

QUALIFIED APPLICATOR LICENSE PACKET

Contains the following documents:

- Licensing Requirements
- Application & Instructions
- Fact Sheet
- Pest Control Category Descriptions
- Knowledge Expectations
- Study Materials
- Exam Schedule
- Visa/Mastercard Transaction Form
- Customer Service Survey Form

State of California
QUALIFIED APPLICATOR LICENSE
LICENSING REQUIREMENTS
Rev. 5/07

DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT AND LICENSING BRANCH
1001 I Street
P.O. Box 4015
Sacramento, California 95812-4015
Phone: (916) 445-4038 Fax: (916) 445-4033
Web site: <<http://www.cdpr.ca.gov>>

Do you need this license?	<p>You must possess a valid Qualified Applicator License (QAL) if you do any of the following:</p> <ul style="list-style-type: none">• Use or supervise the use of federally restricted use pesticides and/or state restricted materials for any purpose or on any property other than that provided by the definition of “private applicator” (Title 3 of California Code of Regulations [3 CCR], Code section 6000.2 [a-c])• Supervise the pesticide applications made by a licensed pest control business, and are responsible for its safe and legal operation (Food and Agricultural Code [FAC] sections 11701-11709)
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Dealer designated agent privilege	<p>Under this license, you may also act as a licensed pest control dealer designated agent, which allows you to actively supervise all operations at a pest control dealer location.</p>
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Basic licensing requirements	<p>You can obtain a QAL by submitting the application and appropriate fees, and by passing the required examinations.</p>
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Examinations	<p>You must pass the Laws, Regulations and Basic Principles examination and at least one pest control category examination with a score of 70 percent or higher. The pest control categories for this license are as follows:</p>
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- | | |
|--|-------------------------------|
| A Residential, Industrial, and Institutional | J Demonstration and Research |
| B Landscape Maintenance | K Health Related |
| C Right-of-Way | L Wood Preservative |
| D Plant Agriculture | (Subcategories of A and/or C) |
| E Forest | M Antifouling Tributyltin |
| F Aquatic | (Subcategory of A) |
| G Regulatory | N Sewer Line Root Control |
| H Seed Treatment | (Subcategory of A) |
| I Animal Agriculture | Q Maintenance Gardener |
| | (Subcategory of B) |
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Valid licenses	<p>A list of valid licenses may be viewed at <www.cdpr.ca.gov/docs/license/currlic/htm>.</p>
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Study material The following table illustrates some Department of Pesticide Regulation (DPR) Web sites to help you prepare for the examinations.

For the ...	Go to ...
Suggested Study Material List	< http://www.cdpr.ca.gov/docs/license/qal.htm >
<i>Laws and Regulations Study Guide</i>	< http://www.cdpr.ca.gov/docs/license/lcpubs.htm >
Pest Control Category Descriptions	http://www.cdpr.ca.gov/docs/license/qal.htm
Knowledge Expectations	http://www.cdpr.ca.gov/docs/license/qal.htm
California Food and Agricultural Code (Divisions 6, 7, and 13)	< http://www.cdpr.ca.gov/docs/legbills/opramenu.htm >
California Code of Regulations (Title 3)	< http://www.cdpr.ca.gov/docs/inhouse/calcode/chapter_.htm >
General Standards for Certification of Commercial Applicators	< http://www.cdpr.ca.gov/docs/license/ccomaplgnrstnim.htm >

Continuing education When you first receive your license, the continuing education (CE) hours required for renewal will depend on several factors (i.e., the number of months your license is valid and your license cycle and type). Our office will send you a renewal notice, which will state the required number and topic areas of CE hours. For more information, you can find the following on our Web site:

- CE requirements <<http://www.cdpr.ca.gov/docs/license/conted.htm>>
- DPR-approved CE courses <www.cdpr.ca.gov/docs/license/classes.htm>

Application fee The application fee is \$80 for this license (3 CCR section 6502). This fee is only required once, provided you become licensed within a year.

Examination fee The examination fee is \$50 (3 CCR section 6505) for each initial examination and reexamination (due to rescheduling or failure to pass).

Second-year fee notice If you pass the required examinations, you may receive a Second-year Fee Notice. This notice will inform you that you are in the first year of a 2-year cycle; an additional second-year fee of \$60 will be required in order to issue your license. The 2-year cycles are illustrated in the table below.

If your last name begins with ...	Then your license will ...
A through L	Expire on December 31 of even-numbered years (e.g., 2008, 2010, 2012, etc.)
M through Z	Expire on December 31 of odd-numbered years (e.g., 2007, 2009, 2011, etc.)

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Renewal fee The renewal fee is \$120 for the 2-year cycle (3 CCR section 6502). We do not prorate your fee if you renew your license late.

Late renewal fee A late fee of 50 percent of the total renewal fee will be assessed for each license postmarked after December 31 of the expiration year.

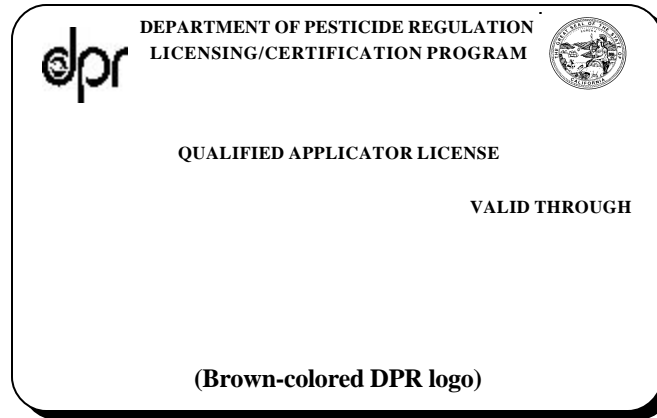
Miscellaneous fees The following chart lists the miscellaneous fees for this license. We charge a maximum fee of \$20 for **all** changes/requests that are submitted on a single application form. We waive this fee when a license is reprinted to add a pest control category.

