

AFACT 2009

Mid-Term Steering Committee Meeting

Minutes(Draft)

INDIA

Venue: Taj Holiday Village, Goa

May 14-15, 2009

Minutes :

The list of participants is attached. The agenda for the meeting is also attached.

1. Opening remarks

Mr. T. A. Khan, Chairman of AFACT opened the meeting and welcomed the participants to India on behalf of Department of Commerce, Ministry of Commerce & Industry, Government of India. The chairman appreciated the efforts of Task Force Team (TFT) for inter-sessional handling of work programme mainly through tele-conferences and work done to accomplish various activities.

2. Adoption of the Agenda

The draft agenda was adopted with the addition of items like membership of AFACT and level of participation in the organizational matters.

3. Review of the 26th AFACT StC and Plenary meeting minutes

The 26th AFACT StC Mid-term meeting minutes action points were reviewed. It was decided that Ms. Eva would interact with new chair of Pan Asian e-commerce Alliance (PAA), Dr. Cheng of Chinese Taipei on the issues of coordination between AFACT and PAA and active participation of PAA in AFACT work program.

The Chairman indicated that UNESCAP may be requested to facilitate AFACT initiative on the issues of paperless trading and single window.

The 26th AFACT Plenary meeting minutes were reviewed and ratified with no change.

4. AFACT Status Report

Dr. Eva Yueh from AFACT Secretariat provided update on the current status and activities of AFACT, including membership, present structure, JWG status, future meeting hosts, promotional activities like 2009 Yearbook publication, eAsia Awards 2009, survey of members national initiatives and AFACT website. It was indicated that AFACT website had 678054 hits till April, 2009. It was agreed that AFACT Secretariat would provide electronic version of year book also in addition to paper copy.

The chairman of AFACT thanked AFACT Secretariat for its support to AFACT community.

On the issue of lack of participation it was agreed that all members especially Iran, Japan and Saudi Arabia would ensure a bigger delegation for New Delhi AFACT and subsequent meetings. Pakistan was requested to initiate dialogue with Afghanistan for regular participation. It was agreed that

MAMPU of Malaysia would be pursued for participation by India and Saudi Arabia. The members expressed concern on lack of participation from Singapore, Australia and Indonesia. It was decided that AFACT Secretariat would try to impress upon Australia for participation. Malaysia agreed to initiate dialogue with Indonesia and to identify a nodal point. Saudi Arabia agreed to pursue with Singapore and indicated that International Enterprise (IE) under Ministry of Trade may be contacted to be a nodal point there. On the issue of China, Dr. Eva indicated that Industry and Information Administration under Ministry of Commerce may be the nodal point.

It was agreed that a small group consisting of Mr. Faisal Al-Mousa, Dr Eva and Mr. Sangwon would work to identify future hosts for AFACT meetings and apprise StC.

It was agreed that AFACT Secretariat would apprise StC on the status of capacity building workshop organization.

5. AFACT Roadmap TFT Report

Mr. Sangwon, on behalf of the AFACT Roadmap TFT, reported the progress on various action points. Following important resolutions of 26th AFACT Plenary were deliberated.

Resolution 1: The TFT should define the scope of AFACT tasks and conduct consequent budget estimation.

Resolution 2: The TFT should identify the candidate(s) from STC members or TFT members to conduct stocktaking of members' initiatives.

Resolution 3: The StC should install a standard procedure for eAsia Award so that it can be implemented in the processing of next eAsia Award in India in 2009.

Resolution 4: The TFT should prepare a scheduled plan for JWG transition and instruction for JWG to embark on transition process.

Resolution 5: The TFT should develop RFEOI (Request For Expression Of Interest) documents, both for the existing model and newly proposed model, that specifies the requirements of new AFACT Secretariat.

Resolution 6: The TFT should define the term "coordination of standard" by next StC meeting.

