the BoM, Secretariat and ema for the hard work to make all these complicated arrangements.

7.6 Meeting with Quality Manager

I met with Ms Jennifer Evans, APLAC Quality Manager, on 23 May 2014 in TAF Office in Taipei. Ms Evans observed the conduct of the internal audit of APLAC Secretariat on 5-7 May 2014 and had made the efforts to have a face-to-face meeting with me to discuss, taking BoM's comments into consideration, the appropriateness and feasibility of the responsibilities stated in the position description.

7.7 APLAC Member survey on counterfeit reports

The counterfeit report issue was raised in relation to an agenda item and a market surveillance report provided by Thailand in the APEC TEL MRATF. This is an example where we accreditation bodies can support regulators in terms of the use of accredited conformity assessment services. The BoM did discuss the issues of counterfeit reports, and in the 32nd meeting the BoM decided to do a survey amongst APLAC members. As I used to be the APLAC Representative on the TEL MRATF and TAF colleague, Mr Roger Sheng, is the current Chair of the MRATF, TAF drafted a survey to collect information from the Members and will feedback to the TEL MRATF. The survey will be released in early June, and I would like to encourage all

7.8 In conclusion, I would like to thank all members for your contributions to APLAC, especially the Secretariat, Committee Chairs and Deputy Chairs, Lead Evaluators / Evaluators, training course speakers and APLAC liaisons. APLAC has grown substantially over the last 20 years to become a leader and a respected regional body in the Asia Pacific. All its

**APLAC GENERAL ASSEMBLY
TWENTIETH MEETING**

Agenda Item 6.1

achievements are attributed to the untiring efforts and contributions from the many past and present volunteers and members. For the first time joint APLAC-PAC General Assembly, as many of our Members are also PAC Members, I hope we can all learn something from each other and think of things that can be done and improved in a harmonised way. There are also challenges that we need to face together, such as the recognition of domestic and foreign regulators, expansion of memberships to include ASEAN and emerging economies, cooperation with regional trade bodies like TPP and RCEP, etc. Let's not lie on our barrel but continue to work towards our APLAC vision and achieve great outcomes for the many years to come.

Nigel Jou
APLAC Chair
2 June 2014