Type	Amount	Details
Name change	\$20	<ul style="list-style-type: none">• You must immediately notify the Licensing and Certification Office in writing (3 CCR section 6508).• You must submit legal documents certifying the name change.• A new license will be automatically issued for all name changes.• The <i>Address and/or Name Change Form</i> is available on our Web site at www.cdpr.ca.gov/docs/license/lcforms.htm.
Address change	\$20	<ul style="list-style-type: none">• You must immediately notify the Licensing and Certification Office in writing (3 CCR section 6508).• This fee is only required if you request a new license.• The <i>Address and/or Name Change Form</i> is available on our Web site at www.cdpr.ca.gov/docs/license/lcforms.htm.
Duplicate	\$20	<ul style="list-style-type: none">• This fee applies to requests for a duplicate or replacement license.

Timelines for processing applications DPR has established time periods for processing permit applications, in compliance with Government Code sections 15374-15378. **DPR may take up to 100 days to complete the processing of your application.** Failure to comply with these time periods may be appealed to the Agency Secretary, California Environmental Protection Agency, P.O. Box 2815, 1001 I Street, Sacramento, California 95814, pursuant to regulations set forth in 3 CCR section 301. Under certain circumstances, the Agency Secretary may order that the applicant receive a reimbursement of filing fees.

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Timelines for applications/examinations	Every February, DPR schedules examinations in various locations throughout the state. The examination schedule is posted on our Web site at < www.cdpr.ca.gov/docs/license/liccert.htm >. Your application must be postmarked by the final filing date listed in the examination schedule in order for your requested month, location, and examination(s) to be processed.
License duration	A new license may be issued for up to two years, depending on when you apply and your license cycle. Each renewed license is valid for two years unless you renew late.
Most common mistakes and how to avoid them	<p>The most common application errors made are</p> <ul style="list-style-type: none">• Incorrect fees• Missing the final filing date• Not specifying the month, location, and type of examination(s) <p>You can avoid these errors by reading the application instructions carefully and by mailing your application before the final filing date.</p>
Our physical address	<p>Department of Pesticide Regulation Pest Management and Licensing Branch Licensing and Certification Program 1001 I Street Sacramento, CA 95814-2828</p>
Our mailing address	<p>Department of Pesticide Regulation Pest Management and Licensing Branch Licensing and Certification Program 1001 I Street P.O. Box 4015 Sacramento, CA 95812-4015</p>
For more information	You can contact us between the hours of 8 a.m. to 5 p.m. at (916) 445-4038, or e-mail us at < licenseemail@cdpr.ca.gov >.



Who Needs It?

Any person who supervises the pesticide application (restricted use and/or general use pesticide) made by a licensed Pest Control Business and is responsible for the safe and legal operation of the pest control business (FAC sections 11701-11709)

or

Any person who uses or supervises the use of a federally restricted use pesticide or state restricted material for any purpose or on any property other than that provided by the definition of "private applicator" (3 CCR section 6000).

What's Required?

- Submit an initial application fee of \$80.00 (FAC section 12201).
- Submit examination fee of \$50.00 for each exam to be taken (FAC section 11502.5).
- Pass the Laws and Regulations Examination and at least one pest control category examination. The pest control categories available under this license are as follows (FAC section 12203):
 - A. Residential, Industrial, and Institutional
 - B. Landscape Maintenance
 - C. Right-of-Way
 - D. Plant Agriculture
 - E. Forest
 - F. Aquatic
 - G. Regulatory
 - H. Seed Treatment
 - I. Animal Agriculture
 - J. Demonstration and Research
 - K. Health Related
 - L. Wood Preservative (Subcategories of A and/or C)
 - N. Sewer Line Root Control (Subcategory of A)
 - Q. Maintenance Gardener (Subcategory of B)

Additional Requirements!

- Accumulate at least 20 hours of approved continuing education every two years before license renewal. Four of the 20 hours must cover the topic of pesticide laws and regulations (3 CCR section 6511).
- QAL holders, who have only the Maintenance Gardener Pest Control Category (Category Q) and who currently possess a valid Maintenance Gardener Pest Control Business License, only need eight hours of approved continuing education. Two of the eight hours must cover the topic of pesticides and pest control laws and regulations (3 CCR section 6511).

The mailing address you indicate on this application is your address of record for your license/certificate. Therefore it is public information. You may wish to use a post office box in lieu of the physical address as an address of record.

A. Application Type. Check the appropriate box(es).

- ☐ NEW APPLICATION - FIRST TIME APPLICATION ☐ REEXAMINATION - FAIL OR NO SHOW ON PREVIOUS EXAMS ☐ DUPLICATE/REPLACEMENT LICENSE
- ☐ PEST CONTROL CATEGORY EXAMINATION ☐ NAME/ADDRESS CHANGE ☐ OTHER - Specify _____

B. Applicant Information. Please print or type.

NAME (Last)	(First)	(Middle Initial)	QAL NUMBER/EXAM ID NUMBER	HOME TELEPHONE NUMBER ()
MAILING ADDRESS (Number and Street)			SOCIAL SECURITY NUMBER (Optional)	WORK TELEPHONE NUMBER ()
(City)	(County)	(State)	(ZIP Code)	CELL TELEPHONE NUMBER ()
CURRENT EMPLOYER (Check only one box) <input type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Pest Control Business <input type="checkbox"/> Maintenance Gardener <input type="checkbox"/> Private Business <input type="checkbox"/> Other				EMAIL ADDRESS
EMPLOYER NAME AND MAILING ADDRESS (If Applicable) (Name, Number and Street, City, State, Zip Code)				

C. Laws, Regulations and Basic Principles Examination. Exemption. See instructions on reverse.

- ☐ EXEMPT - Check this box and enter the number from your current license or certificate if you are exempt from this examination.