Resolution 7: The TFT should carry on the further work on Single window, while Thai HoD to check with Dr. Somnuk for further work on e-Government Interoperability Framework.

Resolution 8: AFACT will further review on the progress of UNEDocs before adopting it as a program of work, while Japan HoD to assess the value and potential of UNEDocs in the AFACT platform.

Mr. Sangwon apprised on positioning and role of AFACT. It was indicated that RFEOI draft document has been worked out and various related proformas are in process. The update on JWG Transition plan draft was also deliberated. It was agreed that role of 3 main committees mainly Business Domain, Interoperability and Community Support along with functions and

responsibilities of their Chairs would be worked out by AFACT Secretariat.

The update on strategic work items, eAsia Award, TFT term and membership and future direction were also discussed. It was agreed that some active members need to be included in TFT for effective progress. It was also agreed that TFT termination would be reviewed in New Delhi meeting.

The members of AFACT appreciated the sustained efforts made by TFT membership.

6. UN/CEFACT Progress Update

UN/CEFACT Vice Chair, Mr. T. A. Khan, introduced the UN/CEFACT activities, public-private partnership, expert activity areas, update on Rome Forum held during 20-24 April, 2009. Mr. Khan apprised the members on the developments on Bureau activities, way forward and future forums.

Mr. Lim reported on the UN/CEFACT meetings schedule, 14th Forum, update on UN/CEFACT policy and management and work program.

AFACT secretariat was requested to provide link on website to UN/CEFACT work item, Trade facilitation and implementation guideline as and when available.

7. Country HoD's and JWG Chair's Progress Update/Suggestion

Mr. Mahmood Zargar, HoD Iran provided an update on developments in Iran.

Mr. Kazumi Hirai, HoD Japan apprised the developments in Japan and indicated that JASTPRO has become associate member of PAA.

Mr. Lai Ho Huang, HoD Chinese Taipei provided the progress update, which included initiative on single window project for integrated system at national level.

Mr. Chun Seok Kim, HoD Korea deliberated on issues of membership, sustaining membership, work program of AFACT to attract membership etc.

Mr. Faisal Al Mousa, HoD Saudi Arabia updated members on EDI projects running at ports/airports, etrade, e-procurement etc.

Mr. Eswaran, delegate Malaysia apprised that e-certificate of origin and Customs declaration for all permit issuing agency have been implemented.

Dr Nguyen Manh Quyen, HoD Vietnam updated the progress comprising master plan on ecommerce, e-regulation laws on import/export, banking service, ASEAN single window participation, eCOO implementation and its integration with China, Korea, Customs integration with taxation, epayments etc.

Mr. K. S. Kunwar, ATG Chair updated members on automation and e-delivery of services by cargo terminal operators at various airports in India. It was suggested that regulator authorities need to be synthesized for steps towards integration with air terminals.

8. Organizational Matters

8.1 Plan for the 27th AFACT Meeting, 2009 eAsia Award and EDICOM 2009

Mr. R. K. Arora, AFACT 2009 Secretariat, India reported on the plan for the AFACT main meetings, venue, schedules for JWG, eAC, StC, Plenary, eAsia Awards, EDICOM 2009. Members were requested to participate with representation in all working groups. Members were also requested to present papers in the EDICOM 2009 conference, the expression of interest for which could be sent at afact2009@nic.in

8.2 Plan for the 28th AFACT Meeting

Mr. Faisal Al-Mousa explained Saudi Arabia's plan to host 28th AFACT meeting with proposed venue of StC Mid-term meeting in Taif during April 2010 and annual meetings in Riyadh during November, 2010.

8.3 Plan for the 29th AFACT Meeting

Mr. Lai Ho Huang explained Chinese Taipei plan to host 29th AFACT meeting with target venue and time of StC Mid-term meeting in Hualien, Chiao His, or Tau Yuan, Taiwan in May 2011 and annual meeting in Taipei city in October 2011.

