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Thirteenth session
Bali, 3–14 December 2007

Item 2 (c) of the provisional agenda
Organizational matters
Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary

I. Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Election of the President of the Conference at its thirteenth session;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including the sessions of the subsidiary bodies;
 - (g) Date and venue of the fourteenth session of the Conference of the Parties and the calendar of meetings of Convention bodies;
 - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.
4. Report of the co-facilitators of the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention.
5. Fourth Assessment Report of the Intergovernmental Panel on Climate Change.

6. Review of implementation of commitments and of other provisions of the Convention:
 - (a) Financial mechanism of the Convention;
 - (b) National communications:
 - (i) National communications from Parties included in Annex I to the Convention;
 - (ii) National communications from Parties not included in Annex I to the Convention;
 - (c) Development and transfer of technologies;
 - (d) Capacity-building under the Convention;
 - (e) Implementation of Article 4, paragraphs 8 and 9, of the Convention:
 - (i) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10);
 - (ii) Matters relating to the least developed countries;
 - (f) Other matters referred to the Conference of the Parties by the subsidiary bodies.
7. Reducing emissions from deforestation in developing countries: approaches to stimulate action.
8. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention.¹
9. Administrative, financial and institutional matters:
 - (a) Budget performance in the biennium 2006–2007;
 - (b) Programme budget for the biennium 2008–2009.
10. High-level segment.
11. Statements by observer organizations.
12. Other matters.
13. Conclusion of the session:
 - (a) Adoption of the report of the Conference on its thirteenth session;
 - (b) Closure of the session.

¹ At the fourth session of the Conference of the Parties (COP), it “proved impossible to reach any agreed conclusions or decisions” on this matter (FCCC/CP/1998/16, para. 64) and the item was therefore included in the provisional agenda for the COP at its fifth session in accordance with rule 10 (c) and rule 16 of the draft rules of procedure being applied. The COP, at its fifth session, could not reach a conclusion on this matter (FCCC/CP/1999/6, para. 18), and following rule 10 (c) and rule 16 of the draft rules of procedure being applied, the item was included in the provisional agenda for the sixth up to and including the twelfth sessions with a footnote reflecting a proposal made by the Group of 77 and China to amend the item to read “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. At its twelfth session, the COP decided to include the item in the provisional agenda for its thirteenth session, with an appropriate explanatory footnote (FCCC/CP/2006/5).

II. Proposed organization of the sessions: overview²

1. A **welcoming ceremony** will be held to mark the opening of the Bali Conference in the morning of Monday, 3 December.
2. Following the ceremony, the President of the Conference of the Parties (COP) at its twelfth session will open **COP 13**. The COP will take up item 1 of the provisional agenda, as well as some procedural matters under item 2, including the election of the President of COP 13, the adoption of the agenda and the organization of work. Statements are not envisaged, except those on behalf of groups. The COP will refer items of its agenda to the subsidiary bodies as appropriate. The opening meeting will then be adjourned.
3. **The third session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) will then be opened** and will take up item 1 of its provisional agenda, as well as some procedural matters under item 2, including the adoption of its agenda and the organization of work. Statements are not envisaged, except those on behalf of groups. The CMP will refer items of its agenda to the subsidiary bodies as appropriate. The opening meeting will then be adjourned.
4. In the afternoon the **COP** will convene in plenary to take up item 4 of its provisional agenda. The COP will also take up item 2 (g) to adopt a draft decision on the dates and venues of its fourteenth and fifteenth sessions (FCCC/SBI/2007/15/Add.1) in order to facilitate early completion of the Host Country Agreement. This will be followed by the opening meeting of the twenty-seventh session of the **Subsidiary Body for Scientific and Technological Advice (SBSTA)**. In parallel with these meetings, the twenty-seventh session of the **Subsidiary Body for Implementation (SBI)** will hold its opening meeting, followed by the opening meeting of the **resumed fourth session of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol (AWG)** (see the proposed schedule of meetings contained in annex I). The SBSTA, SBI and AWG will continue in plenary on Tuesday, 4 December.
5. The **CMP** will convene in plenary on Wednesday, 5 December, to take up the items on its agenda that are not to be referred to the SBSTA and the SBI (see the CMP provisional agenda and annotations contained in document FCCC/KP/CMP/2007/1).
6. The **SBSTA** and the **SBI** will finish on Tuesday, 11 December. They will finalize as many matters as possible, and transmit their results to the COP or the CMP. The **resumed AWG 4** will also finish on Tuesday, 11 December.
7. **Joint meetings of the COP and the CMP will be convened during the high-level segment to be held from 12 to 14 December.** The joint meetings will be attended by ministers and other heads of delegation, who will deliver national statements. The high-level segment will include a presentation by the Intergovernmental Panel on Climate Change on its Fourth Assessment Report. A joint COP and CMP meeting will be convened during the morning of 14 December to hear statements from intergovernmental organizations (IGOs) and non-governmental organizations (NGOs). The high-level segment would conclude on Friday, 14 December, with separate meetings of the COP and the CMP to adopt decisions and conclusions emerging from the current sessions.