PEST CONTROL ADVISER LICENSE NUMBER	JOURNEYMAN PILOT CERTIFICATE NUMBER	APPRENTICE PILOT CERTIFICATE NUMBER
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D. Examinations. Indicate the examination(s) you want to take by checking the appropriate boxes. See instructions on reverse.

- | | |
|---|---|
| <input type="checkbox"/> (R) Laws, Regulations and Basic Principles (140 questions) | <input type="checkbox"/> (H) Seed Treatment (25 questions) |
| <input type="checkbox"/> (A) Residential, Industrial, and Institutional (100 questions) | <input type="checkbox"/> (I) Animal Agriculture (100 questions) |
| <input type="checkbox"/> (B) Landscape Maintenance (100 questions) | <input type="checkbox"/> (J) Demonstration and Research (100 questions) |
| <input type="checkbox"/> (C) Right-of-Way (100 questions) | <input type="checkbox"/> (K) Health Related (100 questions) |
| <input type="checkbox"/> (D) Plant Agriculture (100 questions) | <input type="checkbox"/> (L) Wood Preservation (Subcategory of A and C) (100 questions) |
| <input type="checkbox"/> (E) Forest (100 questions) | <input type="checkbox"/> (M) Antifouling-Tributyltin (Subcategory of A) (50 questions) |
| <input type="checkbox"/> (F) Aquatic (100 questions) | <input type="checkbox"/> (N) Sewer Line Root Control (Subcategory of A) (66 questions) |
| <input type="checkbox"/> (G) Regulatory (100 questions) | |

E. Examination Schedule. To complete this section, see attached Examination Schedule for the month, date, and location.

EXAMINATION MONTH	EXAMINATION SITE LOCATION
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F. Reasonable Accommodation.

- ☐ Check if you need reasonable accommodation to take a written exam.

G. Fees. All fees are non-transferable and non-refundable.

	Amount	# of Exams	Total Amount
New Applicant Fee	\$80	---	\$ _____
Examination Fee	\$50	X	\$ _____
Name/Address Change, Duplicate/Replacement Fee	\$20	---	\$ _____
Total Fees Due/Enclosed			\$ _____

H. Read Before Signing. During the last three years have you had any administrative, civil, or criminal action taken against you for violation of any State or federal laws or regulations relating to the application or use of pesticides that resulted in disciplinary or in which any disciplinary action is pending?

- ☐ YES (State explanation below.) ☐ NO

I. I declare under penalty of perjury, under laws of the State of California, that the above information is true and correct.

APPLICANT SIGNATURE	DATE SIGNED
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FOR OFFICIAL USE ONLY	LICENSE NUMBER	COMPUTER ENTRY DATE	RC RECEIVED AND DATE
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Instructions on reverse

QUALIFIED APPLICATOR LICENSE APPLICATION INSTRUCTIONS

PR-PML-001 (REV. 9/04)

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A. Application Type. Check the appropriate box(es).

- ☐ **New Application:** If you:
- ✓ Are applying for a Qualified Applicator License for the first time.
 - ✓ Failed to obtain your license within 12 months from the first date you scheduled your examination.
 - ✓ Failed to meet the renewal requirements by the expiration of your license.
- ☐ **Add Pest Control Category(ies):** Requesting to take pest control category examinations not yet taken. If passed, the category(ies) will be added to your existing license.
- ☐ **Reexamination:** Scheduling an examination on which you failed to obtain a passing score or failed to appear for a previously-scheduled examination.
- ☐ **Duplicate/Replacement License:** Requesting a duplicate or replacement license.
- ☐ **Name/Address Change:** Requesting a name and/or address change. Submit a copy of the legal document substantiating the name change. Address changes may be made directly on the application form.
- ☐ **Other:** Any other change, please specify the change.

B. Applicant Information: Enter your name, Qualified Applicator License or Exam Identification Number if applicable, address, email address, home, work, and cell telephone numbers, Social Security number (optional), employment type, and current employer (if applicable). **NOTE:** The Department of Pesticide Regulation (DPR) utilizes your Social Security number as an alternate source of applicant identification, as many names are similar. Providing your Social Security number is strictly voluntary in accordance with the Privacy Act of 1974 (PL-93-579). This is not public information and will not appear on any publication, etc. produced or distributed by DPR.**C. Laws, Regulations and Basic Principles Examination.** Exemption. If you have passed the Laws, Regulations and Basic Principles Exam within one (1) year or have a current Pest Control Adviser License, Journeyman Pilot Certificate or Apprentice Pilot Certificate, check the "Exempt" box. To qualify for this exemption you must enter the number from your current license or certificate. The Qualified Applicator Certificate does not meet the exemption requirements.**D. Examinations.** Indicate the examinations you want to take by checking the appropriate boxes. In addition to the Laws, Regulations and Basic Principles Examination, each new applicant must successfully pass at least one of the pest control categories (A-N) before a Qualified Applicator License is issued. A maximum of four (4) examinations may be scheduled per location (testing may occur at only one location per month).**E. Examination Schedule.** Indicate the exam month and location in the appropriate boxes. This information may be obtained from the Exam Schedule provided with the General Information Packet or from DPR's web site at <www.cdpr.ca.gov>. The exam schedule gives the location, schedule, and final filing dates. If you are requesting to take the examination(s) at a specific location and date, your application must be *postmarked* by the final filing date for that location.**F. Reasonable Accommodation.** Reasonable Accommodation will be provided to applicants who need assistance to take a written exam. If you check "Yes", you will be contacted via telephone or mail to make specific testing arrangements.**G. Fees. All fees are non-transferable and non-refundable.**

New Applicant Fee: \$80

Name/Address Change Fee: \$20 (see below)

Examination Fee: \$50

Duplicate/Replacement Fee: \$20 (see below)

A new applicant fee is only required if you meet the criteria for a "New Application" as stated above in Section A, Application Type.