8.4 Host for Future Meetings

The Steering Committee agreed to the following future hosts:

- 2012: Iran
- 2013 onwards: To be decided

9. Discussion on eAsia Award Standard Procedure

Mr. R. K. Arora, AFACT 2009 Secretariat, India presented the eAsia Awards 2009 highlights. The eAsia Awards rules and registration procedure were also informed. Any query on the same could be sent to easia.award2009@nic.in.

10. Discussion on AFACT Roadmap & Future Directions

10.1 Discussion on AFACT Secretariat RFEOI document

Mr. Sangwon presented the draft document on request for expression of interest (RFEOI) for AFACT Secretariat. Two models i.e present rotational model as well as permanent secretariat model were introduced. The procedure for expressing interest and expectations from two models were also explained. Members were explained about the mandatory and optional work items and importance of making such commitment. The exit clause was also deliberated. It was decided that this document would be put on AFACT 2009 website and on AFACT website for review by StC members/HoDs. The comments if any are to be sent to Mr. Sangwon by 25th May, 2009. It was agreed that the documents would be finalised by end of May, 2009.

10.2 JWG Restructuring & Transition Plan

Mr. Sangwon presented the draft document on JWG restructuring and transition plan. The

constitution of proposed three committees namely Business Domain, Interoperability and Community Support was deliberated. Mr. Sangwon described proposed transition procedure flow chart, transition schedule etc.

Mr. Javed raised the issue of merger of eAC in new scenario. Mr. Sugamata queried if two subcommittees could be part of two different committees. It was proposed by TFT to have both subcommittees under interoperability committee.

Mr. Kunwar indicated that TFT should work toward strengthening of membership of groups, which are important, functioning but not getting enough members.

Mr. Zargar indicated that the eAC should be supported to remain as a brand.

Ms. Thyanan indicated that the member countries need greater cooperation on information sharing.

It was agreed that the document would be circulated for feed back by 23rd May.2009 and TFT would finalise the same by 1st June 2009.

10.3 AFACT Paperless Trading/Single Window

The Chairman of AFACT sought member's comments on methodology for facilitating Paperless Trading/single window in the region and funds for the same. Ms. Thyanan indicated that APEC support could be sought for funding. The Chairman indicated that all members are covered under the area of operations of UNESCAP and that would be a better coordinating point for AFACT. The chairman requested Thailand to inform if they could help AFACT to work on activities related with Paperless Trade/Single Window like data harmonization, business process analysis etc. Thailand was also requested to indicate the terms for such kind of support in case they are going to support.

Mr. Faisal indicated that the details of mechanism to facilitate Paperless Trade/Single Window for AFACT need to be worked out. The Chairman sought member's comments on funding support for such kind of collaborated project. Korea, Saudi Arabia and Pakistan indicated that the possibilities could be explored. It was agreed that TFT would work out a proposal and seek members comments to finalise the same and move forward. The TFT would also debate on built own and operate model and other such models for sustaining this activity/project.

10.4 Interface for Single Window and Paperless Trade in Asia Pacific

The Chairman of AFACT indicated that TFT while preparing the proposal on single window need to consider initiatives taken by UNESCAP, APEC, ASEAN, UN/CEFACT etc.

10.5 eAuthentication

Mr. Zargar, HoD Iran updated the members on Iran's position on eAuthentication and indicate that they are working out a draft for presenting during AFACT Plenary in New Delhi.

10.6 AFACT Bylaws

The Chairman of AFACT sought comments on proposal to modify AFACT bylaws in view of the changes suggested in the AFACT structure and working. It was agreed that TFT would look into this as per its convenience.

11. Any Other Business

11.1 Discussion with eAC

The Chairman of AFACT requested eAC to facilitate its website covering member profile, term of reference and deliverables etc.

Mr. Sugamata, Chair eAC indicated that a project is introduced, which is under discussion, however website is not required at this stage. On the issue of membership it was indicated that it is open for any organization.