² As the thirteenth session of the COP and the third session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) will be held during the same sessional period, the text of this overview is also contained in the annotations to the provisional agenda for CMP 3 (FCCC/KP/CMP/2007/1). Further details may be made available via the UNFCCC website.

8. In keeping with the conclusions adopted by the SBI at its twenty-fourth session,³ all meetings during the two previous sessional periods have been scheduled to end at 6 p.m., with exceptions determined by the Bureau or the Chairs of the subsidiary bodies. The 6 p.m. closing time has been well received by all Parties and will continue in Bali.

III. Annotations to the provisional agenda

1. Opening of the session

9. COP 13 will be opened by the President of the COP at its twelfth session, Mr. David Mwiraria, Minister for Environment and Natural Resources of Kenya.

2. Organizational matters

(a) Election of the President of the Conference at its thirteenth session

10. The President of COP 12 will call for the election of Mr. Rachmat Witoelar, State Minister for the Environment of Indonesia, as the President of COP 13. Mr. Witoelar was nominated by the Asian Group, in accordance with the rotation of the Presidency among regional groups. He will also serve as the President of CMP 3.

(b) Adoption of the rules of procedure

11. *Background:* At COP 12, Parties decided that, as at previous sessions, the draft rules of procedure should continue to be applied, with the exception of draft rule 42.

12. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and invite the President of COP 13 to undertake consultations to try to achieve adoption of the rules.

FCCC/CP/1996/2	<i>Organizational matters: Adoption of the rules of procedure. Note by the secretariat</i>
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(c) Adoption of the agenda

13. *Background:* The secretariat, in agreement with the President of COP 12, has drafted the provisional agenda for COP 13, taking into account views expressed by Parties during SBI 26 and by members of the Bureau, as well as requests received from Parties.

14. *Action:* The COP will be invited to adopt the provisional agenda.

FCCC/CP/2007/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(d) Election of officers other than the President

15. *Background:* At the request of the President of COP 12, consultations on nominations to the Bureau of COP 13 were initiated at SBI 26 with regional group coordinators. There will be an oral report on these consultations. If necessary, further consultations will be held during the session. Parties are invited to recall decision 36/CP.7 and to give active consideration to the nomination of women for elective posts in any body established under the Convention.

16. *Action:* The COP will be invited to elect the members of the Bureau of COP 13 at the earliest opportunity following completion of consultations.

³ FCCC/SBI/2006/11, paragraph 112.

(e) Admission of organizations as observers

17. *Background:* The COP will have before it a document containing the list of organizations seeking admission as observers, following review and consideration by the Bureau.⁴

18. *Action:* The COP will be invited to consider the list and admit the organizations as observers.

FCCC/CP/2007/2	<i>Admission of observers: intergovernmental and non-governmental organizations. Note by the secretariat</i>
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(f) Organization of work, including the sessions of the subsidiary bodies

19. *Action:* The COP will be invited to agree upon the organization of the work of the session, including the proposed schedule of meetings (see paras. 1–8 above and annex I).