An examination fee of \$50 is required for each examination (including Laws, Regulations and Basic Principles) you are requesting to schedule. A fee for an address change is only required when the licensee requests a new license be issued (printed and mailed). A maximum fee of \$20 is due for all name/address changes and requests for a duplicate/replacement licenses submitted on a single application. The \$20 fee is waived when a license is printed to add a category after successfully passing the examination.

H. Read Before Signing. Check appropriate box.**I. Declaration/Signature Block.** Sign and date your application. Enclose a check, money order or credit card payable to "Cashier, DPR" and mail to: Cashier, Department of Pesticide Regulation, P.O. Box 4015, Sacramento, California 95812-4015.

Failure to complete or provide the requested information may delay the processing of your application.

Retain for your information.

Purpose

This document provides general information to help applicators identify the most appropriate category for the type of pest control *for hire* they will be performing or supervising. (**NOTE:** To qualify for a Pest Control Business License issued by the Department of Pesticide Regulation [DPR], the applicant must have a Qualified Applicator License (QAL) or employ a person that has a Qualified Applicator License.)

Qualified Applicator License Category Descriptions

A. **Residential, Industrial and Institutional.** This category allows a person involved in the business of pest control for hire, under a pest control business license issued by DPR, to use or supervise the use of restricted use pesticides and/or any other pesticide or certain substances, methods, or devices to control pests in the following situations:

- Post-harvest treatment of agricultural commodities.
- Treatment of stored agricultural commodities.
- Treatment of non-landscaped outdoor areas directly related to the operation of buildings or facilities (e.g., storage yards, tank farms, electrical substations).
- Sanitizing institutional potable lines, dairy milk lines, and other similar areas.
- Bird control on structures. When birds are damaging ornamental and turf plantings adjacent to structure.
- Treatment of cooling towers and evaporative condensers.

There may be other situations that fall under this limited scope; contact DPR with questions.

NOTE: Structural pest control for hire is **not** allowed under this pest control category. Structural pest control involves the control of pests that may invade houses or other structures. A business involved in structural pest control for hire is licensed by the Department of Consumer Affairs, Structural Pest Control Board. For more information, write to the Structural Pest Control Board, 1422 Howe Avenue, Suite 3, Sacramento, California 95825-3280; or call (916) 263-2544.

A person who is **not** in the business of pest control or structural pest control for hire, may utilize this pest control category to use or supervise the use of restricted use pesticides and/or any other pesticide to control pests in the following situations at their employer's establishment or property.

- Human dwellings (e.g., homeowner).
- Industrial establishments (e.g., packing plants, food manufacturing and processing plants, warehouses, grain elevators, and factories).
- Institutions (e.g., schools, hospitals, and office buildings).
- Nonlandscaped outdoor areas directly related to the operation of the buildings or facilities (e.g., storage yards, tank farms, electrical substations).

This category does not cover the use of pesticides for landscape maintenance.

B. Landscape Maintenance. This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices, to control pests in natural or planted ornamental and turf landscaped areas and other outside areas around buildings. Typical areas included in this category are residential yards (including home gardens and orchards), recreation areas, schoolyards, vacant lots, storage yards, cemeteries, greenbelts, and other similar sites. It also includes landscaped street medians and sidewalk areas, and areas such as walkways and parking lots directly related to landscaped areas. In addition, this category covers landscaped areas in enclosed shopping malls and indoor plants. *This category does not include direct application to running or standing water.*

NOTE: Maintenance Gardeners who apply any pesticide (restricted use and/or general use) incidental to their gardening business must obtain a Maintenance Gardener Pest Control Business License (PR-PML-004) (Rev. 10/03). To qualify for this business license, the gardener needs a Qualified Applicator Certificate (QAC) or QAL with the Landscape Maintenance Pest Control Category (B) or Maintenance Gardener Category (Q). This business license limits the gardener to incidental pest control in ornamental and turf planting indoors and outdoors, in commercial parks, or surrounding structures. The Department considers “commercial parks” and “surrounding structures” to mean:

- A “commercial park” is a tract of land where several commercial establishments (e.g., stores, offices, restaurants, warehouses, factories) are located. Business parks, industrial parks, office parks, and shopping centers or malls are considered commercial parks.
- Plantings “surrounding structures” are ornamental and turf plantings that are incidental to and placed near or close to structures such as buildings, brick walls, fountains, fences, statutes, etc.

The Maintenance Gardener Pest Control Business License does not include pest control work in areas such as on golf courses, parks, cemeteries, or similar areas.

C. Right-of-Way. This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices to control pests in the maintenance of landscaped right-of-way areas, roads, highways, power lines, telephone lines, pipelines, canals, railroads or other similar sites. *This category does not include direct application to running or standing water.*

D. Plant Agriculture. This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices to control pests in the production of food, feed, fiber or ornamental crops as well as on grasslands and noncrop agricultural areas. It also includes applications to rice and similar crops grown in wet or flooded fields. *This category does not cover applications to running or standing water.*

E. Forest. This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices to control pests in forest, forest nurseries and forest seed-producing areas. *This category does not include direct applications to running or standing water.*

F. Aquatic. This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices to control pests in or on standing or running water. *This category does not include the use of restricted use pesticides for Health Related, Regulatory, Demonstration and Research, Sewer Line Root pest control purposes or applications to rice and similar crops grown in wet or flooded fields.*