Mr. Sugamata indicated that two projects have already been introduced in UN/CEFACT i.e Chemical material information management and Standard Business Document Header (SBDH V2.) for Saas Platform Federation and a new project has been initiated during Goa eAC meeting i.e Proof of Concept (PoC) for Global Service Bus.

Mr. Yongkon Lee, Korea updated members on Service Oriented Architecture (SOA).

11.2 Discussion Trade Agreements between countries

The Chairman of AFACT indicated that member countries need to facilitate so as to facilitate seamless cross border trade. Mr. Faisal, Saudi Arabia indicated that areas of cooperation under AFACT may also be considered in such MoUs. It was decided that while working out such agreements, the issues like eCommerce Regulatory frameworks, Electronic Authentication and Digital Signatures, Interoperability of Digital Certificates, Cross Certification, On-line Consumer/Personal Data Protection, Cross border Paperless Trading, Single Window etc. need to be integrated.

11.3 UNeDocs Update

Mr. Kazumi Hirai, HoD Japan updated members on developments on UNeDocs during Rome Forum.

Mr. Kazumi Hirai invited all members to Sapporo, Japan UN/CEFACT Forum from 28th Sep. to 2nd Oct. 2009.

12. Composition of TFT

Mr. Javed, HoD Pakistan and Mr. Ajin, HoD Thailand assured active participation in TFT meetings and work program. Mr. Mahmood Zargar and Mr. Faisal Al-Mousa offered their services which was agreed. Mr. Eswaran of Malaysia is also inducted as TFT member. In view of this the complete membership of TFT is as follows : Mr. T. A. Khan, Mr. Faisal Al-Mousa, Mr. Sangwon Lim, Dr. Yeuh (Eva), Mr. Javed Naushahi, Mr. S. Eswaran.

13. Review of the AFACT 2009 Mid-Term Steering Committee meeting minutes

The major discussions and decisions made during the meeting were reviewed. It was decided that the draft StC meeting minutes would be prepared by the host in a week and would be circulated to StC members for approval.

14. Resolutions of the meeting

The following resolutions were made in the meeting :

- 14.1 AFACT Paperless Trading/Single Window Environment be firmed up
- 14.2 Proposal for interface with international organizations on Paperless Trade/Single Window be firmed up
- 14.3 eAuthentication, Interoperability of Digital Certificates, Cross Certification, On-line Consumer/Personal Data Protection etc. for cross border trade
- 14.4 Plan for Request for Expression of Interest (RFEOI) for hosting of AFACT Secretariat be prepared
- 14.5 Joint Working Group (JWG) Transition Plan be worked out
- 14.6 eAsia Awards Standard Manual be prepared
- 14.7 AFACT Bylaws be updated

Detail work programme for the resolutions are available at Annexure III

15. Closing Remarks

The chairman closed the meeting appreciating the efforts made by all members in making the meeting a great success. The Chairman and other members appreciated the excellent efforts made by AFACT 2009 secretariat in facilitating the meeting.

- **Date: May 14-15, 2009**
- **Venue: Taj Holiday Village, Goa, India**
- **Chairman: Mr. T. A. Khan, India**
- **Attendance**

Steering Committee Members

| Designation | Name | Country | Organization | Email |
|-------------------------------------|--------------------------|----------------|---|---------------------------|
| Chairman | T. A. Khan | India | Department of Commerce, National Informatics Centre | takhan@nic.in |
| Vice Chairs | Chun-Seok Kim | Korea | Korea Institute for Electronic Commerce | kcsk@kiec.or.kr |
| | Faisal Al Mousa | Saudi Arabia | SaudiEDI | fsmousa@saudi di.com |
| Elected HoD | Mahmood Zargar | Iran | Ministry of Commerce | zargar@dpimail .net |
| Elected HoD | Dr. Nguyen Manh Quyem | Viet Nam | Ministry of Industry and Trade | quyenm@moit .gov.vn |
| UN/CEFACT Rapporteur for Asia | Sangwon Lim | Korea | Korea Institute for Electronic Commerce | swlim@kiec.or.kr |
| AFACT Secretariat | Dr. Yi Yuan Yeah | Chinese Taipei | Institute for Information Industry | secretariat@afact .org |