FCCC/CP/2007/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBSTA/2007/5	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBI/2007/16	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/KP/AWG/2007/3	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(g) Date and venue of the fourteenth session of the Conference of the Parties and the calendar of meetings of Convention bodies

20. *Background:* The SBI, at its twenty-sixth session, recommended a draft decision for adoption by the COP on the dates and venues of the fourteenth and fifteenth sessions of the COP (FCCC/SBI/2007/15/Add.1).

21. *Action:* The COP will be invited to adopt the draft decision recommended by the SBI.

(h) Adoption of the report on credentials

22. *Background:* The Bureau will examine the credentials submitted by Parties to the Convention and submit its report on credentials before the end of the session for adoption by the COP.⁵

23. *Action:* The COP will be invited to adopt the report on credentials of the representatives of Parties attending COP 13. Representatives may participate provisionally, pending this action.

3. Reports of the subsidiary bodies and decisions and conclusions arising therefrom(a) Report of the Subsidiary Body for Scientific and Technological Advice(b) Report of the Subsidiary Body for Implementation

24. The COP will be invited to take note of the reports of SBSTA 26 and SBI 26, held in May 2007, and the oral reports by the Chairs of the SBSTA and the SBI on the twenty-seventh sessions. The oral report of the Chair of the SBSTA will include a report on SBSTA agenda item 10, "Scientific, technical and socio-economic aspects of mitigation of climate change".

⁴ Under decision 36/CMP.1, a single process will be used for the admission of observer organizations to sessions of the COP and the CMP, with decisions on admission of observer organizations being taken by the COP.

⁵ Under decision 36/CMP.1, credentials from Parties to the Kyoto Protocol will apply for the participation of their representatives in sessions of the COP and the CMP, and a single report on credentials will be submitted for approval, following established procedures, by the Bureau of the COP to the COP and to the CMP.

FCCC/SBSTA/2007/4	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its twenty-sixth session, held at Bonn from 7 to 18 May 2007</i>
FCCC/SBI/2007/15	<i>Report of the Subsidiary Body for Implementation on its twenty-sixth session, held at Bonn from 7 to 18 May 2007</i>

4. Report of the co-facilitators of the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention

25. *Background:* The COP, by its decision 1/CP.11, resolved to engage in a dialogue, without prejudice to any future negotiations, commitments, process, framework or mandate under the Convention, to exchange experiences and analyse strategic approaches for long-term cooperative action to address climate change that includes, inter alia, the following areas:

- (a) Advancing development goals in a sustainable way;
- (b) Addressing action on adaptation;
- (c) Realizing the full potential of technology;
- (d) Realizing the full potential of market-based opportunities.

26. The dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention (the Dialogue) took place in four workshops, open to all Parties, that were organized by the secretariat in 2006 and 2007.⁶ The COP requested the two co-facilitators of the Dialogue to report on the Dialogue and on the information and diversity of views presented by Parties to the COP at its twelfth⁷ and thirteenth sessions.

27. *Action:* The COP will be invited to consider the report of the co-facilitators of the dialogue and to decide upon the next steps for the development of an effective and appropriate international response to climate change.

FCCC/CP/2007/4 and Add.1	<i>Report on the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention. Note by the co-facilitators</i>
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5. Fourth Assessment Report of the Intergovernmental Panel on Climate Change

28. *Background:* See the SBSTA 27 provisional agenda and annotations (FCCC/SBSTA/2007/5).

29. *Action:* The COP will be invited to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.

6. Review of implementation of commitments and of other provisions of the Convention

(a) Financial mechanism of the Convention

30. *Background:* See the SBI 27 provisional agenda and annotations (FCCC/SBI/2007/16).

⁶ More information on all four workshops is available on the UNFCCC website at <<http://unfccc.int/meetings/dialogue/items/3668.php>>.

⁷ The report of the co-facilitators to COP 12 is available on the UNFCCC website at <http://unfccc.int/files/meetings/dialogue/application/pdf/oral_report_at_cop12_061117.pdf>.

31. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.
- (b) National communications
- (i) National communications from Parties included in Annex I to the Convention
32. *Background:* See the SBI 27 provisional agenda and annotations (FCCC/SBI/2007/16).
33. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.
- (ii) National communications from Parties not included in Annex I to the Convention
34. *Background:* See the SBI 27 provisional agenda and annotations (FCCC/SBI/2007/16).
35. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.
- (c) Development and transfer of technologies
36. *Background:* See the SBSTA 27 provisional agenda and annotations (FCCC/SBSTA/2007/5).
37. *Action:* The COP will be invited to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.
- (d) Capacity-building under the Convention
38. *Background:* See the SBI 27 provisional agenda and annotations (FCCC/SBI/2007/16).
39. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.
- (e) Implementation of Article 4, paragraphs 8 and 9, of the Convention
- (i) Implementation of the Buenos Aires programme of work on adaptation and response measures (decision 1/CP.10)
40. *Background:* See the SBSTA 27 provisional agenda and annotations (FCCC/SBSTA/2007/5) and the SBI provisional agenda and annotations (FCCC/SBI/2007/16).
41. *Action:* The COP will be invited to refer this item to the SBSTA and the SBI for their consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session. The SBSTA, pursuant to decision 1/CP.10, paragraph 23, will address issues relating to the Nairobi work programme on impacts, vulnerability and adaptation to climate change. The SBI will address other aspects of the implementation of decision 1/CP.10 relating to adverse impacts of climate change and to the impacts of response measures arising from the workshops and expert meetings mandated by this decision.
- (ii) Matters relating to the least developed countries
42. *Background:* See the SBI 27 provisional agenda and annotations (FCCC/SBI/2007/16).
43. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.
- (f) Other matters referred to the Conference of the Parties by the subsidiary bodies

44. *Background:* Any matters concerning the Convention referred by the subsidiary bodies to the COP may be taken up under this item, including draft decisions and conclusions completed at the twenty-sixth and twenty-seventh sessions of the subsidiary bodies.

45. *Action:* The COP will be invited to adopt draft decisions or conclusions pertaining to the Convention forwarded by the SBSTA or the SBI at their twenty-sixth and twenty-seventh sessions, including a possible draft decision on Article 6 of the Convention.

7. Reducing emissions from deforestation in developing countries: approaches to stimulate action

46. *Background:* See the SBSTA 27 provisional agenda and annotations (FCCC/SBSTA/2007/5).

47. *Action:* The COP will be invited to refer this item to the SBSTA for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.

8. Second review of the adequacy of Article 4, paragraph 2 (a) and (b), of the Convention

48. *Background:* Article 4, paragraph 2(d), of the Convention provides that a second review of the adequacy of Article 4, paragraph 2(a) and (b), shall take place not later than 31 December 1998. At COP 4, it “proved impossible to reach any agreed conclusions or decisions” on this matter.⁸ During the consideration of the provisional agenda of COP 5, the Group of 77 and China proposed amending the item to: “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. There was no agreement, and the COP adopted the agenda of the session with the item held in abeyance. At every subsequent COP session, the item has been included in the provisional agenda with a footnote reflecting the amendment proposed by the Group of 77 and China at COP 5, the agenda has been adopted with the item held in abeyance, and the President has undertaken consultations on the matter and reported back at a later meeting.

49. *Action:* The COP may wish to invite the President to conduct informal consultations with a view to concluding this matter at this session.

9. Administrative, financial and institutional matters

(a) Budget performance in the biennium 2006–2007

50. *Background:* See the SBI 27 provisional agenda and annotations (FCCC/SBI/2007/16).

51. *Action:* The COP will be invited to refer this item to the SBI for its consideration and for recommendation of draft decisions or conclusions for adoption by the COP at its thirteenth session.

(b) Programme budget for the biennium 2008–2009

52. *Background:* The SBI, at its twenty-sixth session, recommended a draft decision on this issue for adoption by the COP at its thirteenth session. The draft COP decision includes a draft decision for adoption by the CMP (FCCC/SBI/2007/15/Add.1).