- G. **Regulatory.** This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices in official government programs for the control of regulated pests.
- H. **Seed Treatment.** This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices to protect seed for planting.
- I. **Animal Agriculture.** This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices to control pests on animals and the facilities in which the animals are confined.
- J. **Demonstration and Research.** This category allows a person to use or supervise the use of a restricted use pesticide and/or any other pesticide, or certain substances, methods, or devices when demonstrating proper application techniques or conducting field research. This category is not required of applicators who demonstrate proper techniques provided they hold all specific categories covering the type of pest control being performed.
- K. **Health Related.** This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticide, or certain substances, methods, or devices in official programs for the management and control of pests having medical and public health importance.
- L. **Wood Preservation (Subcategory of A and C).** This category allows a person to use or supervise the use of restricted use pesticides and/or other pesticide, or certain substances, methods, or devices to control pests that damage wood. This category includes wood preservation application within the scope of Residential, Industrial and Institutional, and Right-of-Way pest control categories.
- M. **Antifouling Paints or Coatings Containing Tributyltin (Subcategory of A).** This category allows a person to use or supervise the use of antifouling paints or coatings containing tributyltin to control the growth of aquatic organisms on the hulls of ships.
- NOTE:** California law allows the use of this pesticide *only* on aluminum vessel hulls, commercial or recreational vessel hulls 82 feet or more in length, and on outboard motors and lower drive units.
- N. **Sewer Line Root Control (Subcategory of A).** This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticides, or certain substances, methods, or devices to control roots in the sewer lines.
- Q. **Maintenance Gardener (Subcategory of B).** This category allows a person to use or supervise the use of restricted use pesticides and/or any other pesticides, or certain substances, methods, or devices to control pests in landscape for hire only under the scope of a maintenance gardener pest control business license. *It does not include pest control work in areas such as golf courses, parks, cemeteries, or similar areas. This category does not include direct application to running or standing water.*

NOTE: The Q category designation is granted to any QAL or QAC with only category B- Landscape Maintenance who wish to downgrade to a Maintenance Gardener classification. This individual is working under a valid maintenance gardener pest control business license. The “Authorization to downgrade from category (B) Landscape Maintenance to subcategory (Q) Maintenance Gardener” form must be completed and submitted to DPR. This allows the QAL or QAC to obtain only eight (8) hours of continuing education (includes two (2) hours of laws and regulations) within a two-year period. Otherwise the possession of Category B requires meeting the 20 hours continuing education requirement (includes four hours of laws and regulations) within a two-year period.

Retain for your information

The Department of Pesticide Regulation, in accordance with the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA), follows the federal standards for certification of commercial applicators as stated in Title 40, Code of Federal Regulations. This is necessary to comply with national certification requirements for an applicator to use or supervise the use of restricted use pesticides. Therefore, our pest control category examinations for the Qualified Applicator Certificate and Qualified Applicator License reflect the standards as stated below for each pest control category.

Specific Standards for Competency in each Pest Control Category

Applicators perform certain tasks specific to each pest control category, placing particular importance on specific factors in the General Standards. Such factors must be especially stressed and specifically reflected in the tests for certification. The test for a pest control category must relate to specific standards for the tasks in that pest control category. *Reference: 40CFR §171.4(c)*

Example

For example, in the agricultural, plant category applicators should demonstrate practical knowledge of drift problems and prevention. It would not be expected that a seed treatment applicator would demonstrate practical knowledge in drift problems and prevention. However, a seed treatment applicator would be expected to know the types of equipment used for treating seed and precautions for preventing misuse of treated seed. *Reference: 40CFR §171.4(c)*

Agricultural Plant; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Crops grown;
- Specific pests of those crops for which restricted use pesticides may be applied;
- Soil and water problems resulting from using restricted use pesticides;
- Pre-harvest intervals;
- Reentry intervals; and
- Phytotoxicity.

Applicators must demonstrate competency, practical knowledge, and an understanding of the potential for:

- Environmental contamination;
- Non-target injury; and
- Community problems

Resulting from the use of restricted use pesticides in agricultural areas.

Reference: 40CFR §171.4(c)(1)(i)

Agricultural Animal; specific standards

Applicators applying restricted use pesticides directly to animals must demonstrate competency, practical knowledge, and an understanding of:

- Such animals and their associated pests; and
- Specific pesticide toxicity and residue potential

Since host animals frequently are used for food.

Applicators must demonstrate competency, practical knowledge, and an understanding of the relative hazards associated with such factors as:

- Formulation;
- Application techniques;
- Age of animals;
- Stress; and
- Extent of treatment.

Reference: 40CFR §171.4(c)(1)(ii)

Forest; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- The types of:
 - Forests;
 - Forest nurseries;
 - Seed production; and
 - The pests involved; and
- Programming pesticide applications based on:
 - Cyclic occurrence of certain pests; and
 - Specific population dynamics.

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Relative biotic agents and their vulnerability to the pesticides to be applied;
- Control methods which will minimize the possibility of secondary problems, such as unintended effects on wildlife; and
- Proper use of specialized equipment, especially as it may relate to meteorological factors and adjacent land use.

Reference: 40CFR §171.4(c)(2)

Ornamental and Turf; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Ornamental trees;
- Shrubs;
- Plantings;
- Turf; and
- Potential phytotoxicity due to:
 - A wide variety of plant material;

- Drift; and
- Persistence beyond intended period of pest control.

Applicators must demonstrate competency, practical knowledge, and an understanding of application methods that will minimize or prevent hazards to:

- Humans;
- Pets; and
- Other domestic animals.

Reference: 40CFR §171.4(c)(3)

Seed Treatment; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Types of seeds that require chemical protection against pests; and
- Factors that influence pesticide binding and may affect germination, such as:
 - Seed coloration;
 - Carriers; and
 - Surface active agents.

Applicators must demonstrate competency, practical knowledge, and an understanding of the hazards associated with:

- Handling;
- Sorting;
- Mixing; and
- Misuse of treated seed, as well as;
- Proper disposal of unused treated seeds.

Reference: 40CFR §171.4(c)(4)

Aquatic; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- The principles of limited area application;
- Various water use situations and the potential for downstream effects; and
- The secondary effects that can be caused by:
 - Incorrect formulations; and
 - Faulty application.