Other Participants :

| S. No. | Name | Country | Designation | Organization | Email |
|--------|--------------------------------------|----------------|------------------------|---------------------------------------|---------------------------------------|
| 1. | Lai Ho Huang | Chinese Taipei | HoD | Institute for Information Industry | laiho.huang@bsmi.gov.tw |
| 2. | Kazumi Hirai | Japan | HoD | JASTPRO | k-hirai@jastpro.or.jp |
| 3. | Javed Naushahi | Pakistan | HoD | ECRC | jnaushahi@yahoo.com |
| 4. | Ajin Jirachiefpattana | Thailand | HoD | Ministry of Trade | ajin.j@mict.mail.go.th |
| 5. | Hisanao Sugamata | Japan | eAC Chair | ECOM | hsedi@attglobal.net |
| 6. | K. S. Kunwar | India | Chairman, ATWG | Delhi International Airport Pvt. Ltd. | ks.kunwar@gmrgroup.in |
| 7. | Cho Chun Wang | Chinese Taipei | AFACT Secretariat | Institute for Information Industry | ariel@iii.org.tw |
| 8. | R. K. Arora | India | AFACT 2009 Secretariat | Department of Commerce | rkarora@nic.in |
| 9. | Anupam Srivastava | India | AFACT 2009 Secretariat | Deptt. of Commerce-NIC | anupam@nic.in |
| 10. | Gurmeet Singh | India | Delegate | Delhi International Airport Pvt. Ltd. | gurmeet.singh@gmrgroup.in |
| 11. | Mr. B. Rajendra Chaowdary | India | Delegate | Menzies Aviation India | rajendra.chowdary@menziesaviation.com |
| 12. | Mr. Saeid Aminian | Iran | Delegate | Raahbar Informatics Services Co. | aminian@gmail.com |
| 13. | Mr. Mohammad Shahab Attarzadeh Ghomi | Iran | Delegate | Raahbar Informatics Services Co. | attarzadeh@raahbar.com |
| 14. | Young Kon Lee | Korea | Delegate | Korea Polytechnic University | yklee777@kpu.ac.kr |



AFACT

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|-----|---------------------------|----------|----------|-----------------------------------|---------------------------|
| 15. | Jinny Ahn | Korea | Delegate | KIEC | hjahn@kiec.or.kr |
| 16. | Eswaran Sankaranarayan | Malaysia | Delegate | DAGANG NET | eswaran@dagan gnet.com |
| 17. | P Thayanan | Thailnad | Delegate | KU-INOVA | thayanan@ku-i nova.org |
| 18. | Nguyen Thuy Anh | VietNam | Delegate | Ministry of Industry and Trade | anhnthuy@moit .gov.vn |

■ Meeting Agenda :