53. *Action:* The COP will be invited to adopt the recommended draft decision mentioned in paragraph 52 above.

10. High-level segment

54. National statements by ministers and other heads of delegation will be heard in joint meetings of the COP and CMP during the high-level segment from 12 to 14 December 2007. Full texts of the official statements will be circulated, if sufficient numbers of copies are provided to the secretariat in the course

⁸ FCCC/CP/1998/16, paragraph 64.

of the session. The high-level segment will include a presentation by the Intergovernmental Panel on Climate Change on its Fourth Assessment Report.

55. Given the number of Parties and the limited amount of time available for statements, it will be necessary to limit the duration of each statement. The recommended time limit is three minutes. Statements on behalf of groups, where the other members of the group do not speak, are strongly encouraged and additional time will be provided for these.

56. The list of speakers will be open from 12 October to 12 November 2007.⁹ Information on the list will be sent to Parties along with the notification for the sessions, which will include the registration form.

57. Further information on the high-level segment may be made available in an addendum to this document, after consideration by the Bureau and the Host Government. Information on participation by heads of United Nations bodies and specialized agencies will also be made available.

11. Statements by observer organizations

58. Representatives of IGOs and NGOs will be invited to address the COP. Further information will be made available.

12. Other matters

59. Any other matters for the attention of the COP will be taken up under this item.

13. Conclusion of the session

(a) Adoption of the report of the Conference on its thirteenth session

60. *Background:* A draft report on the work of the session will be prepared for adoption by the COP at the end of the session.

61. *Action:* The COP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

62. The President will declare the session closed.

⁹ Enquiries regarding this list may be directed to the Office of the Secretary of the Conference at the UNFCCC secretariat by telephone (+49 228 815 1520 or 1426), fax (+49 228 815 1999) or e-mail <secretariat@unfccc.int>.

Annex I

Overview of the sessional period

Monday 3 December		Tuesday 4 December	Wednesday 5 December	Thursday 6 December	Friday 7 December	Saturday 8 December
Welcoming ceremony COP 13 opening CMP 3 opening		SBSTA 27 plenary SBI 27 plenary AWG 4 plenary	CMP 3 plenary	COP 13, CMP 3, SBSTA 27, SBI 27, AWG 4 informal meetings		
SBI 27 opening Resumed AWG 4 opening	COP 13 SBSTA 27 opening					
Monday 10 December	Tuesday 11 December	Wednesday 12 December	Thursday 13 December	Friday 14 December		
High-level segment of COP 13 and CMP 3			Opening ceremony IPCC presentation National statements	IGO/NGO statements COP 13 closing CMP 3 closing		
COP 13 CMP 3 SBSTA 27 SBI 27 AWG 4 informal meetings		SBSTA 27 closing SBI 27 closing AWG 4 closing				

Annex II**Documents before the Conference of the Parties at its thirteenth session****Documents prepared for the session**

FCCC/CP/2007/1	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/CP/2007/2	Admission of observers: intergovernmental and non-governmental organizations. Note by the secretariat
FCCC/CP/2007/3	Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat
FCCC/CP/2007/4 and Add.1	Report on the dialogue on long-term cooperative action to address climate change by enhancing implementation of the Convention. Note by the co-facilitators

Other documents before the session

FCCC/CP/1996/2	Organizational matters: Adoption of the rules of procedure. Note by the secretariat
FCCC/SBSTA/2007/4	Report of the Subsidiary Body for Scientific and Technological Advice on its twenty-sixth session, held at Bonn from 7 to 18 May 2007
FCCC/SBSTA/2007/5	Provisional agenda and annotations. Note by the Executive Secretary
FCCC/SBI/2007/15	Report of the Subsidiary Body for Implementation on its twenty-sixth session, held at Bonn from 7 to 18 May 2007
FCCC/SBI/2007/16	Provisional agenda and annotations. Note by the Executive Secretary.
FCCC/KP/AWG/2007/3	Provisional agenda and annotations. Note by the Executive Secretary