Applicators must demonstrate competency, practical knowledge, and an understanding of potential pesticide effects on:

- Plants;
- Fish;
- Birds;
- Beneficial insects; and
- Other organisms that may be present in aquatic environments.

Reference: 40CFR §171.4(c)(5)

Right-of-Way; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- A wide variety of environments, including waterways;
- The nature of herbicides and the need for containment within the right-of-way area; and
- The impact of application activities in the adjacent areas and communities.

Applicators must demonstrate competency, practical knowledge, and an understanding of problems associated with:

- Runoff;
- Drift; and
- Excessive foliage destruction.

Applicators must possess the ability to recognize target organisms.

Reference: 40CFR §171.4(c)(6)

Industrial, Institutional, Structural & Health Related; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of a wide variety of pests, including:

- Life cycles;
- Types of formulations appropriate for their control; and
- Methods of applications that avoid:
 - Contamination of food;
 - Damage and contamination of habitat; and
 - Exposure of people and pets.

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Environmental conditions; and
- Specific factors which may lead to a hazardous condition involving exposure to humans, especially:
 - Babies;
 - Children;
 - Pregnant woman; and
 - Elderly people.

Reference: 40CFR §171.4(c)(7)

Public Health; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Vector disease transmission as it relates to and influences application programs; and
- The great variety of environments ranging from:
 - Streams to conditions inside of building.

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Developing control strategies based on pest:
 - Identification;

- Life cycles; and
- Habitats; and
- The importance and employment of non-chemical control methods including:
 - Sanitation;
 - Waste disposal; and
 - Drainage.

Reference: 40CFR §171.4(c)(7)

Regulatory; specific standards

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Regulated pests;
- Applicable laws relating to:
 - Quarantine; and
 - Other regulation of pests; and
- The potential environmental impact from using restricted materials in suppression and eradication programs.

Applicators must demonstrate competency, practical knowledge, and an understanding of factors influencing:

- Introduction;
- Spread; and
- Population dynamics of relevant pests.

Applicators' knowledge shall extend beyond their immediate duties since their services are frequently required in other areas of the country where emergency measures are invoked to control regulated pests and where individual judgments must be made in new situations.

Demonstration and Research; specific standards

When demonstrating the safe and effective use of pesticides to:

- Other applicators; and
- The public

Applicators must demonstrate competency, practical knowledge, and an understanding of the comprehensive standards reflecting a broad spectrum of pesticide uses.

Applicators must demonstrate competency, practical knowledge, and an understanding of:

- Problems;
 - Pests; and
 - Population levels
- Occurring in each demonstration situation since many different pest problem situations will be encountered.
- Applicators must demonstrate competency, practical knowledge, and an understanding of:
 - A pesticide-organism interaction; and
 - The importance of integrating pesticide use with other control methods.

Therefore, applicators must demonstrate competency, practical knowledge, and an understanding of the General Standards.

Applicators conducting field research or method improvement work with restricted use pesticides should be expected to know the General Standards. In addition, they shall be expected to know the Specific Standards applicable to their particular activity.

Reference: 40CFR §171.4(c)(10)

Questions

Call: (916) 445-4054 or (916) 445-4030
Email: licensing-qac@cdpr.ca.gov or licensing-qal@cdpr.ca.gov

State of California
QUALIFIED APPLICATOR LICENSE
SUGGESTED STUDY MATERIAL SOURCE LIST

REV. 01/07

DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT AND LICENSING BRANCH
1001 I Street
P.O. Box 4015
Sacramento, California 95812-4015
Phone: (916) 445-4038 Fax: (916) 445-4033
Web site at <<http://www.cdpr.ca.gov/>>

Retain for your information

This list provides reference materials to help prepare for the Qualified Applicator License examinations. The suggested study material listed below is for the Laws, Regulations, and Basic Principles examination, and each Pest Control Category examination. Instructions on how to order the publications can be found in the footnotes at the end of this source list.

Disclaimer

You are not required to purchase any of the suggested study materials. Some materials may be available to borrow from local libraries. Prices listed are subject to change and should be verified with the vendor. DPR does not endorse any product or company mentioned.

- **Laws, Regulations, and Basic Principles**

- 1 Laws and Regulations Study Guide (2001 Edition). The Department of Pesticide Regulation (DPR), sales publication code #626, the cost is \$15.00². The publication is also available to view and/or download from DPR's Web site at <<http://www.cdpr.ca.gov/docs/license/lcpubs.htm>>.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.

A Residential, Industrial, and Institutional

- 1 Residential, Industrial, and Institutional Pest Control, Second Edition. University of California Agriculture and Natural Resources sale publication code #3334. The cost is \$30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 3 Excerpts from USDA Treatment Manual 2002-04. The Department of Pesticide Regulation (DPR), hard copy sales publication code #644 the cost is \$12.00; CD-ROM copy sales publication #645 the cost is \$5.00². The publication is also available to view and/or download from DPR's Web site at <<http://www.cdpr.ca.gov/docs/license/lcpubs.htm>>.

B Landscape Maintenance

- 1 Landscape Maintenance Pest Control University of California Agriculture and Natural Resources sale publication code #3493. The cost is \$30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 3 Pests of Landscape Trees and Shrubs. University of California Agriculture and Natural Resources sale publication code #3359. The cost is \$42.00¹.

C Right-of-Way

- 1 Forest and Right-of-Way Pest Control University of California Agriculture and Natural Resources sale publication code #3336. The cost is \$30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.

D Plant Agriculture

- 1 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 2 Excerpts from USDA Treatment Manual 2002-04. The Department of Pesticide Regulation (DPR), hard copy sales publication code #644 the cost is \$12.00; CD-ROM copy sales publication #645 the cost is \$5.00². The publication is also available to view and/or download from DPR's Web site at <http://www.cdpr.ca.gov/docs/license/lcpubs.htm>.
- 3 Harvest Aid Materials and Practices for California Cotton. University of California Agriculture and Natural Resources sale publication code #4043. The cost is \$5.00¹.
- 4 Plant Growth Regulators. University of California Agriculture and Natural Resources sale publication code #4047 (Rev. 1988). The cost is \$7.00¹.