| | | |
|---|----------------|---|
| | 09:00 – 9:30 | Registration |
| 1 | 09:30 – 09:40 | Opening Remarks Mr. T. A. Khan, Chairman of AFACT Dy. Director General, NIC-Department of Commerce |
| 2 | 09: 40 – 09:50 | Adoption of the Agenda Mr. T. A. Khan, Chairman of AFACT |
| 3 | 09:50 – 10:30 | Review of the 26th StC & Plenary meeting minutes - 26th StC Meetings Minutes - 26th Plenary Meetings Minutes Mr. T. A. Khan, Chairman of AFACT |
| 4 | 10:30 – 11:00 | AFACT Status Report - Presentation by Dr. Yi Yuan Yueh, AFACT Secretariat |
| | 11:00 – 11:30 | Official Photo Taking + Coffee Break |
| 5 | 11:30 – 12:00 | AFACT Roadmap TFT Report <i>Mr. Sangwon Lim, Roadmap TFT Facilitator</i> |
| 6 | 12:00 – 12:30 | UN/CEFACT Progress Update - Presentation by Mr. T. A. Khan, UN/CEFACT Vice-Chair - Presentation by Mr. Sangwon Lim, UN/CEFACT Rapporteur for Asia |
| 7 | 12:30 – 13:00 | Country HoD's and JWG Chair's progress update/suggestions - All HoDs and JWG Chair's, attending the meeting |
| | 13:00 – 14:00 | Lunch |
| 8 | 14:00 – 14:30 | Organizational Matters - Plan for the 27 th AFACT Meeting, eAsia Award 2009 and EDICOM Presentation by Hosting Country Mr. T. A. Khan, Chairman of AFACT - Plan for the 28 th AFACT Meeting Mr. Faisal Saleh Al Mousa, HoD Saudi Arabia and Vice Chairman of AFACT - Plan for the 29 th AFACT Meeting Mr. Lai-Ho Huang, HoD Chinese Taipei - Host for future meetings AFACT 2010 – Saudi Arabia AFACT 2011 – Chinese Taipei |

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| | | <p>AFACT 2012 – Iran AFACT 2013 – To be decided AFACT 2014 – To be decided Mr. T. A. Khan, Chairman of AFACT</p> |
| 9 | 14:30 – 15:00 | <p>Discussion on eAsia Award standard procedure - Presentation on 2009 eAsia Awards - 2009 eAsia Awards Announcement - 2009 eAsia Awards Registration Material - All</p> |
| 10 | 15:00 – 15:30 | <p>Discussion on AFACT Roadmap & Future Direction - AFACT Secretariat RFEOI document - JWG Restructuring & Transition plan - AFACT Paperless Trading/Single Window - Interface for Single Window and Paperless Trade in Asia Pacific with - UNESCAP - APEC - ASEAN - UN/CEFACT All - eAuthentication Mr. Mahmood Zargar, HoD of Iran</p> |
| | 15:30 – 16:00 | Coffee Break |
| 11 | 16:00 – 17:00 | <p>Discussion on AFACT Roadmap & Future Direction (Continued) All</p> |

Day 2 (May 15, 2009)

| | | |
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| 11 | 09:30 – 11:00 | <p>Discussion on AFACT Roadmap and Future Directions (Continued) <i>All</i></p> |
| | 11:00 – 11:30 | Coffee Break |
| 12 | 11:30 – 12:20 | <p>Any Other Business - Discussion with eAC for - migration to Project Mode - website of eAC - membership of eAC - Discussion on Trade agreements between countries - Areas for Cooperation</p> |



AFACT

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| | | <ul style="list-style-type: none">○ Domestic Regulatory Framework○ Electronic Authentication and Digital Certification○ Online Consumer/Personal Data Protection○ Paperless Trading etc. <p>All - UNeDocs Update Mr. Kazumi Hirai, HoD-Japan</p> |
| 13 | 12:20 – 12:50 | Review of the 2009 AFACT Steering Committee Mid-Term meeting minutes Mr. T. A. Khan, Chairman of AFACT Steering Committee |
| 14 | 12:50 – 13:00 | Closing Remarks Mr. T. A. Khan, Chairman of AFACT Steering Committee |
| | 13:00 – 14:00 | Lunch Break |



AFACT Roadmap TFT Work-plan 2009

May 14-15
Goa, India

New TFT Membership

| Name | Position | Abbreviation |
|--------------------------|-----------------------------|--------------|
| T A Khan | UN/CEFACT Vice-chair | TA |
| Faisal Al-Mousa | AFACT Vice-chair | FA |
| Mahmood Zargar | Iran HoD to AFACT | MZ |
| Ajin Jirachiefpattana | Thai HoD to AFACT | AJ |
| Javed Naushahi | Pakistan HoD to AFACT | JN |
| Eva Yueh | AFACT Secretariat | EY |
| Sangwon Lim | Facilitator | SW |
| Sankaranarayanan Eswaran | Malaysian delegate to AFACT | ES |

