

M-ERA.NET

Kick off meeting

27-28 February 2012

The Institute of Materials, Minerals and Mining

1 Carlton House Terrace,

London SW1Y 5DB (UK)

Agenda

Invited participants:

Steering Board (SB), Working Group (WG), Eur. Commission, guests

All M-ERA.NET funding organisations are invited to register 2 representatives (1 WG member, 1 SB member).

Personal presence of Steering Board members is required unless the voting right has been transferred to another person.

Mon 27 Feb 2012

10:30 - 11:00 **Registration**

11:00 - 17:30 **Meeting**

18:30 **Working dinner at event venue** Institute of Materials, Minerals and Mining

Tue 28 Feb 2012

9:00 - 16:00 **Meeting**

Mon 27 Feb 2012, 11:00 – 17:30

<u>Welcome</u> by hosts & coordinator & project officer	<i>TSB, FFG, EC</i>
<u>Introduction to EC funded projects</u>	<i>EC</i>
<u>Introduction to M-ERA.NET</u> Mission & work plan, expected impact	<i>FFG</i>
<u>WP1 Management & Communication</u> Objectives, tasks, deliverables	<i>FFG</i>
Task 1.1. Contract management Resources	<i>FFG</i>
Task 1.2. Coordination of consortium Management structure, roles of partners, observers	<i>FFG</i>
Task 1.4. Monitoring of performance and risk management Risks	<i>FFG</i>
Task 1.3. Communication and dissemination Communication strategy (draft), concept for PR package Decision: endorse draft communication strategy, concept for PR package Public website & intranet (draft) Decision: endorse concept for website & intranet	<i>TSB</i>
<u>WP2 Strategic Programming</u> Objectives, tasks, deliverables	<i>Tekes</i>
Task 2.1. & 2.2 Joint programming for research & other joint activities Vision for joint programming (draft) Decision: endorse vision for joint programming Policy for joint programming (draft) Decision: endorse policy for joint programming Strategic programming: workflow & schedule 2012 Decision: endorse Strategic Experts Group for call 2012 Concept for annual work programme	<i>IWT, Tekes</i>
Task 2.3. Assessment and future development Concept for assessment & future development	<i>fmi+d</i>
17:30 end of day 1	
18:30 working dinner	

Tue 28 Feb 2012, 09:00 - 16:00

<u>WP3 International Cooperation</u>	<i>KIT</i>
Objectives, tasks, deliverables	
Task 3.1. Consolidation of participating funding programmes and expansion (EU)	<i>MHEST</i>
Concept for annual programme surveys	
Task 3.2. Cooperation with European RTD community	<i>KIT</i>
Concept for cooperation with relevant European RTD networks and initiatives	
Task 3.3. Preparation of internat. cooperation & integration of partners outside EU	<i>FCT</i>
Concept for strategy for integration of international partners	
Decision: endorse draft strategy for integration of international partners	
Presentation international funding organisation	<i>NSC & NPNT (Taiwan)</i>
Decision: endorse next steps towards partnership with international funding organisation	
<u>WP4 Programme Implementation</u>	<i>UEFISCDI</i>
Objectives, tasks, deliverables	
Task 4.1. Design and preparation of joint calls	<i>FFG</i>
Concept for elaborating call design & procedures	
Call 2012: draft schedule	
Decision: preliminary commitment to call 2012	
Task 4.2. Promotion of joint calls	<i>JÜLICH</i>
Concept for call promotion (draft)	
Task 4.3. Operation of joint calls	<i>FFG</i>
Concept & specifications for proposal management tool	
Task 4.4. Monitoring of joint call implementation and funded projects	<i>TÜBITAK</i>
Concept	
<u>Next steps & next meetings</u>	<i>FFG</i>
Concept for endorsement procedures via online media (draft)	
Decision: endorsement procedures via online media	
<u>Introduction to ERA-NET Learning Platform</u>	<i>EC</i>
<u>Horizon 2020 – Public-Public Partnerships and the new ERA-NET instrument</u>	<i>EC</i>

16:00 end of meeting