E Forest

- 1 Forest and Right-of-Way Pest Control. 1995. University of California Agriculture and Natural Resources sale publication code #3336. The cost is 30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.

F Aquatic

- 1 Aquatic Pest Control. University of California Agriculture and Natural Resources sale publication code #3337. The cost is \$30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.

G Regulatory

- 1 The Safe and Effective Use of Pesticides Second Edition. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 2 Plant Industry Food and Agricultural Code Extracts. Food and Agricultural Code Sections are available online at <http://www.leginfo.ca.gov/cgi-bin/calawquery?codesection=fac&codebody=&hits=20>.
- 3 Excerpts from USDA Treatment Manual 2002-04. The Department of Pesticide Regulation (DPR), hard copy sales publication code #644 \$12.00; CD-ROM copy sales publication #645 the cost is \$5.00². The publication is also available to view and/or download from DPR's Web site at <http://www.cdpr.ca.gov/docs/license/lcpubs.htm>.
- 4 Quarantine Commissioner's Circular and Plant Quarantine Manual. Available for review at your county agricultural commissioner's office or from the California Department of Food and Agriculture via the Internet. The Quarantine Commissioner's Circulars are posted at <http://www.cdffa.ca.gov/phpps/pe/CPTM>.
- 5 Commissioner-Department Memoranda of Understanding on Control of Injurious Field Rodents. Available from the California Department of Food and Agriculture, Integrated Pest Control Plant Health and Pest Prevention Services, 1220 N Street, Room A357, Sacramento, California 95814.

H Seed Treatment

- 1 Seed Treatment. University of California sale publication code #2966. The cost is \$1.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.

I Animal Agriculture

- 1 Prevention and Control of Wildlife Damage. Scott E. Hygnstrom, Robert M. Timm, and Gary E. Larson. University of Nebraska Cooperative Extension. 1994. It can be found at <http://wildlifedamage.unl.edu/>.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 3 Common Parasites and Pest of Livestock and Poultry in California. Edmond C. Loomis. This will be sent by DPR to all applicants upon receipt and processing of the application and fees².

J Demonstration and Research

- 1 Demonstration and Research Uses of Pesticides. University of California sale publication code #9001. The cost is \$5.00 (2003)¹. It is a downloadable electronic publication.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 3 Research Authorization Program. This publication will be sent by DPR to all applicants upon receipt and processing of the application and fees.

K Health Related

- 1 Residential, Industrial, and Institutional Pest Control Second Edition. 2006. University of California Agriculture and Natural Resources sale publication code #3334. The cost is \$30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 3 Any textbook dealing with community pests and related vector control.

L Wood Preservation (Subcategory of A and C)

- 1 Wood Preservation. University of California sale publication code #3335 (Est. 1992). The cost is \$15.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.

M Antifouling points or coatings containing Tributyltin (subcategory of A)

- 1 Tributyltin (TBT). Title 3, California Code of Regulations chapter 6, subchapter 2, group 4, article 1. This publication will be sent to all applicants upon receipt and processing of the application and fees.
- 2 Certification Training for Safe Handling and Use of Antifouling Paints Containing TBT. Sale publication. The cost is \$8.00. This publication is available from the Department of Pesticide Regulation (DPR)².

N Sewer Line Root Control (Subcategory of A)

- 1 Sewer Line Pest Control. Sale publication. The cost is \$10.00. This publication is available from the Department of Pesticide Regulation (DPR)². The publication is also available to view and/or download from the DPR Web site at <<http://www.cdpr.ca.gov/>>.

Q Maintenance Gardener (Subcategory B)

- 1 Landscape Maintenance Pest Control. University of California Agriculture and Natural Resources sale publication code #3493. The cost is \$30.00¹.
- 2 The Safe and Effective Use of Pesticides Second Edition. Patrick J. O'Connor-Marer, 2000. University of California Agriculture and Natural Resources sale publication code #3324. The cost is \$35.00¹.
- 3 Pests of Landscape Trees and Shrubs. University of California Agriculture and Natural Resources sale publication code #3359. The cost is \$42.00¹.

Supplemental Reading

Although the examinations are constructed using information primarily from the sources cited above, the publications listed below may provide supplemental information for persons preparing to take the QAL examinations.

Herbicide Handbook of the Weed Science Society of America (7th Edition). Authored and Published by the Weed Science Society of America. Sale publication. The cost is \$35.00. This publication can be purchased through the Web site at <<http://www.amazon.com/>> and bookstores. This book may be available at libraries.

IPM in Practice Principles and Methods of Integrated Pest Management. M. L. Flint and Patricia Gouveia, 2001. University of California Agriculture and Natural Resources sale publication code #3418. The cost is \$30.00¹.

Natural Enemies Handbook. The Illustrated Guide to Biological Control. 1998. University of California Agriculture and Natural Resources sale publication code #3386. The cost is \$35.00¹.

Weeds of California and Other Western States. Joseph M. DiTomaso and Evelyn A. Healy, 2007. University of California Agriculture and Natural Resources sale publication #3488. The cost is \$100.00¹.

Principles of Weed Control, Third Edition. 2002. University of California Agriculture and Natural Resources sale publication code #3504. The cost is \$85.00¹.

Turfgrass Pest Management Guidelines. University of California Agriculture and Natural Resources sale publication code #3365T. The cost is \$5.00¹ or via the web:
<<http://www.ipm.ucdavis.edu/PMG/selectnewpest.turfgrass.html>>.

Weeds of the West. 2000. University of California Agriculture and Natural Resources sale publication code #3350. The cost is \$35.00¹.