Plan for RFEOI Development

- To be released as is version immediately
- Appendix to be circulated to all TFT members for review by AFACT Secretariat on 18th May 2009
- TFT to send comments by 25th May 2009 to Sangwon
- Final draft to be circulated to TFT by 27th May 2009
- Final version to be reviewed by TFT by 29th May 2009
- Final version to be circulated to the all AFACT members on 1st June 2009
 - if there is an issue, con-call will be organized
- Comments period for the review by all AFACT members due 15th June 2009
- Revision by the TFT by 22nd June 2009
- Real final RFEOI to be released on 25th June 2009.

JWG Transition Plan

- To be released as is version immediately
- Appendixes to be prepared by TFT members and circulated by end of May
 - SW: Appendix 1, 2 and 3
 - ES :Charter for BDC
 - Sugamata: Charter for IC (with Sangwon)
 - AFACT Secretariat: Charter for CSC
- TFT to review the draft by 7th June 2009
- comments by TFT to be integrated by 9th June 2009

- Final version to be reviewed by TFT 11th
- Final version to be circulated to the all AFACT members on 15th June 2009
 - if there is an issue, con-call will be organized
- Comments period for the review by all AFACT members due 30th June 2009
- Revision by the TFT by 7th July 2009
- Real final document to be released on 10th July 2009.

eAsia Award Manual

- *To be prepared by 2009 AFACT Secretariat + AFACT Secretariat + AJ*
- First draft to be prepared by 15th June 2009
- TFT to review the draft by 30th June 2009
- comments by TFT to be integrated by 7th July 2009
- Final version to be reviewed by TFT 14th July 2009
- Final version to be circulated to the all AFACT members on 20th July 2009
 - if there is an issue, con-call will be organized
- Comments period for the review by all AFACT members due 4th August 2009
- Revision by the TFT by 10th August 2009

Document on AFACT Paperless Trading/Single Window Environment

- *To be prepared by Dr. Zargar*
- First draft to be prepared by 30th June 2009
- TFT to review the draft by 15th July 2009
- comments by TFT to be integrated by 17th July 2009
- TFT Con-call on 27th July 2009 on GMT 6 AM
- Revision of document

■ To be included in this paper: meaning to AFACT based on the level of members' readiness, Business model, approaches and scope

Document on Interface with Other organizations on Single Windows

- *To be prepared by SW, TA, AJ (Somnuk)*
- First draft to be prepared by 30th June 2009
- TFT to review the draft by 15th July 2009
- Comments by TFT to be integrated by 17th July 2009
- TFT Con-call on 27th July 2009 on GMT 6 AM
- Revision of document

Updation of AFACT Bylaws

- To be prepared by SW, TA, EY and JN
- Schedule to be defined later after other documents are done

Future TFT Meeting

| Date and Time | Mechanism |
|---------------------------|-----------------|
| <i>June 29 GMT 6 am</i> | <i>Con-call</i> |
| <i>July 27 GMT 6 am</i> | <i>Con-call</i> |
| <i>Aug. 17 GMT 6 am</i> | <i>Con-call</i> |
| <i>Sep. 14 GMT 6 am</i> | <i>Con-call</i> |
| <i>Oct. 19 GMT 6 am</i> | <i>Con-call</i> |
| <i>Nov. 1 (New Delhi)</i> | F2F |

*Con-call Access number: 886-2-2192-2144

Abbreviations used:

TA : T A Khan

EY : Eva Yueh

SW : Sanwon Lim

JN : Javed Naushahi

TFT Member email List

| Name | emails |
|-------------------|--|
| T A Khan | takhan@nic.in |
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| Javed Naushai | jnaushahi@yahoo.com |
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