Wildlife Pest Control Around Gardens and Homes Second Edition. 2006. University of California Agriculture and Natural Resources sale publication code #21385. The cost is \$25.00¹.

Footnotes - How to Obtain Study Materials

1. This publication can be ordered by writing or calling one of the following locations: Communication Services - Publications, Agriculture and Natural Resources, University of California, 6701 San Pablo Avenue, 2nd floor, Oakland, California 94608-1239, or by telephone at 1 (800) 994-8849 (within California) or by telephone at 1 (510) 642-2431 or online at <<http://www.anrcatalog.ucdavis.edu/>>; or the local county farm advisor's office (University of California Cooperative Extension).
2. This publication can be ordered from the Department of Pesticide Regulation, P.O. Box 4015, Sacramento, California 95812-4015. Please make check or money order payable to: Cashier, Department of Pesticide Regulation. State sales tax is already included.

This schedule is for Agricultural Pest Control Adviser, Pest Control Aircraft Pilot, Designated Agents, Qualified Applicator License, and Qualified Applicator Certificate.

INSTRUCTIONS - IMPORTANT - PLEASE READ

EXAMINATION SCHEDULING

- 1. You must submit your completed application with appropriate fees **POSTMARKED** by the **FINAL FILING DATE** for the examination(s) and date that you have requested. If the application is **POSTMARKED after the final filing date**, you will be contacted by mail to reschedule the examinations.
- 2. Please complete the section on the application asking for the **Location and Month** in which you have selected to take your examination(s). For example, to take an examination in Modesto on April 22 - 24, you would write "Modesto" for the Examination Site Location and "April" for the Examination Month.
- 3. Incomplete applications and fees will delay the processing of your application. It may result in you not being scheduled for the examination date and location that you requested.
- 4. **No examinations will be given in November and December due to the processing of license and certificate renewal applications.**
- 5. Examination seating is limited; scheduling is on a first-come, first-served basis. Therefore, even if you meet the final filing date for the examination, you may not be scheduled. Please submit the application and fees as soon as possible.

EXAMINATION NOTICE

- 1. At least two weeks prior to the examination date, you will be notified by mail of the examination location, address, date, and time. If you do not receive an Examination Notice one week prior to the examination date, please call (916) 445-4038.
- 2. Once you receive your Examination Notice, please review it for any errors such as wrong license type, category, examination location and date, name etc. as **no changes will be made at the testing site**. Immediately notify our office by calling (916) 445-4038.
- 3. To change the Date, Examination(s) or Location you originally requested on your application: call (916) 445-4038 or fax your written request to (916) 445-4033 by the final filing date.

NOTE: The Department assigns examination locations and dates. The Department will not conduct examinations during all of the days reserved for the examination location, unless the number of persons scheduled for the location warrants it. Therefore, you will be scheduled for only one of the days reserved for the location. We are unable to accommodate exam and location changes after the **FINAL FILING DATE**.

Exam Schedule - 2008											
Exam Locations		January	February	March	April	May	June	July	August	September	October
	Arcadia (LA Area)		February 26,27,28 Final filing date: 1/26/08				June 3,4,5 Final filing date: 5/5/08				October 28,29,30 Final filing date: 9/30/08
	Bakersfield									September 24,25 Final filing date: 8/25/08	
	Dublin						June 10,11,12 Final filing date: 5/12/08			September 16,17,18 Final filing date: 8/18/08	
	Fresno		February 19,20,21 Final filing date: 1/21/08				June 17,18,19 Final filing date: 5/19/08				
	Modesto				April 22,23,24 Final filing date: 3/24/08						
	Red Bluff		February 19,20 Final filing date: 1/21/08				June 24,25 Final filing date: 5/26/08				
	Sacramento	January 28,29 Final filing date: 12/31/07		March 11,12,13 Final filing date: 2/13/08		May 20,21,22 Final filing date: 4/22/08		July 8,9,10 Final filing date: 6/9/08	August 19,20,21 Final filing date: 7/21/08		October 21,22,23 Final filing date: 9/23/08
	Salinas				April 9,10 Final filing date: 3/10/08					September 3,4 Final filing date: 8/5/08	
	San Diego				April 15,16,17 Final filing date: 3/17/08					September 9,10,11 Final filing date: 8/11/08	
	San Jose		February 19,20 Final filing date: 1/21/08								
	Santa Rosa				April 29,30 Final filing date: 3/30/08						

VISA / MASTERCARD TRANSACTION



INSTRUCTIONS:

1. For conducting transactions using VISA or MasterCard only. No other cards are accepted.
2. Complete **ALL** cardholder information.
3. If you have any questions, please call the Licensing and Certification Program at (916) 445-4038.
4. Mail your completed application with this form to the appropriate address below:

Licensees:

ATTN: Cashier
Department of Pesticide Regulation
P.O. Box 4015
Sacramento, CA 95812-4015

Continuing Education Sponsors:

Cashier
ATTN: CE
Department of Pesticide Regulation
P.O. Box 4015
Sacramento, CA 95812-4015

5. **DO NOT FAX** this form to DPR

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BANK CARD NUMBER (16 DIGITS)																BANK CARD EXPIRATION DATE	TOTAL AMOUNT OF PAYMENT \$.
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California Environmental Protection Agency

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Our goal is to provide you with the best possible customer service. Your feedback telling us what is going well and what needs improvement is essential to our success to better serve you. We ask that you take a moment to complete the electronic customer service survey form at www.calepa.ca.gov/Customer/CSForm.asp. To assure that we receive your comments, please select “Department of Pesticide Regulation” and “Division of Pest Mgmt, Environmental Monitoring, Enforcement & Licensing” on the survey form. If you do not have access to the Internet and our electronic Customer Service Survey form, please feel free to write us at:

California Department of Pesticide Regulation
Pest Management and Licensing Branch
P.O. Box 4015
Sacramento, CA 95812-4015

Thank you for your feedback.